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Rebecca McDowell Cook Secretary of State

MISSOURI REGISTER

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Missouri



REGISTER

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June 30, 2000	August 1, 2000	August 31, 2000	Sept. 30, 2000
July 14, 2000	August 15, 2000	August 31, 2000	Sept. 30, 2000

Documents will be accepted for filing on all regular workdays from 8:00 a.m. until 5:00 p.m. We encourage early filings to facilitate the timely publication of the *Missouri Register*. Orders of Rulemaking appearing in the *Missouri Register* will be published in the *Code of State Regulations* and become effective as listed in the chart above. Advance notice of large volume filings will facilitate their timely publication. We reserve the right to change the schedule due to special circumstances. Please check the latest publication to verify that no changes have been made in this schedule.

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HOW TO CITE RULES AND RSMo

RULES—Cite material in the *Missouri Register* by volume and page number, for example, Vol. 24, *Missouri Register*, page 27. The approved short form of citation is 24 MoReg 27.

The rules are codified in the Code of State Regulations in this system—

TitleCode of State RegulationsDivisionChapterRule1CSR10-1.010DepartmentAgency, DivisionGeneral area regulatedSpecific area regulated

They are properly cited by using the full citation, i.e., 1 CSR 10-1.010.

Each department of state government is assigned a title. Each agency or division in the department is assigned a division number. The agency then groups its rules into general subject matter areas called chapters and specific areas called rules. Within a rule, the first breakdown is called a section and is designated as (1). Subsection is (A) with further breakdown into paragraph 1., subparagraph A., part (I), subpart (a), item I. and subitem a.

RSMo—Cite material in the RSMo by date of legislative action. The note in parentheses gives the original and amended legislative history. The Office of the Revisor of Statutes recognizes that this practice gives users a concise legislative history.

nder this heading will appear the text of proposed rules and changes. The notice of proposed rulemaking is required to contain an explanation of any new rule or any change in an existing rule and the reasons therefor. This is set out in the Purpose section with each rule. Also required is a citation to the legal authority to make rules. This appears following the text of the rule, after the word "Authority."

ntirely new rules are printed without any special symbology under the heading of the proposed rule. If an existing rule is to be amended or rescinded, it will have a heading of proposed amendment or proposed rescission. Rules which are proposed to be amended will have new matter printed in boldface type and matter to be deleted placed in brackets.

n important function of the *Missouri Register* is to solicit and encourage public participation in the rule-making process. The law provides that for every proposed rule, amendment or rescission there must be a notice that anyone may comment on the proposed action. This comment may take different forms.

If an agency is required by statute to hold a public hearing before making any new rules, then a Notice of Public Hearing will appear following the text of the rule. Hearing dates must be at least 30 days after publication of the notice in the *Missouri Register*. If no hearing is planned or required, the agency must give a Notice to Submit Comments. This allows anyone to file statements in support of or in opposition to the proposed action with the agency within a specified time, no less than 30 days after publication of the notice in the *Missouri Register*.

n agency may hold a public hearing on a rule even though not required by law to hold one. If an agency allows comments to be received following the hearing date, the close of comments date will be used as the beginning day in the 90-day-count necessary for the filing of the order of rulemaking.

If an agency decides to hold a public hearing after planning not to, it must withdraw the earlier notice and file a new notice of proposed rulemaking and schedule a hearing for a date not less than 30 days from the date of publication of the new notice.

Proposed Amendment Text Reminder: **Boldface text indicates new matter**.

[Bracketed text indicates matter being deleted.]

Title 2—DEPARTMENT OF AGRICULTURE Division 80—State Milk Board Chapter 5—Inspections

PROPOSED AMENDMENT

2 CSR 80-5.010 Inspection Fees. The board is amending section (1) on inspection fees.

PURPOSE: This rule is being amended fees by changing the time period for which the fees apply and publish the fees established by the State Milk Board for that period. This amendment updates the reference to the time period for which milk inspection fees apply.

(1) The inspection fee for fiscal year [2000 (July 1, 1999-June 30, 2000)] 2001 (July 1, 2000-June 30, 2001)

shall be five cents (5ϕ) per hundred weight on milk produced on farms inspected by the State Milk Board or its contracted local authority and four cents (4ϕ) per hundred weight on milk imported from areas beyond the points of routine inspection.

AUTHORITY: section 196.939, RSMo [Supp. 1998] Supp. 1999. Original rule filed April 12, 1977, effective Sept. 11, 1977. For intervening history, please consult the Code of State Regulations. Amended: Filed Jan. 14, 2000.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: The State Milk Board estimates that the following private entities will be affected by this proposed amendment in the given numbers: five producer marketing agencies and seven additional Grade A dairy plants located in the state of Missouri (to be assessed five cents (5¢) per hundred weight on milk produced and/or handled) and seven producer marketing agencies and thirty-five individual Grade A dairy plants (to be assessed at four cents (4¢) per hundred weight on milk inspected from areas beyond the points of routine inspection). The State Milk Board further estimates the aggregate cost of the compliance with this proposed amendment by the enumerated entities to be \$1,468,483 for the period July 1, 2000 through June 30, 2001.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: A public hearing on this proposed amendment is scheduled for April 6, 2000, at 11:00 a.m. CDT, in the conference room of the State Milk Board office, 911-D Leslie Blvd., Jefferson City, Missouri. Mailed comments should be received prior to the hearing. Comments regarding the proposed amendment may be sent to Terry S. Long, Executive Secretary, State Milk Board, 911-D Leslie Blvd., Jefferson City, MO 65101. Telephone (573) 751-3830

FISCAL NOTE PRIVATE ENTITY COST

I. RULE NUMBER

Title:	Title 2 – DEPARTMENT OF AGRICULTURE
Division:	Division 80 - State Milk Board
Chapter:	Chapter 5 - Inspections
Type of Rulemaking:	PROPOSED AMENDMENT
Rule Number and Name:	2 CSR 80-5.010 Inspection Fees

II. SUMMARY OF FISCAL IMPACT

Estimate of the number of entities by class which would likely be affected by the adoption of the proposed rule:	Classification by types of the business entities which would likely be affected:	Estimate in the aggregate as to the cost of compliance with the rule by the affected entities:
5	Producer Mktg. Agencies	5¢ c.w.t.*
7	Grade A Dairy Plants/Missouri	5¢ c.w.t.*
7	Producer Mktg. Agencies	4¢ c.w.t.*
35	Grade A Dairy Plants	4¢ c.w.t.*

Outside Missouri

TOTAL COST ESTIMATE:

\$1,468,483

III. WORKSHEET

	PRIVATE ENTITY COSTS:	FY 2001
5 7	Producer Marketing Agencies and Grade A Dairy Plants of Missouri	5¢ c.w.t.*
7 35	Producer Marketing Agencies and Grade A Dairy Plants Outside Missouri	4¢ c.w.t.*
	TOTAL COST ESTIMATE:	\$1,468,483

^{*} c.w.t. = per hundred weight (cost per pound)

IV. ASSUMPTIONS

The estimates contained in this fiscal note are based upon the following assumptions:

All estimates shown are based upon milk inspection fees collected during FY '99. Varying conditions (drought, severe cold weather, market conditions, etc.) effect total pounds of milk marketed, thereby effecting cost to private entities.

Title 4—DEPARTMENT OF ECONOMIC DEVELOPMENT

Division 105—Credit Union Commission Chapter 3—Credit Union Membership and Chartering

PROPOSED RULE

4 CSR 105-3.040 Exemptions from Limitations on Groups

PURPOSE: This rule sets forth the criteria the Credit Union Commission may consider when determining whether or not to approve a request for an exemption from the limitations on groups, established pursuant to 370.081, RSMo.

- (1) A credit union desiring to make an application to expand its field of membership pursuant to 370.081, RSMo by adding a group with more than three thousand (3,000) members must request approval from the commission prior to submitting an application to the director. The request should be submitted on the form approved by the commission. The request should also include proof in the form of documentation or otherwise that is sufficient to show the group satisfies one of the three (3) exceptions listed in 370.081.2(1)(a)–(c), RSMo. This proof can include but is not limited to the following:
 - (A) Lack of volunteers or other resources.
- 1. Documentation in the form of letters from the group desiring credit union membership indicating the lack of volunteer support.
- 2. Letters, surveys or petitions indicating that no group has shown an interest in starting a credit union that would encompass the group desiring to join the credit union;
 - (B) The desire of the new group to start their own credit union.
- 1. Documentation showing the desire of the group to join the existing credit union.
- 2. Documentation showing the desire of the group to start their own credit union.
- Documentation regarding the economic advisability of the group to start a credit union including market expectations, ability to build capital and reasonable accessibility.
- 4. The group must show it can meet the criteria established in 4 CSR 105-3.030; and
- (C) Group would be unlikely to operate in a safe and a sound manner.
- Documentation showing lack of management, lack of capital, lack of expertise to operate a credit union, lack of volunteers and lack of insurability or any action which would result in abnormal risk.
- (2) None of these categories are exclusive allowing an applicant to use any combination of proof to meet its burden under the statute.

AUTHORITY: section 370.063, RSMo Supp. 1999. Original rule filed Jan. 13, 2000.

PUBLIC COST: This proposed rule will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rule will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Credit Union Commission, P.O. Box 1607, Jefferson City, MO 65102. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 4—DEPARTMENT OF ECONOMIC DEVELOPMENT

Division 250—Missouri Real Estate Commission Chapter 8—Business Conduct and Practice

PROPOSED AMENDMENT

4 CSR **250-8.020** Broker Supervision and Improper Use of License and Office. The commission is proposing to amend sections (3)–(5) and amend the authority section.

PURPOSE: This amendment reflects changes made in the statutes due to the passage of HB866.

- (3) Appointments of designated agents and designated transaction brokers under section 339.820, RSMo shall be entered into by the designated broker or office manager/supervising broker on behalf of that broker and affiliated licensees.
- (4) Appointments of designated agents and designated transaction brokers under section 339.820, RSMo shall be made in a written agreement for [a] brokerage [relationship] services or other written notice to the client or party, unless such appointment is presumed pursuant to section 339.820.1, RSMo.
- (5) Individual brokers, designated brokers, and office managers/supervising brokers shall not be considered to be a dual agent **or a transaction broker** solely because such broker makes an appointment under section 339.820, RSMo. However, when such broker supervises the licensees for both sides of a transaction, that broker will be a dual agent **or a transaction broker** upon learning confidential information about either party to a transaction or upon being consulted by any licensee involved in the transaction. Also, when the broker supervises the licensee *[for]* representing or assisting one (1) side of the transaction and personally represents or assists the other side, that broker will be a dual agent or a transaction broker.

AUTHORITY: sections 339.120, [RSMo Supp. 1997] 339.710, 339.780 and 339.820, RSMo Supp. 1999. Original rule filed Nov. 14, 1978, effective Feb. 11, 1979. Amended: Filed May 11, 1983, effective Aug. 11, 1983. Amended: Filed June 15, 1990, effective Dec. 31, 1990. Amended: Filed Feb. 2, 1994, effective Aug. 28, 1994. Amended: Filed Dec. 1, 1997, effective Sept. 1, 1998. Amended: Filed Jan. 14, 2000.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Missouri Real Estate Commission, P.O. Box 1339, Jefferson City, MO 65102. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 4—DEPARTMENT OF ECONOMIC DEVELOPMENT

Division 250—Missouri Real Estate Commission Chapter 8—Business Conduct and Practice

PROPOSED AMENDMENT

4 CSR 250-8.070 Advertising. The commission is proposing to delete section (5), renumber the remaining sections accordingly and amend the authority section.

PURPOSE: The purpose of the amendment is to eliminate a redundant regulation.

(5) Inducements.

- (A) Free Inducements. No licensee shall solicit, sell or offer for sale or lease any interest in real property by offering free lots, by conducting lotteries or contests or by offering prizes for the purpose of influencing a person to purchase or to consider to purchase.
- (B) Conditional Inducements. No licensee shall use prizes, money, gifts or other valuable consideration which is not related to the real or personal property being sold as an inducement to secure or influence customers to purchase, lease, sell or list property when the awarding of those items is conditioned upon the purchase, lease, sale or listing.
- (C) This prohibition shall apply to the use of any such item as an inducement even if the item is being provided or paid for by another.]
- [(6)] (5) No licensee shall advertise to buy, sell, rent, lease, manage or exchange property in any manner that indicates, directly or indirectly, any unlawful discrimination against any individual or group because of race, color, religion, national origin, ancestry, sex, handicap or familial status.

[(7)] (6) Guaranteed Sales.

- (A) As used in this rule, the term guaranteed sales plan includes, but is not limited to: i) any plan in which a seller's real estate is guaranteed to be sold, or ii) any plan where a licensee or anyone affiliated with a licensee will purchase a seller's real estate if it is not purchased by a third party in the specified period of a listing or within some other specified period of time.
- (B) Any written advertisement by a licensee of a guaranteed sales plan shall include a statement advising the seller that if the seller is eligible, costs and conditions may apply and advising the seller to inquire of the licensee as to the terms of the guaranteed sales agreement. This information shall be set forth in print at least one-fourth (1/4) as large as the largest print in the advertisement.
- (C) Any radio or television advertisement by a licensee of a guaranteed sales plan shall include a conspicuous statement advising if any conditions and limitations apply.
- (D) Every guaranteed sales agreement must be in writing and contain all of the conditions and other terms under which the property is guaranteed to be sold or purchased, including the charges or other costs for the service or plan, the price for which the property will be sold or purchased and the approximate net proceeds the seller may reasonably expect to receive.
- AUTHORITY: sections 339.100, RSMo 1994 and 339.120, RSMo [Supp. 1993] Supp. 1999. Original rule filed Nov. 14, 1978, effective Feb. 11, 1979. For intervening history, please consult the Code of State Regulations. Amended: Filed Jan. 14, 2000.
- PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than \$500 in the aggregate.
- PRIVATE COST: This proposed amendment will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Missouri Real Estate Commission, P.O. Box 1339, Jefferson City, MO 65102. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 4—DEPARTMENT OF ECONOMIC DEVELOPMENT

Division 250—Missouri Real Estate Commission Chapter 8—Business Conduct and Practice

PROPOSED AMENDMENT

4 CSR 250-8.090 [Brokerage Relationship Agreements or Authorization] Brokerage Service Agreements. The commission is proposing to amend the title of the rule, amend sections (2)–(4), add a new section (5) and (6), amend the renumbered section (7), and amend the authority section.

PURPOSE: The purpose of this amendment is to define brokerage service agreements in order to comply with the provisions of HB1601 of the 89th General Assembly and HB866 of the 90th General Assembly.

- (2) A licensee shall not show residential property unless a broker holds a currently effective written *[listing agreement, other written agreement for brokerage services, or as a buyer's agent with]* seller's/lessor's agency agreement, seller's/lessor's transaction brokerage agreement, or other written authorization to show.
- (3) Seller's/Lessor's Agency (Sale/Lease Listing) Agreement.
- (A) Every written listing agreement or other written agreement for brokerage services shall contain all of the following:
 - 1. The price;
- 2. The commission to be paid (including any and all bonuses);
 - 3. A definite beginning date;
 - 4. An expiration date;
 - 5. The licensee's duties and responsibilities;
- [6. Specification of whether an offer of subagency may be made;
- 7. A clear statement to the seller/landlord(s) explaining the effects of the presumption of buyer's agency. This statement shall contain—
- A. Missouri law presumes that, absent some other relationship being established, a licensee working with a buyer represents that buyer; and
- B. That, as a result, any licensee showing property may represent the buyer; and
- C. A licensee working with a buyer may be required to disclose to the buyer any information given to them by the seller:
- 6. A statement which permits or prohibits the designated broker from offering subagency;
- 7. A statement which permits or prohibits the designated broker and/or affiliated licensee from acting as a disclosed dual agent and if permitted, the duties and responsibilities of a dual agent;
- 8. A statement which permits or prohibits the designated broker and/or affiliated licensee from acting as a transaction broker and if permitted, the duties and responsibilities of a transaction broker:
- 9. Specification of whether or not the designated broker is authorized to cooperate with and compensate other designated brokers acting pursuant to any other brokerage relationship as defined by 339.710 to 339.860, RSMo, including but not limited to buyer's agents and/or transaction brokers;
- 10. A statement which confirms that the seller/lessor received the Broker Disclosure Form prescribed by the commission: a) on or before the signing of the seller's agency agreement, or b) upon the licensee obtaining any personal or financial information, whichever occurs first;

- [8.] 11. The signatures of all owners and the listing broker or listing agent as authorized by the broker;
- [9.] 12. The type of listing[, such as exclusive agency, exclusive right to sell or open];
- [10.] 13. The legal description or the complete street address of the property, which includes the city where the property is located; or, in the absence of a legal description or address, a clear description which unmistakably identifies the property; and
- [11.] 14. All other terms and conditions under which the property is to be sold, leased or exchanged.
- (D) The licensee shall give a legible copy of every written listing agreement or other written agreement for brokerage services to the owner of the property at the time the signature of the owner(s) is obtained.
- (E) A licensee shall not negotiate or enter into a *[listing]* brokerage service agreement with an owner if the licensee knows, or has reason to know, that the owner has a written unexpired exclusive *[agency or exclusive right to sell listing]* brokerage service agreement as to the property with another broker, unless the owner initiates the discussion and provided the licensee has not directly or indirectly solicited the discussion, in which case the licensee may negotiate and enter into *[a listing]* an agreement which will take effect after the expiration of the current *[listing]* agreement.
- (4) Buyer's/Tenant's Agency Agreement.
- (A) Every written buyer or tenant authorization shall contain all of the following:
- 1. A description of the type of property sought by the buyer or tenant;
- 2. The commission or fee to be paid (including any and all bonuses);
 - 3. A definite beginning date;
 - 4. [A definite] An expiration date;
 - 5. The licensee's duties and responsibilities;
- 6. [Specification of whether an offer of subagency may be made;] A statement which permits or prohibits the designated broker from offering subagency;
- 7. A statement which permits or prohibits the designated broker and/or affiliated licensee from acting as a disclosed dual agent and if permitted, the duties and responsibilities of a dual agent;
- 8. A statement which permits or prohibits the designated broker and/or affiliated licensee from acting as a transaction broker and if permitted, the duties and responsibilities of a transaction broker;
- 9. Specification of whether or not the designated broker is authorized to cooperate with and compensate other designated brokers acting pursuant to any other brokerage relationship as defined by 339.710 to 339.860, RSMo, including but not limited to seller's agents and/or transaction brokers;
- 10. A statement which confirms that the buyer received the Broker Disclosure Form prescribed by the commission: a) on or before the signing of the buyer's agency agreement, or b) upon the licensee obtaining any personal or financial information, whichever occurs first;
- [7.] 11. The signatures of the buyers or tenants and the broker or agent as authorized by the broker;
- [8.] 12. The type of agreement[, such as exclusive agency, exclusive right to represent or open]; and
- [9.] 13. All other terms and conditions prescribed by the buyers or tenants.
- (E) A licensee shall not negotiate or enter into [an agency] a brokerage service agreement with a buyer or tenant if the licensee knows, or has reason to know, that the buyer or tenant has a written unexpired exclusive agreement with another broker, unless the buyer or tenant initiates the discussion and provided the licensee has not directly or indirectly solicited the discussion, in which case

the licensee may negotiate and enter into an agreement which will take effect after the expiration of the current agreement.

- (5) Transaction Brokerage Agreement Between Broker and Seller/Lessor.
- (A) Every written seller's or lessor's transaction brokerage agreement shall contain all of the following:
 - 1. The price;
- 2. The commission to be paid (including any and all bonuses);
 - 3. A definite beginning date;
 - 4. An expiration date;
 - 5. The licensee's duties and responsibilities;
- 6. The signatures of all owners and the broker or affiliated licensee as authorized by the broker;
 - 7. The type of agreement;
- 8. The legal description or the complete street address of the property, which includes the city where the property is located; or, in the absence of a legal description or address, a clear description which unmistakably identifies the property;
- 9. All other terms and conditions under which the property is to be sold, leased or exchanged;
- 10. Specification of whether or not the designated broker is authorized to cooperate with and compensate other designated brokers acting pursuant to any other brokerage relationship as defined by 339.710 to 339.860, RSMo, including but not limited to buyer's agents and/or other transaction brokers; and
- 11. A statement which confirms that the seller/lessor received the Broker Disclosure Form prescribed by the commission: a) on or before the signing of the transaction brokerage agreement, or b) upon the licensee obtaining any personal or financial information, whichever occurs first.
- (B) The agreement shall contain no provision requiring an owner to notify the broker of intent to cancel the agreement after the expiration date.
- (C) Any change to the agreement must contain the initials of all parties.
- (D) The licensee shall give a legible copy of every written agreement to the owner of the property at the time the signature of the owner(s) is obtained.
- (E) A licensee shall not negotiate or enter into a brokerage service agreement with an owner if the licensee knows, or has reason to know, that the owner has a written unexpired exclusive brokerage service agreement as to the property with another broker, unless the owner initiates the discussion and provided the licensee has not directly or indirectly solicited the discussion, in which case the licensee may negotiate and enter into an agreement which will take effect after the expiration of the current agreement.
- (F) No licensee shall make or enter into a net agreement for the sale or lease of real property or any interest in real property; this agreement is defined as one that stipulates a net price to be received by the owner with the excess over that price to be received by the broker as commission.
- (G) Transaction brokerage agreements may not be assigned, sold or otherwise transferred to another broker without the express written consent of all parties to the original transaction brokerage agreement.
- (6) Transaction Brokerage Agreement Between Broker and Buyer/Tenant.
- (A) Every written buyer's or tenant's transaction brokerage agreement shall contain all of the following:
- 1. A description of the type of property sought by the buyer or tenant;
- 2. The commission or fee to be paid (including any and all bonuses);

- 3. A definite beginning date;
- 4. An expiration date;
- 5. The licensee's duties and responsibilities;
- 6. The signatures of the buyers or tenants and the broker or affiliated licensee as authorized by the broker;
 - 7. The type of agreement;
- 8. All other terms and conditions prescribed by the buyers or tenants;
- 9. Specification of whether or not the designated broker is authorized to cooperate with and compensate other designated brokers acting pursuant to any other brokerage relationship as defined by 339.710 to 339.860, RSMo, including but not limited to seller's agents and/or other transaction brokers; and
- 10. A statement which confirms that the buyer received the Broker Disclosure Form prescribed by the commission: a) on or before the signing of the transaction brokerage agreement, or b) upon the licensee obtaining any personal or financial information, whichever occurs first.
- (B) The agreement shall contain no provision requiring a buyer or tenant to notify the broker of intent to cancel the agreement after the expiration date.
- (C) Any change to the agreement must contain the initials of all parties.
- (D) The licensee shall give a legible copy of every written agreement or other authorization to the buyer or tenant at the time the signatures are obtained and a copy of the agreement shall be retained in the broker's office.
- (E) A licensee shall not negotiate or enter into a brokerage service agreement with a buyer or tenant if the licensee knows, or has reason to know, that the buyer or tenant has a written unexpired exclusive agreement with another broker, unless the buyer or tenant initiates the discussion and provided the licensee has not directly or indirectly solicited the discussion, in which case the licensee may negotiate and enter into an agreement which will take effect after the expiration of the current agreement.
- (F) Transaction brokerage agreements may not be assigned, sold or otherwise transferred to another broker without the express written consent of all parties to the original transaction brokerage agreement.
- [(5)] (7) Other Written Authorization. Written authorization to show residential property without [a brokerage agreement] an agency agreement or transaction brokerage agreement with the owner/landlord must contain all of the following:
 - (A) A definite beginning date;
 - (B) An expiration date;
- (C) The signatures of all owners or landlords and the broker or licensee as authorized by the broker;
- (D) The legal description or the complete street address of the property, which includes the city where the property, which includes the city where the property is located; or, in the absence of a legal description or address, a clear description which unmistakably identifies the property;
- (F) The commission or fee to be paid (including any and all bonuses); [and]
- (G) All other terms and conditions prescribed by the owners or landlords[.];
- (H) Any change to the written authorization must contain the initials of all parties; and
- (I) A statement which confirms that the owner or landlord received the Broker Disclosure Form prescribed by the commission: a) on or before the signing of the other written authorization, or b) upon the licensee obtaining any personal or financial information, whichever occurs first.

AUTHORITY: sections 339.120, [RSMo Supp. 1997] 339.730, 339.740, 339.750, 339.755, 339.780 and 339.820, RSMo Supp.

1999. Original rule filed Nov. 14, 1978, effective Feb. II, 1979. For intervening history, please consult the Code of State Regulations. Amended: Filed Jan. 14, 2000.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Missouri Real Estate Commission, P.O. Box 1339, Jefferson City, MO 65102. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 4—DEPARTMENT OF ECONOMIC DEVELOPMENT

Division 250—Missouri Real Estate Commission Chapter 8—Business Conduct and Practice

PROPOSED RESCISSION

4 CSR 250-8.095 Agency Disclosure. This rule restated the existing requirements that licensees make their client relationships known both orally and in writing as to eliminate confusion on the part of the public.

PURPOSE: The commission is proposing to rescind this rule and propose a new rule in order to comply with provisions in HB1601 of the 89th General Assembly and HB866 of the 90th General Assembly.

AUTHORITY: section 339.120, RSMo Supp. 1997. Original rule filed Oct. 26, 1987, effective July 1, 1988. Amended: Filed Sept. 1, 1989, effective Dec. 28, 1989. Amended: Filed Nov. 15, 1991, effective June 25, 1992. Rescinded and readopted: Filed Dec. 1, 1997, effective Sept. 1, 1998. Rescinded: Filed Jan. 14, 2000.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Missouri Real Estate Commission, P.O. Box 1339, Jefferson City, MO 65102. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 4—DEPARTMENT OF ECONOMIC DEVELOPMENT

Division 250—Missouri Real Estate Commission Chapter 8—Business Conduct and Practice

PROPOSED RULE

4 CSR 250-8.095 Brokerage Relationship Disclosure

PURPOSE: The commission is proposing this rule in order to comply with provisions in HB1601 of the 89th General Assembly and HB866 of the 90th General Assembly.

(1) Licensees acting with or without a written agreement for brokerage services pursuant to 339.710 to 339.860, RSMo, are

required to disclose such relationships in the following instances and manner:

- (A) Seller's/Landlord's Agent or Subagent.
- 1. A licensee acting as an agent or subagent of the seller/landlord shall disclose this agency status no later than the first showing to a buyer/tenant who is not represented by or working with another licensee pursuant to 339.710 to 339.860, RSMo.
- 2. If the buyer/tenant is represented by another licensee, the disclosure may be made to the buyer/tenant or their agent upon first contact with the buyer/tenant or their agent, whichever occurs first.
- 3. If the seller's/landlord's agent is cooperating with another licensee under a written agreement of subagency or through a unilateral offer of subagency, the disclosure made by the subagent shall serve as the disclosure of the seller's/landlord's agent.
- 4. In a cooperative sale/lease between a seller's/landlord's agent and a licensee working with a buyer/tenant as a transaction broker, the seller's/landlord's agent shall make disclosure of this agency status to the buyer/tenant and also to the licensee assisting the buyer/tenant upon first contact with each respective party.
- 5. In a contemplated real estate transaction where no contact occurs with the buyer/tenant, their agent or transaction broker, the seller's/landlord's agent shall disclose this agency status to the buyer's/tenant's agent or transaction broker when first contact is established pursuant to paragraph (B)5. or (E)5. of this section.
- 6. If the landlord's agent is conducting property management pursuant to 4 CSR 250-8.200, the unlicensed office personnel may, in their performance of the duties enumerated in 339.010. 5(5)(a)-(e), make the disclosure described herein on behalf of the landlord's agent;
 - (B) Buyer's/Tenant's Agent or Subagent.
- 1. A licensee acting as an agent or subagent of the buyer/tenant shall disclose this agency status no later than the first showing to a seller/landlord who is not represented by or working with another licensee pursuant to 339.710 to 339.860, RSMo.
- If the seller/landlord is represented by another licensee, the disclosure may be made to the seller/landlord or their agent upon first contact with the seller/landlord or their agent, whichever occurs first.
- 3. If the buyer's/tenant's agent is cooperating with another licensee under a written agreement of subagency or through a unilateral offer of subagency, the disclosure made by the subagent shall serve as the disclosure of the buyer's/tenant's agent.
- 4. In a cooperative sale/lease between a buyer's/tenant's agent and a licensee working with a seller/landlord as a transaction broker, the buyer's/tenant's agent shall make disclosure of this agency status to the seller/landlord and also to the licensee assisting the seller/landlord upon first contact with each respective party.
- 5. In a contemplated real estate transaction where no contact occurs with the seller/landlord, their agent or transaction broker, the buyer's/tenant's agent shall establish first contact with the seller's/landlord's agent or transaction broker and disclose this agency status prior to the presentation of an offer to exchange, purchase, rent, or lease.
- 6. If the landlord's agent or transaction broker is conducting property management pursuant to 4 CSR 250-8.200, the unlicensed office personnel may, in their performance of the duties enumerated in 339.010.5(5)(a)–(e), RSMo, receive the disclosure described herein on behalf of the landlord's agent or transaction broker:
 - (C) Dual Agent.
- 1. A licensee acting as a dual agent in a real estate transaction shall disclose this agency status immediately upon its occurrence to all parties of a real estate transaction.
- 2. In a non-designated agency transaction, the disclosure made by the licensee procuring the buyer/tenant (selling licensee) shall serve as disclosure for the listing licensee and designated broker

- 3. A designated broker who becomes a dual agent and does not personally represent any of the parties in a designated agency transaction shall not be required to make disclosure of this agency status provided written consent was given by all parties to the real estate transaction pursuant to 339.750.1, RSMo;
 - (D) Transaction Broker Assisting Seller/Landlord.
- 1. A licensee assisting a seller/landlord as a transaction broker who has not been deemed a transaction broker pursuant to 339.710(19)(c), RSMo, shall disclose this brokerage relationship no later than the first showing to buyer/tenant who is not represented by or working with another licensee pursuant to 339.710 to 339.860, RSMo.
- 2. If the buyer/tenant is represented by another licensee, this disclosure may be made to the buyer/tenant or their agent upon first contact with the buyer/tenant or their agent, whichever occurs first.
- 3. If the licensee has not entered into a written transaction brokerage agreement with the seller/landlord, the licensee shall disclose the licensee's transaction broker status to the seller/landlord upon establishing such relationship with the seller/landlord.
- 4. In a cooperative sale between a seller's/landlord's transaction broker and a licensee working with a buyer/tenant as a transaction broker, the seller's/landlord's transaction broker shall make disclosure of this brokerage relationship status to the buyer/tenant and also to the licensee assisting the buyer/tenant upon first contact with each respective party.
- 5. In a contemplated real estate transaction where no contact occurs with the buyer/tenant, or their agent or transaction broker, the seller's/landlord's transaction broker shall disclose this brokerage relationship status to the buyer's/tenant's agent or transaction broker when first contact is established pursuant to paragraph (B)5. or (E)5.of this section.
- 6. If the landlord's transaction broker is conducting property management pursuant to 4 CSR 250-8.200, the unlicensed office personnel may, in their performance of the duties enumerated in 339.010.5(5)(a)–(e), RSMo, make the disclosure described herein on behalf of the landlord's transaction broker;
 - (E) Transaction Broker Assisting Buyer/Tenant.
- 1. A licensee assisting a buyer/tenant as a transaction broker who has not been deemed a transaction broker pursuant to 339.710 (19)(c), RSMo, shall disclose this brokerage relationship no later than the first showing to a seller/landlord who is not represented by or working with another licensee pursuant to 339.710 to 339.860, RSMo.
- 2. If the seller/landlord is represented by another licensee, this disclosure may be made to the seller/landlord or their agent upon first contact with the seller/landlord or their agent, whichever occurs first.
- 3. If the licensee has not entered into a written transaction brokerage agreement with the buyer/tenant, the licensee shall disclose the licensee's transaction broker status to the buyer/tenant upon establishing such relationship with the buyer/tenant.
- 4. In a cooperative sale/lease between a buyer's/tenant's transaction broker and a licensee working with a seller/landlord as a transaction broker, the buyer's/tenant's transaction broker shall make disclosure of this brokerage relationship status to the seller/landlord and also to the licensee assisting the seller/landlord upon first contact with each respective party.
- 5. In a contemplated real estate transaction where no contact occurs with the seller/landlord, their agent or transaction broker, the buyer's/tenant's transaction broker shall establish first contact with the seller's/landlord's agent or transaction broker and disclose this brokerage relationship status prior to the presentation of an offer to exchange, purchase, rent, or lease.
- 6. If the landlord's agent or transaction broker is conducting property management pursuant to 4 CSR 250-8.200, the unlicensed office personnel may, in their performance of the duties enumerated in 339.010.5(5)(a)-(e), RSMo, receive the disclosure

described herein on behalf of the landlord's agent or transaction broker;

- (F) Transaction Broker Pursuant to 339.710(19)(c), RSMo.
- 1. A licensee who becomes a transaction broker pursuant to 339.710(19)(c), RSMo, shall disclose this transaction broker status immediately upon its occurrence to all parties to the real estate transaction to be confirmed in writing prior to the execution of the contract.
- The disclosure of the licensee procuring the buyer (selling licensee) shall serve as disclosure for the listing licensee and designated broker.
- 3. A designated broker who becomes a transaction broker and does not personally represent any of the parties in a designated agency transaction shall not be required to make disclosure of this status provided written consent was given by all parties to the real estate transaction.

AUTHORITY: sections 339.120, 339.720, and 339.770, RSMo Supp. 1999. Original rule filed Oct. 26, 1987, effective July 1, 1988. Amended: Filed Sept. 1, 1989, effective Dec. 28, 1989. Amended: Filed Nov. 15, 1991, effective June 25, 1992. Rescinded and readopted: Filed Dec. 1, 1997, effective Sept. 1, 1998. Rescinded and readopted: Filed Jan. 14, 2000.

PUBLIC COST: This proposed rule will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rule will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Missouri Real Estate Commission, P.O. Box 1339, Jefferson City, MO 65102. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 4—DEPARTMENT OF ECONOMIC DEVELOPMENT

Division 250—Missouri Real Estate Commission Chapter 8—Business Conduct and Practice

PROPOSED RULE

4 CSR 250-8.096 Brokerage Relationship Confirmation

PURPOSE: This rule outlines requirements for a brokerage relationship confirmation.

- (1) Licensees acting with or without a written agreement for brokerage services pursuant to 339.710 to 339.860, RSMo, are required to have such relationships confirmed in writing by each party to the real estate transaction on or before such party's first signature to the real estate contract. Nothing contained herein prohibits the written confirmation of brokerage relationships from being included or incorporated into the real estate contract.
 - (A) Written confirmation must—
 - 1. Identify the licensee's brokerage relationship;
 - 2. Identify the source or sources of compensation;
- 3. Confirm that the brokerage relationships, if required by rule or regulation, were disclosed to the seller/landlord and/or buyer/tenant or their respective agents and/or transaction brokers no later than the first showing, upon first contact, or immediately upon the occurrence of any change to that relationship;
- 4. Confirm the seller's/landlord's and buyer's/tenant's receipt of the Broker Disclosure Form prescribed by the commission;
- 5. Be signed and dated by the seller/landlord and buyer/tenant. If the landlord has entered into a written property management

agreement pursuant to 4 CSR 250-8.200-4 CSR 250-8.210, the landlord shall not be required to sign the written confirmation; and

- 6. Be signed and dated by the disclosing licensees on or before the contract date. If a landlord's agent or transaction broker is conducting property management pursuant to 4 CSR 250-8.200-4 CSR 250-8.210, the unlicensed office personnel may, in their performance of the duties enumerated in 339.010.5(5)(a)-(e), sign the written confirmation on behalf of the landlord's agent or transaction broker.
- (B) A signed copy shall be given to the seller/landlord and buyer/tenant and a signed copy shall be retained by the disclosing licensee's broker. If any party to the real estate transaction refuses to sign the confirmation, the licensee working with that party pursuant to 339.710 to 339.860, RSMo, shall set forth, sign and date a written explanation of the facts of refusal and the explanation shall be retained by the licensee's broker.

AUTHORITY: sections 339.120, 339.720 and 339.780, RSMo 1999. Original rule filed Jan. 14, 2000.

PUBLIC COST: This proposed rule will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rule will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Missouri Real Estate Commission, P.O. Box 1339, Jefferson City, MO 65102. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 4—DEPARTMENT OF ECONOMIC DEVELOPMENT

Division 250—Missouri Real Estate Commission Chapter 8—Business Conduct and Practice

PROPOSED AMENDMENT

4 CSR 250-8.097 Broker Disclosure Form. The commission is proposing to amend sections (1) and (2) and amend the authority section.

PURPOSE: This amendment clarifies and simplifies the requirements of presenting the Broker Disclosure Form.

(1) At the earliest practicable opportunity during or following the first substantial contact by the designated broker or the affiliated licensees with a seller, landlord, buyer, or tenant who has not entered into a [written agreement for services] brokerage relationship as described in section 339.710.5, RSMo, the licensee shall provide that person with a written copy of the current Broker Disclosure Form prescribed by the Missouri Real Estate Commission. In any event, a licensee shall provide the [unrepresented party (customer)] party that has not entered into a brokerage relationship as described in section 339.710.5, RSMo, the Broker Disclosure Form upon obtaining any personal or financial information or before the signing of a brokerage service agreement, whichever occurs first. [If the prospective customer refuses to sign the disclosure, the licensee shall set forth, sign and date a written explanation of the facts of the refusal and the explanation shall be retained by the licensee's broker.] If a landlord's agent or transaction broker is conducting property management pursuant to 4 CSR 250-8.200, the unlicensed office personnel may, in their performance of the duties enumerated in 339.010.5(5)(a)-(e), provide a tenant with a written copy of the current Broker Disclosure Form prescribed by the commission on behalf of the landlord's agent or transaction broker.

(2) [The licensee providing the Broker Disclosure Form is required to see that the prescribed form is completed in its entirety.] The brokerage relationship marked as offered on the Broker Disclosure Form shall correspond to the written office policy adopted by the designated broker pursuant to 339.760.1, RSMo.

AUTHORITY: sections 339.120, [RSMo Supp. 1997] and 339.770, RSMo Supp. 1999. Original rule filed Dec. 1, 1997, effective Sept. 1, 1998. Amended: Filed Jan. 14, 2000.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Missouri Real Estate Commission, P.O. Box 1339, Jefferson City, MO 65102. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 4—DEPARTMENT OF ECONOMIC DEVELOPMENT

Division 250—Missouri Real Estate Commission Chapter 8—Business Conduct and Practice

PROPOSED AMENDMENT

4 CSR 250-8.160 Retention of Records. The commission is proposing to amend section (1) and amend the authority section.

PURPOSE: This amendment will remove the requirement for broker disclosure forms to be retained by a broker.

(1) Every broker shall retain for a period of at least three (3) years true copies of all business books; accounts, including voided checks; records; contracts; [broker disclosure forms and] brokerage relationship agreements; closing statements and correspondence relating to each real estate transaction that the broker has handled. The records shall be made available for inspection by the commission and its authorized agents at all times during usual business hours at the broker's regular place of business. No broker shall charge a separate fee relating to retention of records.

AUTHORITY: sections 339.120, [RSMo Supp. 1997] and 339.770, RSMo Supp. 1999. Original rule filed Nov. 14, 1978, effective Feb. 11, 1979. Amended: Filed March 16, 1988, effective July 1, 1988. Amended: Filed Feb. 2, 1994, effective Aug. 28, 1994. Amended: Filed Dec. 1, 1997, effective Sept. 1, 1998. Amended: Filed Jan. 14, 2000.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Missouri Real Estate Commission, P.O. Box 1339, Jefferson City, MO 65102. To be considered, comments must be received within thirty days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.

Title 4—DEPARTMENT OF ECONOMIC DEVELOPMENT

Division 250—Missouri Real Estate Commission Chapter 8—Business Conduct and Practice

PROPOSED AMENDMENT

4 CSR 250-8.210 Management Agreements. The commission is proposing to amend section (1) and amend the authority section.

PURPOSE: This amendment reflects the changes made in the statutes due to the passage of HB866.

- (1) Every written property management agreement or other written authorization between a broker and the owners of the real estate shall—
- (E) Provide the terms and conditions for termination of the property management agreement by the broker or the owner of the property; *[and]*
- (F) Contain signatures of broker and owner or their authorized agent.]
 - (F) Include the licensee's duties and responsibilities;
- (G) Contain a statement which permits or prohibits the designated broker from offering subagency (not applicable for transaction broker agreements);
- (H) Contain a statement which permits or prohibits the designated broker and/or affiliated licensee from acting as a disclosed dual agent and if permitted, the duties and responsibilities of a dual agent;
- (I) Contain a statement which permits or prohibits the designated broker and/or affiliated licensee from acting as a transaction broker and if permitted, the duties and responsibilities of a transaction broker;
- (J) Include specification of whether or not the designated broker is authorized to cooperate with and compensate other designated brokers acting pursuant to any other brokerage relationship as defined by 339.710 to 339.860, RSMo, including but not limited to tenant's agents and/or transaction brokers;
- (K) Contain a statement which confirms that the landlord received the Broker Disclosure Form prescribed by the commission: a) on or before the signing of the brokerage relationship agreement, or b) upon the licensee obtaining any personal or financial information, whichever occurs first; and
- (L) Contain the signatures of all the owners and the broker or affiliated licensee as authorized by the broker.

AUTHORITY: sections 339.120, [RSMo Supp. 1993] 339.720, 339.780 and 339.820, RSMo Supp. 1999. Original rule filed June 14, 1988, effective Feb. 19, 1989. Amended: Filed Feb. 2, 1994, effective Aug. 28, 1994. Amended: Filed Jan. 14, 2000.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Missouri Real Estate Commission, P.O. Box 1339, Jefferson City, MO 65102. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Division 90—Vocational Rehabilitation Chapter 4—General Administrative Policies

PROPOSED RULE

5 CSR 90-4.100 Definitions

PURPOSE: This rule establishes definitions for the State Board of Education through the Division of Vocational Rehabilitation, Department of Elementary and Secondary Education for the standards and procedures to provide vocational rehabilitation services for applicants and eligible individuals with disabilities pursuant to the Rehabilitation Act of 1973 as amended and the Code of Federal Regulations.

- (1) Comparable services. Services provided which contribute to the achievement of the individual's rehabilitation goal.
- (2) Statewide government agency for order of selection. A governmental agency/program which benefits individuals in terms of their rehabilitation goals and whose mission is compatible with the federal act and/or applicable regulations and is available to persons throughout the state; i.e., a person from any part of the state may be referred to and referred from the governmental agency/program. The governmental agency/program may not be locally operated for the benefit of only local residents.
- (3) Disability related expenses. Medication, therapy, medical treatment, prosthetic appliances, repairs to equipment, etc., not covered by insurance, Medicare, Medicaid or other third party payees, which directly relates to an individual's disability.
- (4) Independent individual for financial needs purposes. Any individual who meets any one (1) of the following criteria: is twenty-three (23) years old; a veteran of the U.S. Armed Forces; a ward of the court; both parents are deceased; has legal dependents other than spouse; married and not claimed as an income tax exemption during the current tax year; unmarried and not claimed as an income tax exemption during the past two (2) years and has not lived for more than twelve (12) weeks in the home of the parent(s)/guardian during each of the past two (2) tax years.
- (5) Dependent. An individual not meeting any of the criteria as an independent. When the client is a dependent, Division of Vocational Rehabilitation's (DVR's) Financial Application must be completed by the parent(s)/guardian and their income will determine the individual's eligibility for services based on financial need.

AUTHORITY: sections 161.092, 178.600, 178.610 and 178.620, RSMo 1994. Original rule filed Dec. 17, 1999.

PUBLIC COST: This proposed rule will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rule will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Missouri Department of Elementary and Secondary Education, Attention Mr. Ronald W. Vessell, Assistant Commissioner, Division of Vocational Rehabilitation, 3024 W. Truman Blvd., Jefferson City, MO 65109. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 5—DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION

Division 90—Vocational Rehabilitation Chapter 4—General Administrative Policies

PROPOSED RULE

5 CSR 90-4.110 Confidentiality and Release of Information

PURPOSE: This rule establishes the procedures for release of information and confidentiality of applicants and/or eligible individuals for the State Board of Education through the Division of Vocational Rehabilitation, Department of Elementary and Secondary Education pursuant to the Rehabilitation Act of 1973 as amended and the Code of Federal Regulations.

- (1) Information about an applicant or eligible individual will not be released without the individual's written permission except in the following situations when it directly relates to the applicant or eligible individual's rehabilitation program and is necessary to provide services:
- (A) Name, addresses, Social Security number, phone numbers, educational/work histories and income information to other state agencies that the Division of Vocational Rehabilitation (DVR) has a cooperative agreement with including but not limited to Departments of Economic Development, Elementary and Secondary Education, Higher Education, Labor and Industrial Relations, Mental Health, Social Services and Workforce Development; and/or
- (B) Information about an applicant or eligible individual to Community Rehabilitation Programs; and/or
- (C) Information about an applicant or eligible individual to medical care service providers; and/or
- (D) As authorized in the federal act and/or applicable regulations.
- (2) An applicant or eligible individual's refusal to release information may affect eligibility or result in denial of services.
- (3) Information from an individual's file must be requested in writing. Upon the determination that information is harmful to the individual, information will not be released to the individual, but will be released to court appointed representatives or a third party chosen by the individual including an advocate, individual's adult family member, qualified medical or mental health professional.
- (4) An applicant or eligible individual who believes that information in the individual's record of services is inaccurate or misleading may request in writing that DVR amend the information. If the information is not amended, the request for the amendment must be documented in the record of services.

AUTHORITY: sections 161.092, 178.600, 178.610 and 178.620, RSMo 1994. Original rule filed Dec. 17, 1999.

PUBLIC COST: This proposed rule will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rule will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Missouri Department of Elementary and Secondary Education, Attention Mr. Ronald W. Vessell, Assistant Commissioner, Division of Vocational Rehabilitation, 3024 W. Truman Blvd., Jefferson City, MO 65109. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 5—DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION Division 90—Vocational Rehabilitation Chapter 4—General Administrative Policies

PROPOSED RULE

5 CSR 90-4.120 Minimum Standards for Service Providers

PURPOSE: This rule establishes the minimum standards for service providers for the State Board of Education through the Division of Vocational Rehabilitation, Department of Elementary and Secondary Education to provide vocational rehabilitation services for applicants and eligible individuals with disabilities pursuant to the Rehabilitation Act of 1973 as amended and the Code of Federal Regulations.

- (1) A service provider is an individual or organization which provides services to applicants or eligible individuals.
- (A) A vocational service provider may provide one (1) or more of the following client interventions: personal and work adjustment training; job readiness training; supported employment; work stations in industry; and vocational evaluation.
- 1. The vocational service provider must demonstrate the ability to deliver appropriate case management services including counseling, psychological services, and vocational assessment services, and shall maintain service delivery personnel who possess substantial academic credentials appropriate to the proposed service.
- 2. Accreditation must be obtained from recognized professional accreditation organizations who have developed commonly accepted processes for accreditation of the specific service. This would include but is not limited to the Commission on Accreditation of Rehabilitation Facilities (CARF) and the Joint Commission of Accreditation of Hospitals (JCAH).
- (B) An educational service provider must comply with the provisions found in 5 CSR 30-4.020.
- (2) The service provider must be properly accredited, certified, or licensed in Missouri or another state as approved by the Division of Vocational Rehabilitation (DVR), in accordance with applicable state law and/or regulation. Qualified personnel must have a valid, unencumbered, unrestricted, and undisciplined license, certification, or accreditation.

AUTHORITY: sections 161.092, 178.600, 178.610 and 178.620, RSMo 1994. Original rule filed Dec. 17, 1999.

PUBLIC COST: This proposed rule will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rule will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Missouri Department of Elementary and Secondary Education, Attention Mr. Ronald W. Vessell, Assistant Commissioner, Division of Vocational Rehabilitation, 3024 W. Truman Blvd., Jefferson City, MO 65109. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 5—DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION Division 90—Vocational Rehabilitation Chapter 4—General Administrative Policies

PROPOSED RULE

PURPOSE: This rule establishes the eligibility requirements for applicants for the State Board of Education through the Division of Vocational Rehabilitation, Department of Elementary and Secondary Education pursuant to the Rehabilitation Act of 1973 as amended and the Code of Federal Regulations.

- (1) Diagnosis of disability as defined in the Rehabilitation Act of 1973 as amended and the applicable rules must be by a qualified person, licensed or certified in Missouri or another state as approved by the Division of Vocational Rehabilitation (DVR), in accordance with applicable state law and/or regulation. Qualified personnel must have a valid, unencumbered, unrestricted, and undisciplined license or certification.
- (2) Eligibility shall be determined pursuant to the federal act and/or applicable regulations and the following qualifications:
- (A) Individuals with conditions diagnosed or related to alcohol and/or drug dependence, must be participating in or have successfully completed an inpatient/outpatient drug and/or alcohol treatment program, prior to receiving services from DVR. The treatment program must be certified by the Missouri Department of Mental Health, Division of Alcohol and Drug Abuse or the Joint Commission on Accreditation of Hospitals (JCAH);
- (B) All referrals, applicants and eligible individuals with a visual disability will be referred to the Missouri Rehabilitation Services for the Blind (RSB) when the individual meets the visual disability requirements set forth in RSB rules; and
- (C) Eligibility for individuals with hearing loss must be diagnosed by a Missouri certified audiologist or a Missouri physician skilled in diseases of the ear. Eligibility for individuals with a hearing loss is based upon standards developed by the American Speech and Hearing Association (ASHA).
- 1. The following standards may be considered when determining eligibility:
- A. Pure tone average, speech receptions, and speech discrimination factors in determining the existence of functional limitations;
- B. Pure tone average is determined by computing the decibel loss at 500 Hz, 1000 Hz, and 2000 Hz;
- C. An individual with a forty-one (41) decibel loss in the better ear would be considered as having a disability with functional limitations;
- D. An individual with a thirty-four to forty (34–40) decibel loss in the better ear may be considered as having a disability with functional limitations if the loss in the other ear is ninety (90) decibels or more: or
- E. Other factors, including speech reception, speech discrimination, and decibel loss at frequencies above 2000 Hz may cause functional limitations.

AUTHORITY: sections 161.092, 178.600, 178.610 and 178.620, RSMo 1994. Original rule filed Dec. 17, 1999.

PUBLIC COST: This proposed rule is estimated to cost the Missouri Department of Elementary and Secondary Education \$549,249 in Fiscal Year 2001, with the cost reoccurring annually thereafter over the life of the rule. A fiscal note containing a detailed estimated cost of compliance has been filed with the secretary of state.

PRIVATE COST: This proposed rule will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Missouri Department of Elementary and Secondary Education, Attention Mr. Ronald W. Vessell, Assistant Commissioner, Division of Vocational Rehabilitation, 3024 W. Truman Blvd., Jefferson City, MO 65109. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

I. RULE NUMBER

Title:

5 - Department of Elementary and Secondary Education

Division:

90 - Vocational Rehabilitation

Chapter:

5 - Vocational Rehabilitation Services

Type of Rulemaking:

Proposed Rule

Rule Number and Name: 5 CSR 90-4.200 Eligibility

II. SUMMARY OF FISCAL IMPACT

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
Dept. of Elementary and Secondary Education	\$549,249 per year for the life of the rule

III. WORKSHEET

Estimated cost is the state portion (21.3%) as averaged over the last two Federal fiscal years. The average of the last two fiscal years is \$2,578,632. The state portion is figured by multiplying 21.3% times \$2,578,632. Therefore, the estimated cost is \$549,249 (rounded).

Division 90—Vocational Rehabilitation Chapter 4—General Administrative Policies

PROPOSED RULE

5 CSR 90-4.300 Order of Selection for Services

PURPOSE: This rule establishes the order of selection for vocational rehabilitation services if the State Board of Education through the Division of Vocational Rehabilitation, Department of Elementary and Secondary Education cannot provide services to all eligible individuals with disabilities in the State of Missouri.

- (1) In the event vocational rehabilitation services cannot be provided to all eligible individuals with disabilities in the state of Missouri, the Division of Vocational Rehabilitation (DVR) will implement an order of selection. Services shall be provided based upon the eligible individual's placement in one (1) of the following category priorities:
- (A) Priority Category I—An individual with the most significant disabilities as defined through the federal act and/or applicable regulations:
- (B) Priority Category II—An individual with a significant disability as defined in the federal act and/or applicable regulations and whose disability was sustained in the line of duty while performing as a public safety officer and the immediate cause of the disability was the result of one (1) of the following:
 - 1. A criminal act;
 - 2. An apparent criminal act; or
- 3. A hazardous condition resulting from the performance of duties in direct connection with the enforcement, execution and administration of law or fire prevention, fire-fighting or related public safety activities;
- (C) Priority Category III—An individual with a significant disability as defined in the federal act and/or applicable regulations;
- (D) Priority Category IV—An individual with a disability as defined in the federal act and/or applicable regulations and who is receiving services from state-wide government agencies with whom DVR has a working written agreement detailing the responsibilities of each agency. Classification in this category is not made on the basis of type of disabling condition. However, public safety officers will receive services first within this priority category; or
- (E) Priority Category V—An individual with a disability as defined in the federal act and/or applicable regulations. Public safety officers will receive services first within this priority category.
- (2) An eligible individual will be placed in the appropriate priority category and receive written notification of the assigned priority category. The eligible individual's date of application will be used to determine the order of services within a priority category.
- (3) An eligible individual's placement in a priority category may be changed under justifiable circumstances.
- (4) Rationale for placement will appear in the individual's case file.
- (5) The order of selection shall in no way affect the provision or authorization of diagnostic and evaluation services needed to determine eligibility.
- (6) Services authorized or provided to any eligible individual shall not be disrupted as a result of an order of selection or the closing of a priority category.

- (7) Order of selection priority categories do not apply to postemployment services.
- (8) The order of selection shall in no way affect eligible individual's access to services provided through DVR's information and referral system.

AUTHORITY: sections 161.092, 178.600, 178.610 and 178.620, RSMo 1994. Original rule filed Dec. 17, 1999.

PUBLIC COST: This proposed rule will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rule will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Missouri Department of Elementary and Secondary Education, Attention Mr. Ronald W. Vessell, Assistant Commissioner, Division of Vocational Rehabilitation, 3024 W. Truman Blvd., Jefferson City, MO 65109. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 5—DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION Division 90—Vocational Rehabilitation

Division 90—Vocational Rehabilitation Chapter 4—General Administrative Policies

PROPOSED RULE

5 CSR 90-4.400 Appeals

PURPOSE: This rule establishes the procedures for appeal by an applicant or eligible individual dissatisfied with a determination made regarding the provision of services by the Division of Vocational Rehabilitation, Department of Elementary and Secondary Education pursuant to the Rehabilitation Act of 1973 as amended and the Code of Federal Regulations.

- (1) When an applicant or eligible individual signs an application, is determined ineligible for services, the Individualized Plan for Employment (IPE) is developed or executed, or upon reduction, suspension, or cessation of vocational rehabilitation services, the applicant or eligible client will be appraised of their rights to a due process hearing and/or mediation.
- (2) When an applicant or eligible individual is dissatisfied with any determination made by the Division of Vocational Rehabilitation (DVR) regarding the provision of services, the applicant or eligible individual may request under the rules promulgated by the State Board of Education, informal review, a due process hearing or mediation.
- (3) When an applicant or eligible individual is dissatisfied with any determination made by DVR regarding the provision of services, the applicant or eligible individual will be given information about the Client Assistant Program.
- (4) Division of Vocational Rehabilitation will not suspend, reduce, or terminate services provided to an eligible client under an existing IPE pending a decision from informal review, due process hearing or written mediation agreement, unless the eligible individual or their representative requests in writing.

AUTHORITY: sections 161.092, 178.600, 178.610 and 178.620, RSMo 1994. Original rule filed Dec. 17, 1999.

PUBLIC COST: This proposed rule will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rule will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Missouri Department of Elementary and Secondary Education, Attention Mr. Ronald W. Vessell, Assistant Commissioner, Division of Vocational Rehabilitation, 3024 W. Truman Blvd., Jefferson City, MO 65109. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 5—DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION

Division 90—Vocational Rehabilitation Chapter 4—General Administrative Policies

PROPOSED RULE

5 CSR 90-4.410 Informal Review

PURPOSE: This rule establishes the procedures for informal review of a decision made by the Division of Vocational Rehabilitation, Department of Elementary and Secondary Education pursuant to the Rehabilitation Act of 1973 as amended and the Code of Federal Regulations.

- (1) The applicant or eligible individual may request informal review in writing to the supervisor of the district office.
- (2) The district supervisor or regional manager will conduct an informal review within twenty (20) working days from receipt of the applicant's or eligible individual's request.
- (3) An applicant or eligible individual may request a due process hearing or mediation without informal review.
- (4) If the informal review is not successful, a formal due process hearing will be conducted within forty-five (45) days from the applicant's or eligible individual's written request for informal review unless a party requests a specified time extension.
- (5) The applicant or eligible individual will be informed of the results of the informal review in writing and the right to a due process hearing or mediation.

AUTHORITY: sections 161.092, 178.600, 178.610 and 178.620, RSMo 1994. Original rule filed Dec. 17, 1999.

PUBLIC COST: This proposed rule will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rule will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Missouri Department of Elementary and Secondary Education, Attention Mr. Ronald W. Vessell, Assistant Commissioner, Division of Vocational Rehabilitation, 3024 W. Truman Blvd., Jefferson City, MO 65109. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 5—DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION

Division 90—Vocational Rehabilitation Chapter 4—General Administrative Policies

PROPOSED RULE

5 CSR 90-4.420 Due Process Hearing

PURPOSE: This rule establishes the procedures for due process hearings for applicants or eligible individuals dissatisfied with a determination made regarding the provision of services by the Division of Vocational Rehabilitation, Department of Elementary and Secondary Education pursuant to the Rehabilitation Act of 1973 as amended and the Code of Federal Regulations.

- (1) An applicant or eligible individual may request a due process hearing without informal review or mediation.
- (2) An applicant or eligible individual may request a due process hearing in writing or by personally contacting a coordinator, Division of Vocational Rehabilitation (DVR).
- (3) The assistant commissioner of DVR will set a hearing and assign a hearing officer selected pursuant to the federal regulations and/or applicable regulations.
- (4) A hearing will be held within forty-five (45) days of the request unless a party requests a specified time extension.
- (5) A hearing will be conducted as a contested case pursuant to the provisions of Chapter 536, RSMo.
- (6) The applicant or eligible individual, or if appropriate, the individual's parent, guardian or other representative, will be allowed an opportunity to present additional evidence, information and witnesses during the due process hearing.
- (7) Copies of all correspondence, reports of contact and written decisions rendered by the hearing officer shall be placed in the applicant's or eligible individual's case file.
- (8) The hearing officer will make a decision based upon the provisions of the approved state plan, the federal act and/or applicable regulations, and appropriate state law and/or regulations. A written report of the findings of fact and conclusions of law will be submitted to the applicant or eligible client or, if appropriate the individual's parent, guardian or other representative and to the assistant commissioner within thirty (30) days of completion of the due process hearing.
- (9) Within twenty (20) days of the hearing officer's written decision, either party may request in writing, review of the written decision to the commissioner of the Department of Elementary and Secondary Education or his/her designee.
- (10) The commissioner or designee shall provide an opportunity for submission of additional evidence and information relevant to a final decision.
- (11) The commissioner or designee shall not overturn or modify the hearing officer's decision, or part of the decision supporting the position of the applicant or eligible individual, unless the reviewing official determines based upon clear and convincing evidence that the decision of the hearing officer is clearly erroneous on the basis of being contrary to the approved state plan, the federal act and/or applicable regulations, or the appropriate state law and/or regulations.

(12) The commissioner or designee shall provide a written final findings of fact and conclusions of law to the applicant or eligible individual, or, if appropriate, the applicant's representative, and DVR in a timely manner.

AUTHORITY: sections 161.092, 178.600, 178.610 and 178.620, RSMo 1994. Original rule filed Dec. 17, 1999.

PUBLIC COST: This proposed rule is estimated to cost the Missouri Department of Elementary and Secondary Education \$538 in Fiscal Year 2001, with the cost reoccurring annually thereafter over the life of the rule. A fiscal note containing a detailed estimated cost of compliance has been filed with the secretary of state.

PRIVATE COST: This proposed rule will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Missouri Department of Elementary and Secondary Education, Attention Mr. Ronald W. Vessell, Assistant Commissioner, Division of Vocational Rehabilitation, 3024 W. Truman Blvd., Jefferson City, MO 65109. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

I. RULE NUMBER

Title:

5 - Department of Elementary and Secondary Education

Division:

90 - Vocational Rehabilitation

Chapter:

4 – General Administrative Policies

Type of Rulemaking:

Proposed Rule

Rule Number and Name: 5 CSR 90-4.420 Due Process Hearing

II. SUMMARY OF FISCAL IMPACT

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
Dept. of Elementary and Secondary Education	\$538 per year for the life of the rule.

III. WORKSHEET

Estimated cost is the state portion as averaged over the last two Federal fiscal years. (Hearing officer costs include mileage, meals, postage and fees of \$316 average at approximately eight hearings per year for a total of \$2,528). The state portion is figured by multiplying 21.3% times \$2,528. Therefore, the estimated cost is \$538 (rounded).

Division 90—Vocational Rehabilitation Chapter 4—General Administrative Policies

PROPOSED RULE

5 CSR 90-4.430 Mediation

PURPOSE: This rule establishes the procedures for mediation for applicants or eligible individuals dissatisfied with a determination made regarding the provision of services by the Division of Vocational Rehabilitation, Department of Elementary and Secondary Education pursuant to the Rehabilitation Act of 1973 as amended and the Code of Federal Regulations.

- (1) The applicant or eligible individual may request mediation regarding disputes involving any determination by the Division of Vocational Rehabilitation (DVR) that affects the provision of services. This request may be made in writing or by personally contacting a coordinator of DVR.
- (2) The assistant commissioner of DVR will assign a mediator selected pursuant to the federal act and/or applicable regulations and agreed to by both the DVR and the applicant or eligible individual.
- (3) An agreement reached by the parties shall be set forth in writing.
- (4) A written mediation agreement shall be provided to the applicant or eligible individual, or if appropriate, the individual's parent, guardian or other representative and to the assistant commissioner within thirty (30) days of completion of the mediation process.
- (5) All discussions occurring during the mediation process shall be confidential and not used as evidence in any subsequent due process hearing or civil proceeding. Parties may be required to sign a confidentiality pledge prior to the commencement of mediation.
- (6) An applicant or eligible individual may request mediation without informal review or a due process hearing. Mediation is voluntary on the part of both parties.
- (7) Mediation will not be used to deny or delay an individual's due process hearing.

AUTHORITY: sections 161.092, 178.600, 178.610 and 178.620, RSMo 1994. Original rule filed Dec. 17, 1999.

PUBLIC COST: This proposed rule is estimated to cost the Missouri Department of Elementary and Secondary Education \$485 in the Fiscal Year 2001, with the cost reoccurring annually thereafter over the life of the rule. A fiscal note containing a detailed estimated cost of compliance has been filed with the secretary of state.

PRIVATE COST: This proposed rule will not cost private entitles more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Missouri Department of Elementary and Secondary Education, Attention Mr. Ronald W. Vessell, Assistant Commissioner, Division of Vocational Rehabilitation, 3024 W. Truman Blvd., Jefferson City, MO 65109. To be considered, comments must be received within thirty days after publication of this notice in the **Missouri** Register. No public hearing is scheduled.

I. RULE NUMBER

Title:

5 - Department of Elementary and Secondary Education

Division:

90 – Vocational Rehabilitation

Chapter:

4 - General Administrative Polices

Type of Rulemaking:

Proposed Rule

Rule Number and Name: 5 CSR 90-4.430 Mediation

II. SUMMARY OF FISCAL IMPACT

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
Dept. of Elementary and Secondary Education	\$485 per year for the life of the rule.

III. WORKSHEET

Mediation services are a new service as provided in the Rehabilitation Act of 1973. These services have not been rendered, however, the estimated cost was determined by averaging the fees of professional mediation services from the bids selected. This average cost of a mediation is \$759 (rounded). (Mediation costs include mileage, meals, postage and fees of \$759 average at approximately three mediations per year for a total of \$2,278). The state portion is figured by multiplying 21.3% times \$2,278. Therefore, the estimated cost is \$485 (rounded).

Division 90—Vocational Rehabilitation Chapter 5—Vocational Rehabilitation Services

PROPOSED RULE

5 CSR 90-5.400 Services

PURPOSE: This rule establishes the standards for vocational rehabilitation services for the State Board of Education through the Division of Vocational Rehabilitation, Department of Elementary and Secondary Education for individuals with disabilities pursuant to the Rehabilitation Act of 1973 as amended and the Code of Federal Regulations.

- (1) Vocational rehabilitation services as defined in the federal act and/or applicable regulations may be provided to individuals.
 - (A) Financial Need.
- 1. The following vocational rehabilitation services as defined in the federal act and/or applicable regulations may be provided to individuals based upon financial need:
- A. Physical and/or mental restoration, including but not limited to hospitalization, medical treatment, surgery, dentistry, and prosthesis;
- B. Training, including tuition, fees, books, supplies, training materials and other services associated with training;
 - C. Maintenance;
 - D. Transportation;
- E. Placement tools, including initial stock and supplies associated with placement;
- F. Rehabilitation technology service, including assistive technology devices and services to assist the individual to achieve an employment outcome;
 - G. Home modification or remodeling;
 - H. Vehicle modification;
- I. Services to family members to assist the individual to achieve an employment outcome;
 - J. Personal attendant services;
- K. Note-taking services, not involving sign language interpretation; and/or
- L. Other goods and services not listed above to assist the individual to achieve an employment outcome.
- 2. Financial need is based upon the individual's adjusted gross income level of the most recent tax records less unreimbursed disability related expenses as approved by the Division of Vocational Rehabilitation (DVR) and compared to one hundred eighty-five percent (185%) of the U.S. Department of Health and Human Services poverty level for Missouri and the Consumer Price Index as updated on an annual basis.
 - (B) Nonfinancial Need.
- 1. The following vocational rehabilitation services as defined in the federal act and/or applicable regulations may be provided to individuals regardless of financial need:
- A. Medical diagnostic services including medical and surgical examination, psychiatric evaluation, dental examination, inpatient hospitalization for specific identified vocational rehabilitation diagnostic and evaluation services including room, board and other services provided by the facility, clinical laboratory tests, diagnostic x-ray procedures and other medically recognized diagnostic services;
- B. Psychological diagnostic services including psychological tests and measurements, intelligence tests, achievement tests, assessment of social functioning, educational achievement and other recognized diagnostic services;
- C. Social and vocational diagnostic services including evaluation of the individual's employment opportunities and objectives in light of personality factors, intelligence level, educational

achievements, work experience, vocational aptitudes and interests, and personal and social adjustment;

- D. Maintenance when required to enable the individual to participate in diagnostic evaluation/services;
- E. Transportation when required to enable an individual to participate in diagnostic evaluation/services;
- F. Assessment for determining eligibility and vocational rehabilitation needs:
- G. Counseling, guidance, information and referral services:
- H. Interpreter services for deaf or non-English speaking individuals when necessary to participate in a rehabilitation plan. Note-taking services that include interpreter services are not based upon the individual's financial need; and/or
- I. Placement assistance into suitable employment and follow-up on-the-job training fees required to meet a job objective, including fees for: on-the-job training fees, supported employment and work stations in industry. (All other services required during the training such as maintenance and transportation will be based on financial need.)
- (2) Individuals must use and make application for all available comparable services including but not limited to federal and state financial aid, which will be used to reduce the costs of services for DVR. Other comparable services, including Medicaid, Medicare and insurance will also be used by DVR to reduce the costs of services.
- (A) Prior to providing any services to an individual, DVR will determine whether comparable services or benefits are available under any other program, except in the following instances:
- 1. Rehabilitation technology service, including assistive technology devices and services to assist the individual to achieve an employment outcome;
 - 2. Counseling, guidance, information and referral services;
- 3. Assessment for determining eligibility and vocational rehabilitation needs;
- Job-related services, including job search and placement assistance, job retention services, follow-up services, and followalong services;
- 5. When a determination would delay or interrupt the progress of the individual toward achieving the employment outcome identified in the individualized plan for employment;
- 6. When a determination would delay and interrupt job placement: and
- 7. Provision of a service to any individual at extreme medical risk.
- (3) Division of Vocational Rehabilitation will follow all Missouri procurement policies as specified in the *Revised Statutes of Missouri* for the purchase, retention, repossession and discarding of items including but not limited to prosthetic appliances; home modifications; vehicle modifications; initial tools, stock and equipment and/or rehabilitation technology/devices.

AUTHORITY: sections 161.092, 178.600, 178.610 and 178.620, RSMo 1994. Original rule filed Dec. 17, 1999.

PUBLIC COST: This proposed rule is estimated to cost the Missouri Department of Elementary and Secondary Education \$8,368,540 in Fiscal Year 2001, with the cost reoccurring annually thereafter over the life of the rule. A fiscal note containing a detailed estimated cost of compliance has been filed with the secretary of state.

PRIVATE COST: This proposed rule will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Missouri Department of Elementary and Secondary Education, Attention Mr. Ronald W. Vessell, Assistant Commissioner, Division of Vocational Rehabilitation, 3024 W. Truman Blvd., Jefferson City, MO 65109. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

I. RULE NUMBER

Title:

5 - Department of Elementary and Secondary Education

Division:

90 – Vocational Rehabilitation

Chapter:

5 – Vocational Rehabilitation Services

Type of Rulemaking:

Proposed Rule

Rule Number and Name: 5 CSR 90-5.400 Services

II. SUMMARY OF FISCAL IMPACT

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
Dept. of Elementary and Secondary Education	\$8,368,540 per year for the life of the rule

III. WORKSHEET

Estimated cost is the state portion as averaged over the last two Federal fiscal years. The average of the last two fiscal years is \$39,288,922. The state portion is figured by multiplying 21.3% times \$39,288,922. Therefore, the estimated cost is \$8,368,540 (rounded).

Division 90—Vocational Rehabilitation Chapter 5—Vocational Rehabilitation Services

PROPOSED RULE

5 CSR 90-5.410 Fees

PURPOSE: This rule establishes fees paid by the Division of Vocational Rehabilitation, Department of Elementary and Secondary Education for services for individuals with disabilities pursuant to the Rehabilitation Act of 1973 as amended and the Code of Federal Regulations.

- (1) Certain fees may be paid by the Division of Vocational Rehabilitation (DVR). However, if the usual and customary fee charged for the service is less than an amount listed, the usual and customary fee is the maximum that will be paid. No additional moneys can be collected from the applicant or eligible individual. The fees are as follows:
- (A) Hospitalization Fees—Daily per-diem rate established by Missouri Medicaid:
- (B) Surgical Fees—Medicare formula for surgery and related services;
- (C) Medical and Psychological Diagnostic Fees—Usual and customary fees as approved by the assistant commissioner of DVR;
- (D) Community Rehabilitation and Supported Employment Programs—Evaluation of a cost analysis report for each program with the fees approved by the assistant commissioner of DVR; and/or
- (E) Interpreter Services—Usual and customary fees approved by the assistant commissioner of DVR.
- (2) The maximum fee which may be paid by DVR for any services or entity not listed above is the usual and customary fee for said service or entity as approved by the assistant commissioner of DVR.

AUTHORITY: sections 161.092, 178.600, 178.610 and 178.620, RSMo 1994. Original rule filed Dec. 17, 1999.

PUBLIC COST: This proposed rule will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rule will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Missouri Department of Elementary and Secondary Education, Attention Mr. Ronald W. Vessell, Assistant Commissioner, Division of Vocational Rehabilitation, 3024 W. Truman Blvd., Jefferson City, MO 65109. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 5—DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION Division 90—Vocational Rehabilitation

Division 90—Vocational Rehabilitation Chapter 5—Vocational Rehabilitation Services

PROPOSED RULE

5 CSR 90-5.420 Maintenance and Transportation

PURPOSE: This rule establishes the standards for maintenance and transportation services provided by the Division of Vocational Rehabilitation, Department of Elementary and Secondary Education for individuals with disabilities pursuant to the Rehabilitation Act of 1973 as amended and the Code of Federal Regulations.

- (1) The following maintenance and transportation services as defined in the federal act and/or applicable regulations may be provided to applicants or eligible individuals regardless of financial need:
- (A) Maintenance when required to enable the applicant or eligible individual to participate in diagnostic evaluation/services;
- (B) Transportation when required to enable an applicant or eligible individual to participate in diagnostic evaluation/services.
- (2) The following maintenance and transportation services as defined in the federal act and/or applicable regulations may be provided to applicants or eligible individuals based upon financial need:
- (A) Maintenance (noon meals, personal maintenance, placement maintenance, room and board) may be authorized in association with an eligible individual's Individualized Plan for Employment (IPE) when necessary for the eligible individual to receive services.
- 1. Maintenance may be paid if the actual time required for the service is twenty (20) or more hours per week or the actual time required for the service is less than twenty (20) hours per week and the service is not available within commuting distance of the eligible individual's home.
- 2. An eligible individual, considered as either independent or dependent in the family household within commuting distance (approximately forty-five (45) miles), may receive two dollars and fifty cents (\$2.50) maximum per day for lunch. An eligible individual considered as independent in the family household may receive up to an additional fifteen dollars (\$15) maximum per week if the Division of Vocational Rehabilitation (DVR) can establish a strong economic need. Exceptions may be made if the individual will suffer economic hardship under the plan and there are no available financial resources.
- 3. Personal maintenance, up to ten dollars (\$10) per week, may be authorized for eligible individuals who are considered an independent in the family household and required to live away from home. Eligible individuals considered family dependent or eligible individuals remaining in the household within commuting distance will not qualify for personal maintenance.
- 4. Placement maintenance may be authorized for a period not to exceed four (4) weeks in association with an IPE. This plan should include an emphasis in specific job seeking activities. Placement maintenance may be authorized for a period not to exceed four (4) weeks if the individual is employed or until the individual receives a paycheck (whichever period is shorter).
- 5. Room and board during college training, up to the amount of the dormitory fees at the nearest Missouri tax supported college, may be authorized if an eligible individual lives beyond commuting distance
- 6. Noon meals will not be paid during holiday breaks, absences, or vacations during the eligible individual's plan except when an individual lives away from the family household to receive services or when failure to pay maintenance would jeopardize the planned services.
- 7. DVR will not authorize maintenance for correspondence or tutorial training, or during convalescent care or hospitalization.
- (B) Transportation may be authorized by DVR in association with an IPE when necessary for the eligible individual to travel to and from the place of primary service. Transportation assistance will be based upon the individual attending the nearest location.
- 1. If the eligible individual elects to obtain primary rehabilitation services at a location not within commuting distance (generally one (1) hour travel time and/or approximately forty-five (45)

miles) and the services are available within commuting distance, the eligible individual is responsible for all costs exceeding those authorized by DVR for primary rehabilitation services within commuting distance.

- 2. An exception may be approved by DVR if the eligible individual suffers an economic hardship under the plan and there are no other available financial resources.
- 3. Mileage reimbursement to eligible individuals will be calculated at thirty percent (30%) of the most current mileage reimbursement rate for state of Missouri employees issued by the Missouri Office of Administration.
- A. Mileage reimbursement may be authorized under the following conditions:
- (I) The eligible individual is unable to travel by common carrier; or
 - (II) Bus service is not available; or
 - (III) The cost by private transportation is less.
- 4. Air travel may be provided in instances of significant impairment necessitating such mode of travel and in instances where the overall cost to DVR would be the most cost effective method.

AUTHORITY: sections 161.092, 178.600, 178.610 and 178.620, RSMo 1994. Original rule filed Dec. 17, 1999.

PUBLIC COST: This proposed rule is estimated to cost the Missouri Department of Elementary and Secondary Education \$1,171,477 in Fiscal Year 2001, with the cost reoccurring annually thereafter over the life of the rule. A fiscal note containing a detailed estimated cost of compliance has been filed with the secretary of state.

PRIVATE COST: This proposed rule will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Missouri Department of Elementary and Secondary Education, Attention Mr. Ronald W. Vessell, Assistant Commissioner, Division of Vocational Rehabilitation, 3024 W. Truman Blvd., Jefferson City, MO 65109. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

I. RULE NUMBER

Title:

5 - Department of Elementary and Secondary Education

Division:

90 - Vocational Rehabilitation

Chapter:

5 - Vocational Rehabilitation Services

Type of Rulemaking:

Proposed Rule

Rule Number and Name: 5 CSR 90-5.420 Maintenance and Transportation

II. SUMMARY OF FISCAL IMPACT

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
Dept. of Elementary and Secondary Education	\$1,171,477 per year for the life of the rule

III. WORKSHEET

Estimated cost is the state portion (21.3%) as averaged over the last two Federal fiscal years. The average of the last two fiscal years is \$5,499,892. The state portion is figured by multiplying 21.3% times \$5,499,892. Therefore, the estimated cost is \$1,171,477 (rounded).

Division 90—Vocational Rehabilitation Chapter 5—Vocational Rehabilitation Services

PROPOSED RULE

5 CSR 90-5.430 Physical and Mental Restoration

PURPOSE: This rule establishes the standards for physical and mental restoration services provided by the Division of Vocational Rehabilitation, Department of Elementary and Secondary Education for individuals with disabilities pursuant to the Rehabilitation Act of 1973 as amended and the Code of Federal Regulations.

- (1) The following physical and/or mental restoration services as defined in the federal act and/or applicable regulations may be provided to applicants or eligible individuals based upon financial need:
- (A) Hospital services for eligible individuals shall be provided from an instate hospital accredited by the Joint Commission on Accreditation of Hospitals (JCAH) or by the American Osteopathic Association and licensed by the Missouri Department of Health. Preference will be given to hospitals having fifty (50) or more beds and well developed surgical and specialty services.
- 1. Hospital services for eligible individuals from an out-ofstate hospital may be paid according to the rates and methods approved by the vocational rehabilitation agency in the state where the hospital is located;
- (B) Surgical services for eligible individuals may be provided upon approval by the Division of Vocational Rehabilitation's (DVR) Medical Review Committee and when necessary to correct or substantially modify a physical or mental impairment which is stable or slowly progressive and constitutes a substantial impediment to employment. The condition must be of such a nature that correction or modification may be reasonably expected to eliminate or substantially reduce the impediment to employment within a reasonable length of time;
- (C) Hearing aids may only be provided from a Missouri licensed hearing aid dealer and fitter upon the recommendation of a Missouri physician specializing in diseases of the ear or a Missouri certified audiologist. The recommendation must include the recommended type of aid and specifications or prescriptions. All licenses or certifications must be valid, unencumbered, unrestricted, and undisciplined.
 - 1. Prior to purchase authorization, DVR will—
- A. Consult with the physician or audiologist to determine feasibility of any repair or reconditioning of an existing aid;
- B. Obtain estimates including the itemized cost of the aid, batteries, service and warranty from more than one (1) licensed dealer when practical;
 - C. Request agency discounts;
- D. Allow for the eligible individual's preference of vendor whenever possible; and
- E. Ensure that the quality of aid, accessories, service, warranty and cost effectiveness are evaluated; and/or
- (D) Individuals with mental illness may be referred to the Missouri Department of Mental Health or other mental health providers as a comparable service. Psychotherapy services may be authorized when required for the eligible individual to begin or continue a rehabilitation plan under the following conditions:
- 1. The need for psychotherapy is clearly related to the expected employment outcome and recommended by a Missouri licensed psychiatrist or psychologist;
- 2. An Individualized Plan for Employment (IPE) must have been developed or in the process of development to provide services leading to the attainment of the vocational goal;

- 3. The eligible individual meets DVR's financial need guidelines:
- 4. The provider must be a Missouri licensed psychiatrist, psychologist, clinical social worker or professional counselor. The provider must possess a valid, unencumbered, unrestricted and undisciplined Missouri license; and
- 5. Psychotherapy may be authorized for a period up to three (3) months. An additional three (3) months of therapy may be approved if the therapist feels that the consumer is making satisfactory progress that will lead to the attainment of the vocational goal specified on the IPE.

AUTHORITY: sections 161.092, 178.600, 178.610 and 178.620, RSMo 1994. Original rule filed Dec. 17, 1999.

PUBLIC COST: This proposed rule is estimated to cost the Missouri Department of Elementary and Secondary Education \$600,000 in Fiscal Year 2001, with the cost reoccurring annually thereafter over the life of the rule. A fiscal note containing a detailed estimated cost of compliance has been filed with the secretary of state.

PRIVATE COST: This proposed rule will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Missouri Department of Elementary and Secondary Education, Attention: Mr. Ronald W. Vessell, Assistant Commissioner, Division of Vocational Rehabilitation, 3024 W. Truman Blvd., Jefferson City, MO 65109. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

I. RULE NUMBER

Title:

5 - Department of Elementary and Secondary Education

Division:

90 – Vocational Rehabilitation

Chapter:

5 – Vocational Rehabilitation Services

Type of Rulemaking:

Proposed Rule

Rule Number and Name: 5 CSR 90-5.430 Physical and Mental Restoration

II. SUMMARY OF FISCAL IMPACT

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
Dept. of Elementary and Secondary Education	\$600,000 per year for the life of the rule

III. WORKSHEET

Estimated cost is the state portion (21.3%) as averaged over the last two Federal fiscal years. The average of the last two fiscal years is \$2,816,899. The state portion is figured by multiplying 21.3% times \$2,816,899. Therefore, the estimated cost is 600,000 (rounded).

Division 90—Vocational Rehabilitation Chapter 5—Vocational Rehabilitation Services

PROPOSED RULE

5 CSR 90-5.440 Training

PURPOSE: This rule establishes the standards for training services provided by the Division of Vocational Rehabilitation, Department of Elementary and Secondary Education for individuals with disabilities pursuant to the Rehabilitation Act of 1973 as amended and the Code of Federal Regulations.

- (1) The following training services as defined in the federal act and/or applicable regulations, and 5 CSR 30-4.020 may be provided to eligible individuals based upon financial need.
- (A) College, vocational, or proprietary training at an accredited institution may be provided to assist eligible individuals in reaching objectives that are within the scope of their functional limitations, interests, aptitudes and abilities.
- Eligible individuals must be enrolled in and satisfactorily complete courses that constitute a normal course load for full-time students unless circumstances as approved by the Division of Vocational Rehabilitation (DVR), indicate a need for a reduced course load.
- 2. Colleges, universities, vocational or proprietary schools must comply with the provisions found in 5 CSR 30-4.020.
- 3. For eligible individuals enrolled in private or proprietary degree colleges in Missouri, the cost of the education is based upon the nearest Missouri tax supported two (2) or four (4) year college appropriate for the eligible individual to reach their vocational objective. This includes all primary rehabilitation services (e.g. tuition and fees) and secondary rehabilitation services (e.g. maintenance, transportation, books and supplies) which are determined to be necessary for the eligible individual to attend college. The following are exceptions:
- A. The specific job objective which the individual is seeking is not available at the nearest Missouri tax supported two (2) or four (4) year college; and/or
- B. The nearest Missouri tax supported two (2) or four (4) year college does not provide appropriate services for the individual's disability-related needs.
- 4. Division of Vocational Rehabilitation's maximum rate of authorization for out-of-state college tuition is based upon the lesser of the hourly rate at the University of Missouri-Columbia (updated annually) or the hourly rate of the particular out-of-state college. This amount may be applied to any of the eligible individual's educational cost(s). For out-of-state colleges any grants, aid, loans, and/or work-study awarded will be used to reduce the individual's participation in the educational costs.
- 5. Any change in vocational goals involving college, vocational, or proprietary training must be agreed to and signed by the individual and approved by DVR.
- 6. The eligible individual is responsible for the cost of the tuition and/or required textbooks when courses are dropped, withdrawn and/or retaken due to poor grades, unless the eligible individual's reason for withdrawing, dropping and/or failing a course is disability-related or a credit or refund has been obtained.
- 7. The individual and/or parents must complete DVR's Financial Application. The individual and/or parents must apply for all applicable federal grants and campus financial aid. If an individual is awarded any grant(s) and attends an in-state college, the grant(s) will be used to reduce DVR's participation in the educational costs.

- A. If an individual attends a Missouri public, private or proprietary degree program, all federal grants and aid must be used to reduce agency participation in the educational costs.
- B. If the individual participates in a work-study program or obtains student loans, money received from either may be used for educational costs not covered by DVR.
- C. If an individual attends an out-of-state college or university, all federal grants and aid may be used to pay for educational costs which exceed DVR's level of funding.
- 8. The eligible individual is responsible for the cost of tuition, books and supplies for elective courses that do not apply to the eligible individual's degree or program.
- 9. The eligible individual must acquire and maintain at least a minimum grade point average of 2.0 (based on a four (4) point scale) or a 3.0 (based on a five (5) point scale).
- 10. The eligible individual shall provide a grade report after each semester, quarter, trimester, etc., that documents hours taken, hours completed, grades for each course and grade point average;
- (B) The eligible individual may be authorized for correspondence training in the following situations:
 - 1. Training cannot be arranged by another method;
- 2. The eligible individual needs preliminary training which may be obtained most practicably and efficiently by correspondence prior to entering training by another method;
- 3. Satisfactory living arrangements cannot be made to secure training by any other method; and/or
- 4. An eligible individual needs one (1) or two (2) courses for a special purpose;
- (C) Tutorial training by qualified tutors may be authorized for eligible individuals needing training not offered by any other method.
- 1. The tutor must have the necessary qualifications to teach the required skills, and sufficient time to devote to the selected course.
- 2. The tutor must be willing to make arrangements for time and place of instruction which will be convenient for the eligible individual and satisfactory to the conditions under which the client must live and train.
- 3. Division of Vocational Rehabilitation will authorize reasonable tuition for tutorial training and ensure that the objective of the training is commensurate with the cost; and/or
- (D) Books, training materials, tools, equipment and/or initial stock may be purchased for an eligible individual when said materials are required for an eligible individual to successfully participate in training or job placement.
- (2) The following training services as defined in the federal act and/or applicable regulations, and 5 CSR 30-4.020 may be provided to eligible individuals regardless of financial need:
- (A) On-the-job training fees, supported employment, work stations in industry, and placement assistance into suitable employment; and/or
- (B) Eligible individuals who are identified in an Individualized Educational Plan (IEP) may be certified for Sheltered Workshop employment in the last semester of his/her final year in school. Exceptions must be agreed upon by both the assistant commissioners of the Department of Elementary and Secondary Education for DVR and Special Education.

AUTHORITY: sections 161.092, 178.600, 178.610 and 178.620, RSMo 1994. Original rule filed Dec. 17, 1999.

PUBLIC COST: This proposed rule is estimated to cost the Missouri Department of Elementary and Secondary Education \$3,121,964 in Fiscal Year 2001, with the cost reoccurring annually thereafter over the life of the rule. A fiscal note containing a

detailed estimated cost of compliance has been filed with the secretary of state.

PRIVATE COST: This proposed rule will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Missouri Department of Elementary and Secondary Education, Attention: Mr. Ronald W. Vessell, Assistant Commissioner, Division of Vocational Rehabilitation, 3024 W. Truman Blvd., Jefferson City, MO 65109. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

I. RULE NUMBER

Title:

5 - Department of Elementary and Secondary Education

Division:

90 - Vocational Rehabilitation

Chapter:

5 - Vocational Rehabilitation Services

Type of Rulemaking:

Proposed Rule

Rule Number and Name: 5CSR 90-5.440 Training

II. SUMMARY OF FISCAL IMPACT

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
Dept. of Elementary and Secondary Education	\$3,121,964 per year for the life of the rule

III. WORKSHEET

Estimated cost is the state portion as averaged over the last two Federal fiscal years. The average of the last two fiscal years is \$14,657,108. The state portion is figured by multiplying 21.3% times \$14,657,108. Therefore, the estimated cost is \$3,121,964 (rounded).

Division 90—Vocational Rehabilitation Chapter 5—Vocational Rehabilitation Services

PROPOSED RULE

5 CSR 90-5.450 Home Modification and/or Remodeling

PURPOSE: This rule establishes the standards for home modification and remodeling services provided by the Division of Vocational Rehabilitation, Department of Elementary and Secondary Education for individuals with disabilities pursuant to the Rehabilitation Act of 1973 as amended and the Code of Federal Regulations.

- (1) Home modification and/or remodeling as defined in the federal act and/or applicable regulations may be provided to eligible individuals who meet the financial need guidelines. The modifications should assist the eligible individual to live independently and participate in employment.
- (2) The eligible individual or member of the eligible individual's family must own the residence being modified or remodeled or be in the process of purchasing the residence. If the eligible individual resides in rental property, only ramps or lifts will be authorized by the Division of Vocational Rehabilitation, when written permission from the eligible individual's landlord is obtained authorizing the modifications to the rental property.

AUTHORITY: sections 161.092, 178.600, 178.610 and 178.620, RSMo 1994. Original rule filed Dec. 17, 1999.

PUBLIC COST: This proposed rule is estimated to cost the Missouri Department of Elementary and Secondary Education \$18,838 in Fiscal Year 2001, with the cost reoccurring annually thereafter over the life of the rule. A fiscal note containing a detailed estimated cost of compliance has been filed with the secretary of state.

PRIVATE COST: This proposed rule will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Missouri Department of Elementary and Secondary Education, Attention: Mr. Ronald W. Vessell, Assistant Commissioner, Division of Vocational Rehabilitation, 3024 W. Truman Blvd., Jefferson City, MO 65109. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

I. RULE NUMBER

Title:

5 - Department of Elementary and Secondary Education

Division:

90 – Vocational Rehabilitation

Chapter:

5 - Vocational Rehabilitation Services

Type of Rulemaking:

Proposed Rule

Rule Number and Name: 5 CSR 90-5.450 Home Modification and/or Remodeling

II. SUMMARY OF FISCAL IMPACT

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
Dept. of Elementary and Secondary Education	\$18,838 per year for the life of the rule

III. WORKSHEET

Estimated cost is the state portion (21.3%) as averaged over the last two Federal fiscal years. The average of the last two fiscal years is \$88,440. The state portion is figured by multiplying 21.3% times \$88,440. Therefore, the estimated cost is \$18,838 (rounded).

Title 5—DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION

Division 90—Vocational Rehabilitation Chapter 5—Vocational Rehabilitation Services

PROPOSED RULE

5 CSR 90-5.460 Vehicle Modification

PURPOSE: This rule establishes the standards for vehicle modification services provided by the Division of Vocational Rehabilitation, Department of Elementary and Secondary Education for individuals with disabilities pursuant to the Rehabilitation Act of 1973 as amended and the Code of Federal Regulations.

- (1) Vehicle modification as defined in the federal act and/or applicable regulations may be provided to eligible individuals who meet the financial need guidelines.
- (2) Eligible individuals may be required to participate in a driver's evaluation provided by a qualified independent organization or individual, to determine the need for vehicle modification and/or adaptive equipment. The driver's evaluation should reflect the minimum modification required for safe operation of the vehicle.
- (3) Division of Vocational Rehabilitation (DVR) only authorizes vehicle modification(s) to enable the eligible individual to enter and exit the vehicle, ride in it and operate it if necessary. Optional equipment, or modifications and accessories not required as indicated by a driver's evaluation, will not be purchased by DVR.
- (4) The eligible individual or immediate family member/guardian of the eligible individual must own the vehicle, capable of passing state inspection, prior to any vehicle modification. Division of Vocational Rehabilitation will not purchase an automobile, truck, van, or other powered vehicle that requires licensing by the state.
- (5) The eligible individual must have a valid driver's license. If the disability and resulting functional limitations have occurred since the driver's license was issued, the eligible individual should complete appropriate driver training. Division of Vocational Rehabilitation may assist in providing driver's education training.
- (6) The eligible individual is responsible for the following:
- (A) Providing the maintenance of the vehicle, adaptive equipment and all required city and state licenses; and
- (B) Payment of the costs of the vehicle (including loan payments) and insurance premiums.

AUTHORITY: sections 161.092, 178.600, 178.610, 178.620, RSMo 1994. Original rule filed Dec.17, 1999.

PUBLIC COST: This proposed rule is estimated to cost the Missouri Department of Elementary and Secondary Education \$144,378 in Fiscal Year 2001, with the cost reoccurring annually thereafter over the life of the rule. A fiscal note containing a detailed estimated cost of compliance has been filed with the secretary of state.

PRIVATE COST: This proposed rule will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Missouri Department of Elementary and Secondary Education, Attention: Mr. Ronald W. Vessell, Assistant Commissioner, Division of Vocational Rehabilitation, 3024 W. Truman Blvd., Jefferson City, MO 65109. To be considered, comments must be received within thirty days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.

FISCAL NOTE PUBLIC ENTITY COST

I. RULE NUMBER

Title:

5 - Department of Elementary and Secondary Education

Division:

90 - Vocational Rehabilitation

Chapter:

5 – Vocational Rehabilitation Services

Type of Rulemaking:

Proposed Rule

Rule Number and Name:

5 CSR 90-5.460 Vehicle Modification

II. SUMMARY OF FISCAL IMPACT

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
Dept. of Elementary and Secondary Education	\$144,378 per year for the life of the rule

III. WORKSHEET

Estimated cost is the state portion as averaged over the last two Federal fiscal years. The average of the last two fiscal years is \$677,831. The state portion is figured by multiplying 21.3% times \$677,831. Therefore, the estimated cost is \$144,378 (rounded).

IV. ASSUMPTIONS

Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 10—Air Conservation Commission
Chapter 6—Air Quality Standards, Definitions,
Sampling and Reference Methods and Air Pollution
Control Regulations for the Entire State of Missouri

PROPOSED RULE

10 CSR 10-6.400 Restriction of Emission of Particulate Matter From Industrial Processes. If the commission adopts this rule action, it will be submitted to the U.S. Environmental Protection Agency for inclusion in the Missouri State Implementation Plan.

PURPOSE: This regulation restricts the emission of particulate matter in the source gas of an operation or activity except where 10 CSR 10-2.040, 10 CSR 10-3.060, 10 CSR 10-4.040, 10 CSR 10-5.030 and/or 10 CSR 10-6.070 would be applied.

(1) Applicability.

- (A) This regulation applies to any operation, process or activity, except the burning of fuel for indirect heating, in which the products of combustion do not come into direct contact with process materials, the burning of refuse, and the processing of salvageable material by burning.
 - (B) The provisions of this rule shall not apply to the following:
 - 1. Cotton gins;
- The grinding, crushing and classifying operations at a rock quarry;
- 3. The receiving and shipping of whole grain from or into a railroad or truck transportation source at a grain elevator;
- 4. Smoke generating devices, as defined in subsection (2)(D) of this rule, when a required permit or a written determination that a permit is not required has been issued or written; and
- 5. Batch-type charcoal kilns required to comply with 10 CSR 10-6.330.

(2) Definitions.

- (A) Process weight is defined as the total weight of all materials, including solid fuels, introduced into an emission unit, which may cause any emission of particulate matter, but excluding liquids and gases used solely as fuels and air introduced for purposes of combustion.
- (B) Process weight rate is defined as a rate established as follows:
- 1. For continuous or long-run steady-state emission units, the total process weight for the entire period of continuous operation or for a typical portion, divided by the number of hours of that period or portion;
- 2. For cyclical or batch emission units, the total process weight for a period which covers a complete operation or an integral number of cycles, divided by the hours of actual process operation during that period; or
- 3. Where the nature of any process or operation or the design of any equipment permits more than one (1) interpretation of this section, that interpretation which results in the minimum value for allowable emission shall apply.
- (C) For purposes of this regulation, a jobbing cupola is defined in the Springfield-Greene County area as a cupola which has a single melting cycle operated no more than twelve (12) hours in any consecutive twenty-four (24) hours and no more than sixty (60) hours in any consecutive seven (7) days. For the rest of the state of Missouri, a jobbing cupola is defined as a cupola which has a single melting cycle operated no more than ten (10) hours in any consecutive twenty-four (24) hours and no more than fifty (50) hours in any consecutive seven (7) days.
- (D) A smoke generating device is defined as a specialized piece of equipment which is not an integral part of a commercial, industrial, or manufacturing process and whose sole purpose is the creation and dispersion of fine solid or liquid particles in a gaseous medium.

(E) Definitions of certain terms specified in this rule, other than those specified in this rule section, may be found in 10 CSR 10-6.020

(3) General Provisions.

(A) Emission limitations for all applicable sources except grey iron jobbing cupolas and corn wet milling drying processes.

1. Except as provided for in paragraph (3)(A)2. and paragraph (1)(B) of this rule, no person shall cause, suffer, allow or permit the emission of particulate matter in any one (1) hour from any source in excess of the amount calculated using the following equation for the process weight allocated to that source:

For process weight rates of 60,000 pounds per hour (lb/hr) or less:

$$E = 4.10P^{0.67}$$

and for process weight rates greater than 60,000 lb/hr:

$$E = 55.0P^{0.11} - 40;$$

where:

E = rate of emission in lb/hr; and

P = process weight rate in tons per hour (tons/hr).

2. The limitations established by paragraph (3)(A)1. of this rule shall not require the reduction of particulate matter concentration, based on the source gas volume, below the concentration specified in paragraph (3)(A)2., Table I of this rule for that volume; provided that, for the purposes of this section, the person responsible for the emission may elect to substitute a volume determined according to the provisions of subsection (3)(A)3. of this rule; and provided further that the burden of showing the source gas volume or other volume substituted, including all the factors which determine volume and the methods of determining and computing the volume shall be on the person seeking to comply with the provisions of this section.

Table I

Source Gas	
Volume, Standard	Concentration
Cubic Foot	Grain Per
Per Minute	Cubic Foot
7,000 or less	0.100
8,000	0.096
9,000	0.092
10,000	0.089
20,000	0.071
30,000	0.062
40,000	0.057
50,000	0.053
60,000	0.050
80,000	0.045
100,000	0.042
120,000	0.040
140,000	0.038
160,000	0.036
180,000	0.035
200,000	0.034
300,000	0.030
400,000	0.027
500,000	0.025
600,000	0.024
800,000	0.021
1,000,000 or more	0.020

3. Any volume of gases passing through and leaving an air pollution abatement operation may be substituted for the source gas volume of the emission unit served by the air pollution abatement operation, for the purposes of paragraph (3)(A)2. of this rule, provided that air pollution abatement operation emits no more than

forty percent (40%) of the weight of particulate matter entering; and provided further that the substituted volume shall be corrected to standard conditions and to a moisture content no greater than that of any gas stream entering the air pollution abatement operation.

- 4. Notwithstanding the provisions of paragraphs (3)(A)1. and (3)(A)2. of this rule, no person shall cause, allow or permit the emission of particulate matter from any source in a concentration in excess of 0.30 grain per standard cubic foot of exhaust gases.
- (B) Grey iron jobbing cupolas shall meet the following requirements:
- 1. Cupolas shall be equipped with gas cleaning devices operated to remove not less than eighty-five percent (85%) by weight of all the particulate matter in the cupola discharge gases or release not more than 0.4 grain of particulate matter per standard cubic foot of discharge gas, whichever is more stringent.
- 2. All gases, vapors and gas entrained effluents shall be incinerated at a temperature not less than one thousand two hundred degrees Fahrenheit (1200°F) for a period of not less than 0.3 seconds.
- (C) All existing corn wet milling drying processes shall be equipped with gas cleaning devices and so operated as to remove not less than ninety-nine and one-half percent (99.5%) by weight of all particulate matter in the dryer discharge gases.
- (D) The provisions of this regulation shall not apply to a process during periods when a new fire is being built, during the start-up of the operation, during an operation breakdown or while air pollution control equipment is being cleaned or repaired.
- (4) Reporting and Record Keeping. (Not Applicable)
- (5) Test Methods. The amount of particulate matter emitted shall be determined as specified in 10 CSR 10-6.030(5). Any other method approved by the director.

AUTHORITY: section 643.050, RSMo Supp. 1999. Original rule filed Jan. 14, 2000.

PUBLIC COST: This proposed rule is a consolidation of existing rules. It will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rule is a consolidation of existing rules. It will not cost private entities more than \$500 in the aggregate.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: A public hearing on this proposed rule will begin at 9:00 a.m., March 30, 2000. The public hearing will be held at the Days Inn, Hwy. 63 South, Kirksville, Missouri. Opportunity to be heard at the hearing shall be afforded any interested person. Written request to be heard should be submitted at least seven days prior to the hearing to Roger D. Randolph, Director, Air Pollution Control Program, 205 Jefferson Street, P.O. Box 176, Jefferson City, MO 65102-0176, (573) 751-4817. Interested persons, whether or not heard, may submit a written statement of their views until 5:00 p.m., April 6, 2000. Written comments shall be sent to Chief, Planning Section, Air Pollution Control Program, 205 Jefferson Street, P.O. Box 176, Jefferson City, MO 65102-0176.

Title 12—DEPARTMENT OF REVENUE Division 10—Director of Revenue Chapter 25—Motor Vehicle Financial Responsibility

PROPOSED RESCISSION

12 CSR 10-25.090 Fees Assessed for Failure to Surrender Drivers License or Registration Plates After Suspension. This rule established procedures for assessment of fees for failure to

surrender drivers license or registration plates after suspension under section 303.041, RSMo.

PURPOSE: This rule is being rescinded because the assessment of fees for failure to surrender drivers license or registration plates after suspension under section 303.041, RSMo, is no longer required with implementation of Senate Bill 19.

AUTHORITY: section 303.290, RSMo 1994. Original rule filed July 6, 1987, effective Oct. 25, 1987. Amended: Filed Nov. 26, 1991, effective April 9, 1992. Rescinded: Filed Jan. 5, 2000.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Department of Revenue, Office of Legislation and Regulations, P.O. Box 629, Jefferson City, MO 65105. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 12—DEPARTMENT OF REVENUE Division 40—State Lottery Chapter 40—Retail Sales Licenses

PROPOSED AMENDMENT

12 CSR 40-40.090 Eligibility for Licenses. The commission proposes to add sections (2) and (3) to this rule.

PURPOSE: The purpose of this amendment is to clarify those individuals subject to a background investigation prior to licensing as a lottery retailer.

- (2) Person is defined as any natural person, firm, corporation, or other legal entity possessing a Department of Revenue retail sales license, as provided by law.
- (3) For purposes of licensing "person" refers to the principal owner of a sole proprietorship, principal partner(s) of a partnership, manager of the lottery account within a corporation, and top two (2) officers of a nonprofit organization.

AUTHORITY: section 313.220(2), RSMo [Supp. 1988] Supp. 1999. Original rule filed Sept. 4, 1985, effective Sept. 14, 1985. Amended: Filed March 17, 1987, effective June 11, 1987. Amended: Filed Jan. 12, 2000.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Missouri Lottery, Terry Skinner, Director of Budget and Planning, P.O. Box 1603, Jefferson City, MO 65102-1603. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled

Title 12—DEPARTMENT OF REVENUE Division 40—State Lottery Chapter 60—Payment of Prizes

PROPOSED AMENDMENT

12 CSR 40-60.020 Cash Prizes. The commission proposes to amend section (1), delete subsection (3)(A) and reletter (3)(B), (C) and (D) and add a new subsection (3)(D).

PURPOSE: The purpose of this amendment is to remove the conflict within the rule of setting a specific pay-out time period and allowing the executive director to set pay-out time periods by game.

- (1) The director shall have the authority to designate [in 12 CSR 40-85,] any game prize to be paid in periodic payments as set forth in this rule. Any prize not designated to be paid in periodic payments by the player or the director will be paid in a lump sum.
- (3) Periodic payments shall be made as follows:
- [(A) The director shall designate the payment of a periodic prize over a total payment period of not more than twenty (20) years;]
- [(B)] (A) The director shall designate the length of periodic payment period;
- [(C)] (B) The first payment shall be in the first periodic payment period in which the prize is won; thereafter, there shall be one (1) payment per periodic payment period; [and]
- [(D)] (C) The director [shall] may purchase annuities from annuity sellers to provide periodic prize payments under this section. Annuity sellers shall meet the requirements of 12 CSR 40-60.040. [Annuities shall be created only for specified prize winners or beneficiaries.] Funds held by an annuity seller under this section are the property of the prize winner or beneficiary and shall not be considered state funds[.]; and
- (D) The director may purchase U.S. government securities or other instruments provided for by law for the purpose of funding periodic prize payments. These instruments are held for the benefit of the prize winner or beneficiary and shall not be considered state funds.

AUTHORITY: sections 313.220, RSMo Supp. 1999 and 313.230(2), RSMo [1986] 1994. Original rule filed Jan. 10, 1986, effective Jan. 20, 1986. Amended: Filed Jan. 23, 1986, effective Feb. 1, 1986. Amended: Filed April 27, 1987, effective July 11, 1987. Amended: Filed Jan. 12, 2000.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Missouri Lottery, Terry Skinner, Director of Budget and Planning, P.O. Box 1603, Jefferson City, MO 65102-1603. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 17—BOARDS OF POLICE COMMISSIONERS Division 10—Kansas City Board of Police Commissioners Chapter 2—Private Security

PROPOSED RESCISSION

17 CSR 10-2.010 Regulation and Licensing of Those Providing Private Security Services. This rule established procedures, test-

ing requirements and license fees for those persons employed in the industry.

PURPOSE: Under sections 84.420 and 84.720, RSMo, Board has the authority in Kansas City to regulate and license all private security personnel, serving or acting as such. Board wishes to rescind this rule and adopt a new rule in its place in order to clarify the language in the rule and insure compliance with the applicable law.

AUTHORITY: sections 84.420 and 84.720, RSMo 1986. Original rule filed Dec. 5, 1979, effective March 17, 1980. Amended: Filed May 3, 1988, effective Sept. 29, 1988. Rescinded and readopted: Filed May 28, 1993, effective Jan. 31, 1994. Rescinded: Filed Dec. 15, 1999.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities, including small businesses, more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Board of Police Commissioners, 1125 Locust Street, Kansas City, MO 64106. Comments will also be accepted by fax, (816) 234-5333. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 17—BOARDS OF POLICE COMMISSIONERS Division 10—Kansas City Board of Police Commissioners Chapter 2—Private Security

PROPOSED RULE

17 CSR 10-2.010 Regulation and Licensing In General

PURPOSE: Under the provisions of sections 84.420 and 84.720 of the **Revised Statutes of Missouri**, the Board of Police Commissioners of Kansas City, Missouri (board) has the authority and duty to regulate and license all private security personnel, serving or acting as such within Kansas City, Missouri (City). This rule establishes procedures, testing requirements and license fees for those persons required to be licensed.

(1) Board shall have the power and duty to enforce the provisions of these rules and upon complaint of any person or on its own initiative, to investigate violations, or to investigate the business, business practices or business method of any person, firm, company, partnership, corporation or political subdivision applying for or holding a license for providing private security services if, in the opinion of board, the investigation is warranted. Each entity or individual applicant shall be obligated to supply the information, books, papers or records as reasonably may be required concerning proposed business practices or methods. Failure to comply with any reasonably request of board shall be grounds for denying an application for a license or for revoking, suspending or failing to renew a license issued under these rules. Those licensed must maintain the records that board requires which include, but are not limited to, employment records, time records and assignment records along with records required to be kept by federal and state

- (2) Any license granted under section 84.720 of the *Revised Statutes of Missouri* shall constitute a privilege to do business and shall not invest the one licensed with any contractual interest, inherent right or property interest.
- (3) Those licensed to perform private security services have police powers limited to the property which they have been lawfully assigned to protect. With the exception of those licensed as airport police, those licensed under these provisions have no authority to enforce ordinances, statutes or rules on the public streets of city or at any location other than on the property they have been assigned to protect.
- (4) Private security licenses are required for each of the following:
 (A) Any individual providing private security services within city whether for a licensed private security business or otherwise;
- (B) Any firm, company, partnership or corporation that provides private security services; and
- (C) Any political subdivision, sole proprietorship, firm, company, partnership or corporation that employs personnel to provide private security service.
- (5) No license is required for any peace officer authorized to exercise police powers in Kansas City, Missouri.
- (6) Board shall perform its functions under statute and under these regulations through the Private Officers' Licensing Section (POLS) of the Kansas City, Missouri Police Department (Department).

AUTHORITY: section 84.720, RSMo 1994. Original rule filed Dec. 5, 1979, effective March 17, 1980. Amended: Filed May 3, 1988, effective Sept. 29, 1988. Rescinded and readopted: Filed May 28, 1993, effective Jan. 31, 1994. Rescinded and readopted: Filed Dec. 15, 1999.

PUBLIC COST: This proposed rule will cost state agencies or political subdivisions more than \$500 in the aggregate. See Fiscal Note—Public Entity Cost.

PRIVATE COST: This proposed rule will cost private entities, including small businesses, more than \$500 in the aggregate. See Fiscal Note—Private Entity Cost.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Board of Police Commissioners, 1125 Locust Street, Kansas City, MO 64106. Comments will also be accepted by fax, (816) 234-5333. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

FISCAL NOTE PUBLIC ENTITY COST

I. RULE NUMBER

Title: 17

Division: 10

Chapter: 2

Type of Rulemaking: Proposed Rule

Rule Number and Name: 17 CSR 10-2.010 - Regulation and Licensing In General

II. SUMMARY OF FISCAL IMPACT

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
City of Kansas City, Missouri	\$2,905.00
Jackson County, Missouri	\$350.00
Kansas City International Airport Police	\$2,910.00

III. WORKSHEET

The City of Kansas City, Missouri licenses twenty-one (21) armed security officers and sixty-two (62) unarmed security officers. Jackson County, Missouri licenses nine (9) armed persons and one (1) unarmed person per year. The Kansas City International Airport Police will pay a company fee in the amount of Two Hundred Fifty Dollars (\$250.00) per year after the enactment of these rules. Currently, they do not pay a company fee. The Kansas City International Airport Police currently license seventy (70) armed officers and six (6) unarmed officers. The rates for new armed licenses will increase Sixty-Two Dollars (\$62.00) per year, from Sixty-Three Dollars (\$63.00) per year to One Hundred Twenty-Five Dollars (\$125.00) per year. The rate for new unarmed licenses will increase Thirty-Six Dollars (\$36.00) per year, from Thirty-Three Dollars (\$33.00) per year to Seventy Dollars (\$70.00) per year.

The yearly renewal fees for armed licenses will increase from Thirty-Five Dollars (\$35.00) to Seventy Dollars (\$70.00). The yearly renewal fees for unarmed licensees have increase from Fifteen Dollars (\$15.00)¹ to Fifty Dollars (\$50.00). The number

¹ Under the current licensing fee structure, the renewal fee for an unarmed private investigator is Twenty-Five Dollars (\$25.00), not Fifteen Dollars (\$15.00)

of current licensees in each category was multiplied by the corresponding increase in renewal fees charged in order to assess the fiscal impact to the current licensees.

The City of Kansas City, Missouri will incur costs in the amount of \$35.00 per renewal of armed licenses (21) for an increase of Seven Hundred Thirty-Five Dollars and No Cents (\$735.00) yearly. The City of Kansas City, Missouri will incur costs of \$35.00 per renewal of each of its unarmed licenses (62) for an increase of Two Thousand One Hundred Seventy Dollars and No Cents (\$2,170.00) yearly. The total fiscal impact to the City of Kansas City, Missouri is Two Thousand Nine Hundred Five Dollars and No Cents (\$2,905.00) per year. Jackson County, Missouri will incur costs in the amount of \$35.00 per renewal of armed licenses (9) for an increase of Three Hundred Fifteen Dollars and No Cents (\$315.00) yearly. Jackson County, Missouri will incur costs of \$35.00 per renewal of each of its unarmed licenses (1) for an increase of Thirty-Five Dollars and No Cents (\$35.00) yearly. The total fiscal impact to Jackson County, Missouri is Three Hundred Fifty Dollars and No Cents (\$350.00) per year. The Kansas City International Airport Police will incur costs in the amount of \$35.00 per renewal of unarmed licenses (6) for an increase of Two Hundred Ten Dollars and No Cents (\$210.00) yearly. The Kansas City International Airport Police will incur costs of \$35.00 per renewal of each of its armed licenses (70) for an increase of Two Thousand Four Hundred Fifty Dollars and No Cents (\$2,450.00) yearly. The total fiscal impact to the Kansas City International Airport Police is Two Thousand Six Hundred Sixty Dollars and No Cents (\$2,660.00) per year. The Kansas City International Airport Police will also pay a company fee of Two Hundred Fifty Dollars and No Cents (\$250.00) per year under the Proposed Rules for a total fiscal impact of Two Thousand Nine Hundred Ten Dollars and No Cents (\$2,910.00) per year.

IV. ASSUMPTIONS

These figures assume that neither agency will increase the number of security officers which they are currently licensing nor switch the classifications of the persons they are licensing, i.e., from unarmed to armed. These figures also assume that the City of Kansas City, Missouri and Jackson County, Missouri pay the license fees for those they license, rather than the individual paying the fees themselves. At this time, the City of Kansas City, Missouri and Jackson County, Missouri are not charged a company license fee, therefore, there is no fiscal impact due to the increase in company license fees. These cost calculations take into account yearly renewal fees for existing licensees. If the entity licenses additional persons, the increased cost figures listed above for new licenses should be used.

as it is for other unarmed licensees. Because the new fee structure does not make a distinction between the types of licensees but rather by their status as armed or unarmed, there is no way to assess the fiscal impact to these individuals.

FISCAL NOTE PRIVATE ENTITY COST

I. RULE NUMBER

Title: 17

Division: 10

Chapter: 2

Type of Rulemaking: Proposed Rule

Rule Number and Name: 17 CSR 10-2.010 - Regulation and Licensing in General

II. SUMMARY OF FISCAL IMPACT

Estimate of the number of entities by class which would likely be affected by the adoption of the proposed rule:	Classification by types of the business entities which would likely be affected:	Estimate in the aggregate as to the cost of compliance with the rule by the affected entities:
45	Loss Prevention Agents	See Section III.
878	Private Agents	See Section III.
818	Patrol Agent	See Section III.
285	Private Investigators	See Section III.
355	Security Specialists	See Section III.
1496	Guards	See Section III.
133	Armed Couriers	See Section III.
199	Company licenses	\$49,750.00 per year

III. WORKSHEET

The rates for new armed licenses will increase Sixty-Two Dollars (\$62.00) per year. The rate for new unarmed licenses will increase Thirty-Six Dollars (\$36.00) per year. The yearly renewal fees for armed licenses will increase from Thirty-Five Dollars (\$35.00) to Seventy Dollars (\$70.00). The yearly renewal fees for unarmed licensees

will increase from Fifteen Dollars (\$15.00)¹ to Fifty Dollars (\$50.00). In order to assess the fiscal impact to the current individuals licensed as armed, the number of armed licensees must be multiplied by the increase in the fee amount for armed licenses. In order to determine the fiscal impact to the current individuals licensed as unarmed, the number of unarmed licensees must be multiplied by the increase in the fee amount for unarmed licenses. This must be done because the numbers of armed and unarmed licensees within each class, i.e., private agents, patrol agents, etc., is not separately tracked by Board, and the amount of fees charged is dependent on whether the applicant is armed or unarmed, not which class of license they hold. Currently, a total of 2,492 persons hold unarmed licenses. With the renewal fee increase of Thirty-Five Dollars (\$35.00) per person, the total fiscal impact on unarmed licensees is Eighty-Seven Thousand Two Hundred Twenty Dollars and No Cents (\$87,220.00) for the first year. Currently, a total of 1,421 persons hold armed licenses. With the renewal fee increase of Thirty-Five Dollars (\$35.00) per person, the total fiscal impact on armed licensees is Forty-Nine Thousand Seven Hundred Thirty-Five Dollars (\$49,735.00) for the first year. Board is unable to assess the fiscal impact due to new individual licenses as that number cannot be predicted in advance. See Section IV. below.

All firms, companies, partnerships or corporations licensed will pay a company fee in the amount of Two Hundred Fifty Dollars (\$250.00) per year after the enactment of these rules. Currently, they do not pay a company fee. The number of companies holding licenses was multiplied by the new company fee in order to assess the fiscal impact to the current companies holding licenses.

IV. ASSUMPTIONS

These figures assume that the companies will not increase the number of security officers which they are currently licensing nor switch the classifications of the persons they are licensing, i.e., from unarmed to armed. These figures also assume that the companies pay the license fees for those they license, rather than the individual paying the fees themselves.² These cost calculations take into account

¹ Under the current licensing fee structure, the renewal fee for an unarmed private investigator is Twenty-Five Dollars (\$25.00), not Fifteen Dollars (\$15.00) as it is for other unarmed licensees. Because the new fee structure does not make a distinction between the types of licensees but rather by their status as armed or unarmed, there is no way to assess the fiscal impact to these individuals.

² In fact, Board is aware that some companies pay a portion of the licensing fees of their employees and the employees pay the balance. Board keeps no record of how the various companies operate and how they pay their fees. Therefore, the actual cost to these companies cannot be assessed and it must be assumed that for purposes of this fiscal note that the companies pay the entire fee

renewal fees for existing licensees. If the company licenses additional persons, the increased cost figures listed above for new licenses should be used.

for the individuals holding licenses with the company.

Title 17—BOARDS OF POLICE COMMISSIONERS Division 10—Kansas City Board of Police Commissioners Chapter 2—Private Security

PROPOSED RESCISSION

17 CSR 10-2.020 Application for a License. In order to promote and protect the public welfare, Board investigated the background, qualifications and ability of all applicants. Application forms were provided by Board and all applicants used these forms.

PURPOSE: Board wishes to rescind this rule and adopt a new rule in its place in order to clarify the language in the rule and insure compliance with the applicable law.

AUTHORITY: section 84.720, RSMo 1986. Original rule filed Dec. 5, 1979, effective March 17, 1980. Rescinded and readopted: Filed May 28, 1993, effective Jan. 31, 1994. Rescinded: Filed Dec. 15, 1999.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities, including small businesses, more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Board of Police Commissioners, 1125 Locust Street, Kansas City, MO 64106. Comments will also be accepted by fax, (816) 234-5333. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 17—BOARDS OF POLICE COMMISSIONERS Division 10—Kansas City Board of Police Commissioners Chapter 2—Private Security

PROPOSED RULE

17 CSR 10-2.020 Application for a License

PURPOSE: In order to promote and protect the public welfare, Board shall investigate the background, qualifications and ability of all applicants. Application forms provided by board shall be used by all applicants.

- (1) All individual applicants are required to complete an "Employers Application for Employment of Private Security 'Intent to Hire Form'" (Form 5409 P.D.). All firms, companies, partnerships, corporation, sole proprietorships and political subdivisions to be licensed under the provisions of section (5) below shall complete "Application for Company License" (Form 5486 P.D.).
- (2) Board shall conduct a background investigation of each applicant, including investigations required by section 84.720 of the *Revised Statutes of Missouri*.
- (3) Each applicant shall submit to photographing and fingerprinting and shall provide proof of identity by submitting with the application, a photo identification card, original Social Security card, proof of citizenship, Military DD214, name change documentation or other equivalent identification.

- (4) Each applicant shall provide any additional information required by board to conduct its investigation and shall comply with all requests of board in the conduct of its investigation for a license under these rules.
- (5) Firms, companies, partnerships, corporations, sole proprietorships or political subdivisions engaging in the business of providing private security services or firms, companies, partnerships, corporations, sole proprietorships or political subdivisions that employ other individuals to perform private security services shall be licensed in addition to any individual license required under these rules. Any license granted under this section shall be designated "company license." All licensed companies are required to annually pay a company fee by December 31 of each year and are required to comply with the terms of this regulation and all federal, state and local laws. Failure to pay such fee will result in the suspension of the company license. In the absence of the annual company license, all licenses granted to employees or agents of that company are automatically suspended.
- (6) Before being licensed under these rules, individual and company applicants shall file with board a certificate of liability insurance in the amount of one (1) million dollars or the equivalent, naming board as an additional insured and certificate holder and protecting board from liability judgments, suits and claims, including, but not limited to, suits for bodily injury, personal injury, including false arrest, libel, slander, invasion of privacy and property damage arising out of the licensing of individuals and entities providing private security services. The insurance must be written by a company approved by the Missouri superintendent of insurance and approved by board with respect to its form, manner of execution and sufficiency, provided further however, before a license is issued to a nonresident, the applicant must file with the Missouri secretary of state a written consent for jurisdiction of the courts of Missouri, and any case(s) arising from any contract for performance of private security services made within city are to be performed wholly or in part, in the city or in any way connected with the business within the city or occurring in connection with the business of the one licensed within the city. Any company licensed must provide the insurance specified and cover all employees, provided however, that in the event a suit is filed or claim is made involving board, the company shall immediately notify board at which time the licensee may be required to furnish additional insurance. Failure of a licensee to maintain insurance is grounds for revocation. In the absence of adequate insurance, all licenses granted to employees or agents of that company are automatically suspended. Equivalent shall mean a bond in like amount or a certificate of self-insurance by a company with audited net worth of five (5) million dollars. Each certificate of insurance must stipulate coverage for armed/unarmed personnel as appropriate.
- (7) When, in the opinion of board, an applicant has fulfilled the requirements of these rules, board may issue the applicant a license to provide private security services.
- (8) All those licensed under these rules shall immediately notify board in writing of any change of address or employment; a company shall notify board in writing of the termination of employment of any person listed on the company application or any licensed employee.
- (9) Licenses, issued under these rules, are not transferable or assignable and shall be returned to board upon termination of employment or by the licensee upon his/her ceasing to operate or perform as a licensee. If the license is lost or stolen, the license holder shall immediately notify board and provide a lost card affidavit signed by a company representative. Any person licensed under these rules may hold a maximum of three (3) licenses. All

employing companies must provide written consent for dual or multiple licenses.

(10) All those licensed may be requested to furnish a description of all vehicles to be used in the course of their business, including state license numbers, vehicle identification numbers, and provide proof of adequate automobile liability insurance coverage in accordance with the requirements established by the state of Missouri. Use of any sign, signal or other device contrary to the ordinance of the city, or which is similar in appearance to those used by the department is prohibited and may be grounds for suspension or revocation of a license. No private security company or individual is authorized to operate any emergency vehicle as that term is defined by state law or city ordinance without the prior approval of board.

AUTHORITY: section 84.720, RSMo 1994. Original rule filed Dec. 5, 1979, effective March 17, 1980. Rescinded and readopted: Filed May 28, 1993, effective Jan. 31, 1994. Rescinded and readopted: Filed Dec. 15, 1999.

PUBLIC COST: This proposed rule will not cost state agencies of political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rule will cost private entities, including small businesses, more than \$500 in the aggregate. See Fiscal Note—Private Entity Cost.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Board of Police Commissioners, 1125 Locust Street, Kansas City, MO 64106. Comments will also be accepted by fax, (816) 234-5333. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

FISCAL NOTE PRIVATE ENTITY COST

I. RULE NUMBER

Title: 17

Division: 10

Chapter: 2

Type of Rulemaking: Proposed Rule

Rule Number and Name: 17 CSR 10-2.020 - Application for a License

II. SUMMARY OF FISCAL IMPACT

Estimate of the number of entities by class which would likely be affected by the adoption of the proposed rule:	Classification by types of the business entities which would likely be affected:	Estimate in the aggregate as to the cost of compliance with the rule by the affected entities:
199 ¹	Firms, companies, partnerships and corporations	\$597,000.00
25 ²	Firms, companies, partnerships and corporations	\$75,000.00

III. WORKSHEET

There are currently One Hundred Ninety-Nine (199) firms, companies, partnerships and corporations³ licensed by the Board of Police Commissioners of

¹ This is the number of companies currently licensed.

² This is the number of new companies which Board anticipates will apply for a license in the next year.

³ Throughout these fiscal notes, the firms, companies, partnerships and corporations which hold licenses are referred to as "companies" and the licenses they hold as company licenses. Board recognizes that the "companies" are actually organized in various forms under the law. The references to "company"

Kansas City, Missouri.⁴ Each corporation is required to carry a certificate of liability insurance in the amount of One Million Dollars (\$1,000,000.00) or the equivalent naming Board as an additional insured and certificate holder. The equivalent means a bond in like amount or a self-insurance certificate if the company has an audited net worth of Five Million Dollars (\$5,000,000.00). Using the figure of Three Thousand Dollars (\$3,000.00) per year per company, the resulting fiscal impact to the 199 companies currently holding licenses would be Five Hundred Ninety-Seven Thousand Dollars (\$597,000). Assuming twenty-five (25) new companies apply for licenses in the next year, the resulting fiscal impact to those entities would be Seventy-five Thousand Dollars (\$75,000.00)

IV. ASSUMPTIONS

Board is unable to exactly calculate the fiscal impact of this insurance requirement to the companies licensed. The cost of insurance varies depending on the insurance company's loss experience with the insured, the security company's payroll, whether the security company employs armed or unarmed security officers, the nature and location of their business and many other factors which cannot be precisely calculated by Board.

Based on information available to Board, it appears that on average the insurance cost to a company, firm or corporation is approximately Three Thousand Dollars (\$3,000.00) per year. That figure was used to calculate the fiscal impact of this rule.

For a discussion of the fiscal impact of requiring private entities to purchase a company license, see Private Entity Fiscal Note for 17 CSR 10-2.040.

and "company license" are made for ease of reference.

⁴ Throughout these fiscal notes, the Board of Police Commissioners of Kansas City, Missouri will be referred to as "Board."

Title 17—BOARDS OF POLICE COMMISSIONERS Division 10—Kansas City Board of Police Commissioners Chapter 2—Private Security

PROPOSED RESCISSION

17 CSR 10-2.030 Classifications of Licenses. This rule established minimum qualification standards and classification of licenses related to specific private security services provided.

PURPOSE: Board wishes to rescind this rule and adopt a new rule in its place in order to clarify the language in the rule and insure compliance with the applicable law.

AUTHORITY: section 84.720, RSMo 1986. Original rule filed Dec. 5, 1979, effective March 17, 1980. Amended: Filed May 3, 1988, effective Sept. 29, 1988. Rescinded and readopted: Filed May 28, 1993, effective Jan. 31, 1994. Rescinded: Filed Dec. 15, 1999

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities, including small businesses, more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Board of Police Commissioners, 1125 Locust Street, Kansas City, MO 64106. Comments will also be accepted by fax, (816) 234-5333. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 17—BOARDS OF POLICE COMMISSIONERS Division 10—Kansas City Board of Police Commissioners Chapter 2—Private Security

PROPOSED RULE

17 CSR 10-2.030 Classification of Licenses

PURPOSE: This rule establishes minimum qualification standards and classification of licenses related to specific private security services provided.

- (1) Individual licenses to private security services granted pursuant to this chapter shall be classified as either Class A licenses or Class B licenses, and shall be issued pursuant to the authority conveyed upon the licensee.
- (A) Class A licensees shall have the authority to detain or apprehend suspects either committing felonies, misdemeanors or city ordinance violations in the presence of the licensee or during the attempt to commit the same or upon probable cause to believe an offense was committed; provided, however, the authority is limited to the property the licensee is hired to protect during the hours s/he is hired to protect said property and is not to extend to the public streets of City with the exception of suspects fleeing from private property. In that case, the authority shall extend to the public streets so long as there is hot pursuit and the suspect has not attempted escape in a vehicle and further excepting airport police officers whose authority is set forth in this rule. Class A licenses may be further classified pursuant to the following titles, designations and authorities:

- 1. Loss prevention agent—One who is unarmed, nonuniformed and is responsible to observe, investigate, apprehend and prosecute shoplifters, fraud checks, internal thefts and the like. This individual is employed to prevent theft by unobtrusive, alert skills;
- 2. Patrol agent—Armed or unarmed, uniformed position delegated all the responsibility of a guard with the authority to react to illegal action by apprehension or detention. Persons, such as bank guards and hospital security, are normally assigned to a particular designated post to protect persons and property. This individual may also be responsible for proactive, aggressive policing of the property they are hired to protect. These responsibilities include foot patrol, response to alarms, self-initiated activity such as car and pedestrian checks on designated private property, investigations, apprehension or detention of suspects and assisting in prosecution;
- 3. Private investigators—An armed or unarmed nonuniformed position responsible for proactive, aggressive investigations of all illegal activities which impact the person or property they are hired to protect. The qualification for this classification is set out in 17 CSR 10-2.050(1)(C);
- 4. Airport police—Armed and uniformed position responsible for patrolling the areas in and around the Kansas City International Airport. Airport police personnel shall be required to have a Class A license. Officers with licenses pursuant to this subclassification have the following authority, in addition to those created by the Class A license: The Class A license that has the airport police designation shall have authority to enforce city ordinance and state statute violations upon the public streets of city, but only upon the streets within the boundaries of the Kansas City International Airport and the Kansas City Downtown Airport. The Class A license that has the designation unarmed "traffic control officer" shall have the authority to control traffic and issue citations for parking violations.
- 5. Duly qualified and licensed members and employees of the Federal Protective Service of the General Services Administration (GSA) shall have police authority to enforce city traffic laws on GSA property. This shall not include any authority to detain or apprehend except as provided by federal law and except as necessary to protect against bodily injury or death of the licensee or others.
- (B) Class B licenses shall not grant the authority for the licensees to detain or apprehend suspects. An applicant shall designate the particular subclassification listed in this subsection when applying for a Class B license. An applicant must make a separate application when applying for a Class B license designating more than one (1) subclassification of authority. The license identification issued by board shall designate which subcategory of a Class B license has been granted.
- 1. Guard—A guard is an unarmed uniformed position with primary responsibilities being to watch and report on/or in a specific premises or designated area, to escort or guide, to control crowds, give directions, control access for the purposes of offering assistance for the safety of others. The guard has no authority to detain or apprehend a person suspected of committing a crime.
- 2. Armed courier—An armed, uniformed position primarily responsible for the protection and transport of money and other valuables from one (1) designated area to another. This licensee has the authority to conduct private security services on the public streets of city, but this authority is limited to protecting property from activities which would impact the property protected. The courier must meet the qualifications relating to authority to carry a firearm, as referred to elsewhere in this chapter.
- 3. Special event—A special category Class B license may be granted for single date events. The license may require only criminal records checks and certification by the applicant that s/he understands the limits of his/her authority.

AUTHORITY: section 84.720, RSMo 1994. Original rule filed Dec. 5. 1979, effective March 17, 1980. Amended: Filed May 3, 1988, effective Sept. 29, 1988. Rescinded and readopted: Filed May 28 1993, effective Jan. 31, 1994. Rescinded and readopted: Filed Dec. 15, 1999.

PUBLIC COST: This proposed rule will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rule will not cost private entities, including small businesses, more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Board of Police Commissioners, 1125 Locust Street, Kansas City, MO 64106. Comments will also be accepted by fax, (816) 234-5333. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 17—BOARDS OF POLICE COMMISSIONERS Division 10—Kansas City Board of Police Commissioners Chapter 2—Private Security

PROPOSED RESCISSION

17 CSR 10-2.040 Application and Licensing Fee. Board, in order to administer its responsibilities in the area of regulation and licensing of private security personnel, established a schedule of licensing fees.

PURPOSE: Board wishes to rescind this rule and adopt a new rule in its place in order to insure compliance with the applicable law.

AUTHORITY: section 84.720, RSMo 1986. Original rule filed Dec. 5, 1979, effective March 17, 1980. Amended: Filed May 3, 1988, effective Sept. 29, 1988. Rescinded and readopted: Filed May 28, 1993, effective Jan. 31, 1994. Rescinded: Filed Dec. 15, 1999.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities, including small businesses, more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Board of Police Commissioners, 1125 Locust, Kansas City, MO 64106. Comments will also be accepted by fax, (816) 234-5333. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 17—BOARDS OF POLICE COMMISSIONERS Division 10—Kansas City Board of Police Commissioners Chapter 2—Private Security

PROPOSED RULE

17 CSR 10-2.040 Application Forms and Licensing Fees

PURPOSE: Board, in order to administer its responsibilities in the area of regulation and licensing of private security personnel, shall establish a schedule of licensing fees and list of approved forms.

(1) The fees for licensing, renewing, transferring, etc., are as follows:

(A) Annual Agency License	\$250.00
(B) Class A—Armed License	\$125.00
(C) Class A—Armed License—Renewal Fee	\$70.00
(D) Class A—Unarmed License	\$70.00
(E) Class A—Unarmed License—Renewal Fee	\$50.00
(F) Class B—Armed License	\$125.00
(G) Class B—Armed License—Renewal Fee	\$70.00
(H) Class B—Unarmed License	\$70.00
(I) Class B—Unarmed License—Renewal Fee	\$50.00
(J) Replacement of Lost/Stolen License	\$50.00
(K) Dual License	\$50.00
(L) Change of Company Name	\$50.00
(M) License Upgrade	\$50.00
(N) Rescheduling Fee—(test failure, fail to	
qualify or attend range)	\$50.00
(O) Weapon Change	\$50.00
(P) License Transfer	\$25.00
(Q) Copy Fee	\$5.00

- (2) Only cash or company checks are accepted in payment of fees.
- (3) Board will provide forms for applicants to use.
- (A) Form 5001 P.D., "Information for Private Security Personnel," provides basic information to private security personnel which includes the source of board's authority to license private security personnel; information on the classifications of licenses; the duties and authority of the various license classifications; information concerning firearms qualification; and scheduling and directions to the police pistol range.
- (B) Form 5297 P.D., "Instructions for Licensing a Company to Employ Private Security Personnel," provides instructions for licensing a company to employ private security personnel which includes instructions concerning the required certificate of liability insurance; required documents; fee required; background check information; lists the private officer license classifications; procedures for monthly invoices; and information concerning the required examination and firearms qualification.
- (C) Form 5391 P.D., "Instructions for Handling Renewal Sheets," is the instruction form dealing with monthly renewal sheets. It includes list of fees and directions on how to complete and where to send completed renewal sheets.
- (D) Form 5409 P.D. is the "Employer's Application for Employment of Private Security 'Intent to Hire.'" This is the basic application form for individual licensees which requests the following information: name of business, address and telephone number; the individual applicant's name, address and telephone number, date of birth and Social Security number; the type of license being applied for; and if armed, the make, model, caliber and serial number of the firearm the applicant intends to carry. The form must be signed by both the individual applicant and an authorized company representative. The signatures must be notarized.
- (E) Form 5486 P.D. is the "Application for Company License." This form is the basic application form for companies wishing to regularly work or employ persons to engage in private security or investigative businesses in the City of Kansas City, Missouri. It requires the following information: the agency's trade name; the agency's legal name, its address, its mailing address and business phone; the principal name of the company and home office address and telephone; whether the agency is using a fictitious name and whether that name is registered with the Missouri secretary of state; whether the business is a corporation registered in a state other than Missouri but doing business in Missouri; a copy of the agency's registration in Missouri and certificate of good standing from the Missouri secretary of state if appropriate; a description of the agency; information concerning whether a license issued by any governmental entity to the company has ever

been denied, suspended or revoked; a description of the uniform along with a photograph and patch to be worn by the company's personnel; the approximate number of persons to be licensed; a list of all company-owned firearms; a list of the names, addresses and capacities of each of the owners, partners, officers, directors and associates of the agency; a list of the agency's contact persons who are authorized to sign and do business with board; information and proof that the persons listed in the application are U.S. citizens; and the agency's federal employment identification number (E.I.N.).

- (F) Form 5715 P.D. is the "Verification of Firearms Training" form. This form requires an individual and his/her instructor to certify that the applicant has been trained in the use of the firearm the applicant intends to carry on duty. Information concerning what the training must include appears on the form. The form must be signed by the instructor and the instructor's company must be listed.
- (G) Form 5636 P.D. is the "Weapons Discharge Report." This form is designed to report information whenever a private officer discharges his/her firearm. Information which must be provided on the form includes: the name of the licensee and date the license expires; the licensee's weapon make, model and serial number; the location of the incident; the time of the incident; the name of the licensee's supervisor and the time they were notified of the discharge; whether the licensee was on-duty and in uniform; whether any fatalities or injuries resulted from the discharge; whether the shooting was accidental or intentional; the Kansas City, Missouri Police Department's case report number in connection with the incident; a narrative description of what transpired; the signature of the licensee along with the licensee's date of birth; and the signature of the company representative along with the company name and address.
- (H) Form 253 P.D. is the department's fingerprint card upon which the applicant's fingerprints will be taken. A separate card provided by the Federal Bureau of Investigation is also used to provide the applicant's fingerprints to the Missouri State Highway Patrol. Form 180 P.D. is a "Fingerprint Request" form which is directed to the Identification Unit of the Kansas City, Missouri Police Department and used in order to request that an applicant's fingerprints be taken. The applicant's full name and the position they are requesting appears on the form along with the name, and serial number of the person issuing the request for fingerprints.
- (I) Form 5707 P.D. is a "Temporary License Extension" form. It requests the date, the name of the licensee, their date of birth and their employer's name. This form provides a temporary license to those who have not yet attended their scheduled firearms qualification date.

AUTHORITY: section 84.720, RSMo 1994. Original rule filed Dec. 5, 1979, effective March 17, 1980. Amended: Filed May 3, 1988, effective Sept. 29, 1988. Rescinded and readopted: Filed May 28, 1993, effective Jan. 31, 1994. Rescinded and readopted: Filed Dec. 15, 1999.

PUBLIC COST: This proposed rule will cost state agencies or political subdivisions more than \$500 in the aggregate. See Fiscal Note—Public Entity Cost.

PRIVATE COST: This proposed rule will cost private entities, including small businesses, more than \$500 in the aggregate. See Fiscal Note—Private Entity Cost.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Board of Police Commissioners, 1125 Locust Street, Kansas City, MO 64106. Comments will also be accepted by fax, (816) 234-5333. To be considered, comments must be received within thirty days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.

FISCAL NOTE PUBLIC ENTITY COST

I. RULE NUMBER

Title: 17

Division: 10

Chapter: 2

Type of Rulemaking: Proposed Rule

Rule Number and Name: 17 CSR 10-2.040 - Application Forms and Licensing Fees

II. SUMMARY OF FISCAL IMPACT

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
City of Kansas City, Missouri	\$2,905.00
Jackson County, Missouri	\$350.00
Kansas City International Airport Police	\$2,910.00

III. WORKSHEET

The City of Kansas City, Missouri licenses twenty-one (21) armed security officers and sixty-two (62) unarmed security officers. Jackson County, Missouri licenses nine (9) armed persons and one (1) unarmed person per year. The Kansas City International Airport Police will pay a company fee in the amount of Two Hundred Fifty Dollars (\$250.00) per year after the enactment of these rules. Currently, they do not pay a company fee. The Kansas City International Airport Police currently license seventy (70) armed officers and six (6) unarmed officers. The rates for new armed licenses will increase Sixty-Two Dollars (\$62.00) per year, from Sixty-Three Dollars (\$63.00) per year to One Hundred Twenty-Five Dollars (\$125.00) per year. The rate for new unarmed licenses will increase Thirty-Six Dollars (\$36.00) per year, from Thirty-Three Dollars (\$33.00) per year to Seventy Dollars (\$70.00) per year.

The yearly renewal fees for armed licenses will increase from Thirty-Five Dollars (\$35.00) to Seventy Dollars (\$70.00). The yearly renewal fees for unarmed licensees have increase from Fifteen Dollars (\$15.00)¹ to Fifty Dollars (\$50.00). The number

¹ Under the current licensing fee structure, the renewal fee for an unarmed private investigator is Twenty-Five Dollars (\$25.00), not Fifteen Dollars (\$15.00)

of current licensees in each category was multiplied by the corresponding increase in renewal fees charged in order to assess the fiscal impact to the current licensees.

The City of Kansas City, Missouri will incur costs in the amount of \$35.00 per renewal of armed licenses (21) for an increase of Seven Hundred Thirty-Five Dollars and No Cents (\$735.00) yearly. The City of Kansas City, Missouri will incur costs of \$35.00 per renewal of each of its unarmed licenses (62) for an increase of Two Thousand One Hundred Seventy Dollars and No Cents (\$2,170.00) yearly. The total fiscal impact to the City of Kansas City, Missouri is Two Thousand Nine Hundred Five Dollars and No Cents (\$2,905.00) per year. Jackson County, Missouri will incur costs in the amount of \$35.00 per renewal of armed licenses (9) for an increase of Three Hundred Fifteen Dollars and No Cents (\$315.00) yearly. Jackson County, Missouri will incur costs of \$35.00 per renewal of each of its unarmed licenses (1) for an increase of Thirty-Five Dollars and No Cents (\$35.00) yearly. The total fiscal impact to Jackson County, Missouri is Three Hundred Fifty Dollars and No Cents (\$350.00) per year. The Kansas City International Airport Police will incur costs in the amount of \$35.00 per renewal of unarmed licenses (6) for an increase of Two Hundred Ten Dollars and No Cents (\$210.00) yearly. The Kansas City International Airport Police will incur costs of \$35.00 per renewal of each of its armed licenses (70) for an increase of Two Thousand Four Hundred Fifty Dollars and No Cents (\$2,450.00) yearly. The total fiscal impact to the Kansas City International Airport Police is Two Thousand Six Hundred Sixty Dollars and No Cents (\$2,660.00) per year. The Kansas City International Airport Police will also pay a company fee of Two Hundred Fifty Dollars and No Cents (\$250.00) per year under the Proposed Rules for a total fiscal impact of Two Thousand Nine Hundred Ten Dollars and No Cents (\$2,910.00) per year.

IV. ASSUMPTIONS

These figures assume that neither agency will increase the number of security officers which they are currently licensing nor switch the classifications of the persons they are licensing, i.e., from unarmed to armed. These figures also assume that the City of Kansas City, Missouri and Jackson County, Missouri pay the license fees for those they license, rather than the individual paying the fees themselves. At this time, the City of Kansas City, Missouri and Jackson County, Missouri are not charged a company license fee, therefore, there is no fiscal impact due to the increase in company license fees. These cost calculations take into account yearly renewal fees for existing licensees. If the entity licenses additional persons, the increased cost figures listed above for new licenses should be used.

as it is for other unarmed licensees. Because the new fee structure does not make a distinction between the types of licensees but rather by their status as armed or unarmed, there is no way to assess the fiscal impact to these individuals.

This Proposed Rule also increases the fees for license transfers, dual licenses, upgrading a license, changing a company's name, replacement of lost or stolen licenses and institutes a copy fee. Because Board is unable to estimate in advance how many persons will lose their license, have their license stolen, require that copies be made, etc., the fiscal impact cannot be estimated. Again, Board would not know whether the public entities or the individual licensees would be paying these fees and therefore, the impact to the entities is uncertain for that reason as well. Upgrading a license is discussed in the Fiscal Notes accompanying 17 CSR 10-2.050.

FISCAL NOTE PRIVATE ENTITY COST

I. RULE NUMBER

Title: 17

Division: 10

Chapter: 2

Type of Rulemaking: Proposed Rule

Rule Number and Name: 17 CSR 10-2.040 - Application Forms and Licensing Fees

II. SUMMARY OF FISCAL IMPACT

Estimate of the number of entities by class which would likely be affected by the adoption of the proposed rule:	Classification by types of the business entities which would likely be affected:	Estimate in the aggregate as to the cost of compliance with the rule by the affected entities:
45	Loss Prevention Agents	See Section III.
878	Private Agents	See Section III.
818	Patrol Agent	See Section III.
285	Private Investigators	See Section III.
355	Security Specialists	See Section III.
1496	Guards	See Section III.
133	Armed Couriers	See Section III.
199	Company licenses	\$49,750.00 per year

III. WORKSHEET

The rates for new armed licenses will increase Sixty-Two Dollars (\$62.00) per year. The rate for new unarmed licenses will increase Thirty-Six Dollars (\$36.00) per year. The yearly renewal fees for armed licenses will increase from Thirty-Five Dollars (\$35.00) to Seventy Dollars (\$70.00). The yearly renewal fees for unarmed licensees

will increase from Fifteen Dollars (\$15.00)¹ to Fifty Dollars (\$50.00). In order to assess the fiscal impact to the current individuals licensed as armed, the number of armed licensees must be multiplied by the increase in the fee amount for armed licenses. In order to determine the fiscal impact to the current individuals licensed as unarmed, the number of unarmed licensees must be multiplied by the increase in the fee amount for unarmed licenses. This must be done because the numbers of armed and unarmed licensees within each class, i.e., private agents, patrol agents, etc., is not separately tracked by Board, and the amount of fees charged is dependent on whether the applicant is armed or unarmed, not which class of license they hold. Currently, a total of 2,492 persons hold unarmed licenses. With the renewal fee increase of Thirty-Five Dollars (\$35.00) per person, the total fiscal impact on unarmed licensees is Eighty-Seven Thousand Two Hundred Twenty Dollars and No Cents (\$87,220.00) for the first year. Currently, a total of 1,421 persons hold armed licenses. With the renewal fee increase of Thirty-Five Dollars (\$35.00) per person, the total fiscal impact on armed licensees is Forty-Nine Thousand Seven Hundred Thirty-Five Dollars (\$49,735.00) for the first year. Board is unable to assess the fiscal impact due to new individual licenses as that number cannot be predicted in advance. See Section IV. below.

All firms, companies, partnerships or corporations licensed will pay a company fee in the amount of Two Hundred Fifty Dollars (\$250.00) per year after the enactment of these rules. Currently, they do not pay a company fee. The number of companies holding licenses was multiplied by the new company fee in order to assess the fiscal impact to the current companies holding licenses.

IV. ASSUMPTIONS

These figures assume that the companies will not increase the number of security officers which they are currently licensing nor switch the classifications of the persons they are licensing, i.e., from unarmed to armed. These figures also assume that the companies pay the license fees for those they license, rather than the individual paying the fees themselves.² These cost calculations take into account

¹ Under the current licensing fee structure, the renewal fee for an unarmed private investigator is Twenty-Five Dollars (\$25.00), not Fifteen Dollars (\$15.00) as it is for other unarmed licensees. Because the new fee structure does not make a distinction between the types of licensees but rather by their status as armed or unarmed, there is no way to assess the fiscal impact to these individuals.

² In fact, Board is aware that some companies pay a portion of the licensing fees of their employees and the employees pay the balance. Board keeps no record of how the various companies operate and how they pay their fees. Therefore, the actual cost to these companies cannot be assessed and it must be assumed that for purposes of this fiscal note that the companies pay the entire fee

renewal fees for existing licensees. If the company licenses additional persons, the increased cost figures listed above for new licenses should be used.

This Proposed Rule also increases the fees for license transfers, dual licenses, upgrading a license, changing a company name, replacement of lost or stolen licenses and institutes a copy fee. Because Board is unable to estimate in advance how many persons will lose their license, transfer their license to a new company, apply for a dual license, etc., the fiscal impact cannot be estimated. Again, Board would not know whether the companies or the individual licensees would be paying these fees and therefore, the impact to businesses is uncertain for that reason as well. Upgrading a license is discussed in the Fiscal Notes accompanying 17 CSR 10-2.050.

for the individuals holding licenses with the company.

Title 17—BOARDS OF POLICE COMMISSIONERS Division 10—Kansas City Board of Police Commissioners Chapter 2—Private Security

PROPOSED RESCISSION

17 CSR 10-2.050 Testing Requirements and Qualification Standards. In accordance with the recommendation of numerous experts in the field, Board established qualification standards pursuant to the duties carried out by individuals providing private security services.

PURPOSE: Board wishes to rescind this rule and adopt a new rule in its place in order to clarify the language in the rule and to insure compliance with the applicable law.

AUTHORITY: section 84.720, RSMo 1994. Original rule filed Dec. 5, 1979, effective March 17, 1980. Amended: Filed May 3, 1988, effective Sept. 29, 1988. Rescinded and readopted: Filed May 28, 1993, effective Jan. 31, 1994. Amended: Filed April 14, 1997, effective Oct. 30, 1997. Rescinded: Filed Dec. 15, 1999.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities, including small businesses, more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Board of Police Commissioners, 1125 Locust Street, Kansas City, MO 64106. Comments will also be accepted by fax, (816) 234-5333. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 17—BOARDS OF POLICE COMMISSIONERS Division 10—Kansas City Board of Police Commissioners Chapter 2—Private Security

PROPOSED RULE

17 CSR 10-2.050 Testing Requirements and Qualification Standards

PURPOSE: In accordance with generally recognized policing standards, board has established testing requirements for those seeking individual licensing pursuant to these provisions, and has established qualification standards pursuant to the duties carried out by individuals providing private security services.

(1) All applicants for licensing shall successfully pass a written examination as presented by department to potential licensees. Board establishes categories of testing that reflect responsibilities and qualifications required for the type of licensing sought by the applicant. Information for each testing phase will be available from the Private Officers Licensing Section (POLS). In order to obtain a license as an armed security person, the applicant must successfully complete the required training and successfully qualify annually with their weapon. The qualification will be equivalent to that required for department police officers. In addition, any person holding an armed license shall requalify any time they change to a weapon of a different caliber or style (i.e., revolver to semi-auto-

- matic, .38 caliber to .40 caliber, etc.). A requalify fee will be charged anytime a weapon change is made.
- (A) Applicants for Class A licensing, in addition to those topics listed in subsection (1)(B) of this rule, shall also be tested on crime and criminal liability, firearms responsibility and liability, and patrol techniques. Class A licenses issued to those requesting designation as private investigators shall also be tested on investigative techniques, the role of the investigator in police notification and illegal electronic surveillance.
- (B) Applicants for Class B licensing as provided in this chapter shall be tested on detention and seizure, how to interact with the general public and public officials, the licensing process, including rules, how to react to crisis situations and liability issues.
- (C) Applicants for private investigator must possess a high school diploma and one of the following: A two (2) year degree in Administration of Criminal Justice or a bachelor's degree; two (2) consecutive years' prior investigative experience in law enforcement, military police or military intelligence functions; or two (2) years consecutive experience with a licensed private security agency, and be certified by that agency as to knowledge of the law and investigative techniques.
- (2) A person failing to obtain a passing score as established by board may be allowed to retake the written test three (3) times. An additional fee and a new Form 5409 P.D. is required each time the test is retaken. The test may not be taken more than one time per day. An applicant shall have the right to review their test. POLS may refuse to test any person if evidence exists that there is grounds for denial of the license.
- (3) As all applicants for Class A licenses are granted the authority to detain or apprehend, each applicant or his/her employer must certify to the satisfaction of board that the applicant is physically capable of being able to safely detain or apprehend suspects without the necessity of resorting to the displaying or discharging of a weapon except in self-defense or in defense of another. Board may investigate the certification and may reject the application if there is evidence that the certification is false or incorrect.
- (4) Additionally, each applicant for a license under these provisions shall meet these standards—
 - (A) Be a citizen of the United States;
- (B) Be at least twenty-one (21) years of age to hold an armed license and be at least eighteen (18) years of age to hold an unarmed license:
 - (C) Be able to read, write and understand the English language;
- (D) Meet physical and mental standards equivalent to those required of department police officers;
- (E) Be capable of understanding and performing the duties and responsibilities of a licensee;
- (F) If the applicant served in the Armed Forces of the United States within ten (10) years prior to the date of application, the final discharge of the applicant from the armed forces must be honorable or general under honorable conditions;
- (G) Be of good moral character by having no felony, misdemeanor or city ordinance convictions involving moral turpitude;
- (H) Have no felony conviction, and in addition, for armed applicants, have no felony or misdemeanor convictions for domestic violence assault or have issued against them a full order of protection issued after a hearing by a court of competent jurisdiction;
- (I) Not be on probation as the result of any federal, state or city ordinance violation except probation assessed as a result of a violation of city traffic ordinances;
- (J) Not be awaiting a court date or have any trial date pending on any arrest. Such persons will be denied until such time as the case or cases have been finally adjudicated;

- (K) Have no prior revocation of a security license; and
- (L) Be free of any type of chemical dependency.
- (5) When an applicant has successfully completed the requirements as established herein, board may issue a license. Additionally, an applicant may be denied a license for any of the following reasons:
 - (A) Failing to meet the standards as set out herein;
- (B) Falsifying information provided to POLS to establish eligibility. Applicants who falsify documents shall be ineligible to receive a private security license and cannot reapply for at least six (6) months after the false information was submitted;
- (C) Failing to provide information deemed necessary in order to establish eligibility;
- (D) Providing references, employment background, or both, which indicate a poor or unsatisfactory character or work record;
- (E) Providing other facts or actions which demonstrate that the applicant is unsuitable or ineligible for license; and
- (F) Being terminated from or resigning under investigation or threat of discharge from the department shall make an individual ineligible for a license, but s/he may appeal to board pursuant to the appeal process contained in this chapter.
- (6) Applicants and their employers, in the event of license denial, will be given a written notification. Applicants may appeal in writing to board within thirty (30) days of denial notification. The appeal should contain a brief statement responding to the reasons for denial. Board will then notify the applicant in writing of its formal decision on the matter. Applicants have no right to a hearing or presentation to board.
- (7) Board reserves the right to prohibit the holder of a license from carrying any firearm.
- (8) All licenses granted by board as set out herein may be temporary until the completion of the applicant's background investigation.

AUTHORITY: section 84.720, RSMo 1994. Original rule filed Dec. 5, 1979, effective March 17, 1980. Amended: Filed May 3, 1988, effective Sept. 29, 1988. Rescinded and readopted: Filed May 28, 1993, effective Jan. 31, 1994. Amended: Filed April 14, 1997, effective Oct. 30, 1997. Rescinded: Filed Dec. 15, 1999. Readopted: Filed Jan. 13, 2000.

PUBLIC COST: This proposed rule will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rule will cost private entities, including small businesses, more than \$500 in the aggregate. See Fiscal Note—Private Entity Cost.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Board of Police Commissioners, 1125 Locust Street, Kansas City, MO 64106. Comments will also be accepted by fax, (816) 234-5333. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

FISCAL NOTE PRIVATE ENTITY COST

I. RULE NUMBER

Title: 17

Division: 10

Chapter: 2

Type of Rulemaking: Proposed Rule

Rule Number and Name: 17 CSR 10-2.050 - Testing Requirements and

Qualification Standards

II. SUMMARY OF FISCAL IMPACT

Estimate of the number of entities by class which would likely be affected by the adoption of the proposed rule:	Classification by types of the business entities which would likely be affected:	Estimate in the aggregate as to the cost of compliance with the rule by the affected entities:
45	Loss Prevention Agents	\$100.00
878	Private Agents	\$3,950.00
818	Patrol Agent	\$3,950.00
285	Private Investigators	\$3,950.00
355	Security Specialists	\$3,950.00
1496	Guards	\$3,850.00
133	Armed Couriers	\$3,900.00

III. WORKSHEET

The current fee for upgrading a license and for rescheduling a test or a range qualification due to either failure or an absence is Ten Dollars (\$10.00). The new rescheduling fee and fee for an upgrade would increase to Fifty Dollars (\$50.00). Board estimates that approximately seventy-nine (79) private agents will fail to appear at the firearms range for qualification, fail to qualify, will upgrade their license or will fail the test resulting in a fiscal impact of \$3,950.00 (79 multiplied by \$50.00); seventy-nine (79) patrol agents will fail to appear at the range for qualification, fail

to qualify, will upgrade their license or will fail the test resulting in a fiscal impact of \$3,950.00 (79 multiplied by \$50.00); seventy-nine (79) private investigators will fail to appear at the range for qualification, fail to qualify, will upgrade their license or will fail the test resulting in a fiscal impact of \$3,950.00 (79 multiplied by \$50.00); seventy-nine (79) security specialists will fail to appear at the range for qualification, fail to qualify, will upgrade their license or will fail the test resulting in a fiscal impact of \$3,950.00 (79 multiplied by \$50.00); seventy-seven (77) guards will fail to appear at the range for qualification, fail to qualify, will upgrade their license or will fail the test resulting in a fiscal impact of \$3,850.00 (77 multiplied by \$50.00); and seventy-eight (78) armed couriers will fail to appear at the range for qualification, fail to qualify, will upgrade their license or will fail the test resulting in a fiscal impact of \$3,900.00). Because loss prevention agents are not armed positions, Board estimates that only two (2) individuals will upgrade their license or fail the test resulting in a fiscal impact of \$100.00 (2 multiplied by \$50.00).

IV. ASSUMPTIONS

Under the Proposed Rule, there is no longer an initial charge for taking the test or qualifying at the firearms range, only for upgrading a license. Therefore, the primary fiscal impact will be reflected in the fiscal note for 17 CSR 10-2.040. The impact assessed above deals only with the increase in the rescheduling fees and for upgrading a license. A rescheduling fee is assessed whenever a person fails to qualify at the firearms range, fails to pass the licensing test or fails to appear for either the test or the qualification at the range. An upgrade fee is charged only when a person wishes to upgrade their license from unarmed to armed. If none of the licensees working for the private entity fails the test or firearms qualification, decides to upgrade their license, etc., no fiscal impact would result. Board is unable to determine exactly how many persons licensed will need to reschedule, upgrade, etc., however, based on past experience, Board estimates that approximately seventy-nine (79) private agents will fail to appear at the firearms range for qualification, fail to qualify, will upgrade their license or will fail the test; seventy-nine (79) patrol agents will fail to appear at the range for qualification, fail to qualify, will upgrade their license or will fail the test; seventy-nine (79) private investigators will fail to appear at the range for qualification, fail to qualify, will upgrade their license or will fail the test; seventy-nine (79) security specialists will fail to appear at the range for qualification, fail to qualify, will upgrade their license or will fail the test; seventyseven (77) guards will fail to appear at the range for qualification, fail to qualify, will upgrade their license or will fail the test; and seventy-eight (78) armed couriers will fail to appear at the range for qualification, fail to qualify, will upgrade their license or will fail the test. Because loss prevention agents are not armed positions, Board estimates that only two (2) individuals will upgrade their license or fail the test..

Any calculation made would also necessarily assume that the individuals licensed will pay the fee should a need to reschedule or upgrade occur, rather than the companies for which they work. Board is unfamiliar with the practices of these

private entities and would be unable to determine whether the entity or the individual would pay the fee.

Title 17—BOARDS OF POLICE COMMISSIONERS Division 10—Kansas City Board of Police Commissioners Chapter 2—Private Security

PROPOSED RESCISSION

17 CSR 10-2.055 Firearms Qualifications. Applicants seeking licenses for positions authorized to carry approved firearms had to be certified as qualified to carry those firearms pursuant to requirements as were established by Board from time-to-time.

PURPOSE: Board wishes to rescind this rule and adopt a new rule in its place in order to clarify the language in the rule and insure compliance with the applicable law.

AUTHORITY: section 84.720, RSMo 1986. Original rule filed May 28, 1993, effective Jan. 31, 1994. Rescinded: Filed Dec. 15, 1999.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities, including small businesses, more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Board of Police Commissioners, 1125 Locust Street, Kansas City, MO 64106. Comments will also be accepted by fax, (816) 234-5333. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 17—BOARDS OF POLICE COMMISSIONERS Division 10—Kansas City Board of Police Commissioners Chapter 2—Private Security

PROPOSED RULE

17 CSR 10-2.055 Firearms Regulations and Qualification

PURPOSE: Applicants seeking licenses for positions authorized to carry approved firearms must be certified as qualified to carry those firearms pursuant to requirements as established by board herein.

- (1) A licensee is authorized to carry only firearms approved by board and only if the licensee has qualified with that firearm as set out herein. All licensees must have a completed verification of Firearms Training Form before reporting to department shooting range. The firearms approved by board are as follows: .38 caliber, double or single action pistols or solid frame revolvers (five or six shot); .357 revolvers with .38 caliber ammunition; and semi-automatics, double action only or double/single action, which are equipped with a decocker or decocker safety. This requirement limits the semi-automatics which may be carried to .380, .40, .45, 9mm and 10mm calibers.
- (2) All applicants seeking licensure for positions for which firearms may be possessed must qualify annually with the firearm(s) on an approved shooting range and pursuant to the passing of a firearms instructor. The firearms qualifications standards shall be in accordance with those established by department for its officers.
- (3) An applicant must display the ability to safely and properly handle his/her approved weapon.

- (4) An applicant who is determined by the range instructor to be unqualified or incapable of handling a weapon shall not be licensed.
- (A) Any applicant who displays an inability to handle a weapon safely and properly will be disqualified from carrying a firearm.
- (B) An applicant who does not attain the minimum scores for qualification shall be given a maximum of two (2) additional opportunities to qualify.
- (5) In addition to the applicant successfully passing an approved firearms qualification test, the applicant or his/her employer must satisfy the physical certification requirements for a Class A license as established herein.
- (6) Uniformed persons holding an armed license may wear their approved firearm with their uniform while at work and while traveling directly to and from work.
- (7) Private officers must comply with city ordinance and state law which prohibits carrying a firearm or other weapon readily capable of lethal use into any building owned or occupied by any agency of the state government. This includes the Private Officers Licensing Section (POLS) and any other office within the building or any other building occupied by the department.

AUTHORITY: section 84.720, RSMo 1994. Original rule filed May 28, 1993, effective Jan. 31, 1994. Rescinded and readopted: Filed Dec. 15, 1999.

PUBLIC COST: This proposed rule will cost state agencies or political subdivisions more than \$500 in the aggregate. See Fiscal Note—Public Entity Cost

PRIVATE COST: This proposed rule will cost private entities, including small businesses, more than \$500 in the aggregate. See Fiscal Note—Private Entity Cost.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Board of Police Commissioners, 1125 Locust Street, Kansas City, MO 64106. Comments will also be accepted by fax, (816) 234-5333. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

FISCAL NOTE PUBLIC ENTITY COST

I. RULE NUMBER

Title: 17

Division: 10

Chapter: 2

Type of Rulemaking: Proposed Rule

Rule Number and Name: 17 CSR 10-2.055 - Firearms Regulations and Qualification

II. SUMMARY OF FISCAL IMPACT

Affected Agency or Political Subdivision	Classification by types of the entities which would likely be affected:	Estimate Cost of Compliance in the Aggregate:
City of Kansas City, Missouri	Armed licensees	\$1008.00
Jackson County, Missouri	Armed licensees	\$432.00

III. WORKSHEET

Each armed licensee is required under this Rule to be trained on the safe and proper handling of the firearm which they intend to carry. In the Kansas City metropolitan area, a basic two (2) hour firearms training course costs approximately Forty-Eight Dollars (\$48.00). Assuming that cost to each armed licensee, the total fiscal impact to the City of Kansas City, Missouri is \$48.00 multiplied by 21 armed licensees or One Thousand Eight Dollars and No Cents (\$1008.00). The total impact to Jackson County, Missouri is \$48.00 multiplied by 9 armed licensees or Four Hundred Thirty-Two Dollars and No Cents \$432.00). The licensees of the Kansas City International Airport Police attend the Regional Police Academy in Kansas City, Missouri and receive firearms training as a part of that program. Therefore, no firearms training need to be provided to these licensees under these rules, and no fiscal impact results from this provision.

IV. ASSUMPTIONS

The costs listed herein pertain to the cost of training individual armed licensees to handle the weapon with which they will qualify. This cost is only applicable to armed licensees. Board believes that this estimate will be high because it assumes that all of those currently licensed will cost the entities approximately Forty-Eight Dollars (\$48.00) to train. These persons are currently licensed and would not necessarily require repeated basic training in the handling of their firearms. Because Board cannot estimate how many new armed licensees will begin work for a particular entity in a one year period, the fiscal impact per year of this Rule is very difficult to estimate.

This calculation also assumes that the entities, rather than the individuals, are bearing the full cost of the firearms training. The cost of the training used herein represents a reasonable price in the Kansas City area for a basic firearms training course. Board believes that much of the basic firearms training is done in house by the entities which license armed officers. The cost of training to those entities would be considerably less than estimated herein.

For a further discussion of the fiscal impact associated with firearms qualification, see the Fiscal Note - Public Entity Cost for 17 CSR 10-2.040.

The costs associated with firearms qualification and failure to qualify or attend a firearms qualification are discussed in the Fiscal Note - Public Entity Cost for 17 CSR 10-2.050.

FISCAL NOTE PRIVATE ENTITY COST

I. RULE NUMBER

Title: 17

Division: 10

Chapter: 2

Type of Rulemaking: Proposed Rule

Rule Number and Name: 17 CSR 10-2.055 - Firearms Regulations and Qualification

II. SUMMARY OF FISCAL IMPACT

Estimate of the number of entities by class which would likely be affected by the adoption of the proposed rule:	Classification by types of the business entities which would likely be affected:	Estimate in the aggregate as to the cost of compliance with the rule by the affected entities:
1,421	Armed licensees	\$68,208.00

III. WORKSHEET

Each armed licensee is required under this Rule to be trained on the safe and proper handling of the firearm which they intend to carry. In the Kansas City metropolitan area, a basic two (2) hour firearms training course costs approximately Forty-Eight Dollars (\$48.00). Assuming that cost to each armed licensee, the total fiscal impact to all licensees is \$48.00 multiplied by 1,421 licensees or Sixty-Eight Thousand Two Hundred Eight Dollars and No Cents (\$68,208.00).

IV. ASSUMPTIONS

The costs listed herein pertain to the cost of training individual armed licensees to handle the weapon with which they will qualify. This cost is only applicable to armed licensees. Board believes that this estimate will be high because it assumes that all of those currently licensed will cost the companies approximately Forty-Eight Dollars (\$48.00) to train. These persons are currently licensed and would not necessarily require repeated basic training in the handling of their firearms. Because Board cannot estimate how many new armed licensees will begin work for a particular company in a one year period, the fiscal impact per year of this Rule is very difficult to estimate.

This calculation also assumes that the companies, rather than the individuals, are bearing the full cost of the firearms training. The cost of the training used herein represents a reasonable price in the Kansas City area for a basic firearms training course. Board believes that much of the basic firearms training is done in house by the various companies which license armed officers. The cost of training to those companies would be considerably less than estimated herein.

For a further discussion of the fiscal impact associated with firearms qualification, see the Fiscal Note - Private Entity Cost for 17 CSR 10-2.040.

The costs associated with firearms qualification and failure to qualify or attend a firearms qualification are discussed in the Fiscal Note - Private Entity Cost for 17 CSR 10-2.050.

Title 17—BOARDS OF POLICE COMMISSIONERS Division 10—Kansas City Board of Police Commissioners Chapter 2—Private Security

PROPOSED RESCISSION

17 CSR 10-2.060 Regulation, Suspension, Revocation. Under section 84.720, RSMo, Board regulated individuals providing private security services. Pursuant to this authority, Board had the power to suspend or revoke any license granted by it and was obligated to furnish an appeal process for any license so affected.

PURPOSE: Board wishes to rescind this rule and adopt a new rule in its place in order to clarify the language in the rule and insure compliance with the applicable law.

AUTHORITY: section 84.720, RSMo 1986. Original rule filed Dec. 5, 1979, effective March 17, 1980. Amended: Filed May 3, 1988, effective Sept. 29, 1988. Rescinded and readopted: Filed May 28, 1993, effective Jan. 31, 1994. Rescinded: Filed Dec. 15, 1999

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than \$500 in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities, including small businesses, more than \$500 in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Board of Police Commissioners, 1125 Locust Street, Kansas City, MO 64106. Comments will also be accepted by fax, (816) 234-5333. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 17—BOARDS OF POLICE COMMISSIONERS Division 10—Kansas City Board of Police Commissioners Chapter 2—Private Security

PROPOSED RULE

17 CSR 10-2.060 Regulation, Suspension and Revocation

PURPOSE: Under section 84.720, RSMo, board shall regulate individuals providing private security services. Pursuant to this authority, board has the power to suspend or revoke any license granted by it and is obligated to furnish an appeal process for any license so affected.

- (1) Board may monitor the activities of individuals providing private security services and firms, companies, partnerships, entities or political subdivisions providing security services pursuant to these rules.
- (2) All licenses shall expire one (1) year from the date of issue.
- (3) A licensee must carry his/her license with him/her at all times while they are working and must produce such license immediately at the request of a police officer or person that the licensee has stopped or detained, if the licensee holds a license which allows him/her to stop and detain persons.
- (4) Anyone licensed under this chapter shall advise board of the type, color and nature of uniforms to be worn during the course of duly authorized business by the licensee. No uniform identical to

or bearing resemblance to any uniform used by department shall be approved. Additionally, no uniforms, badges or vehicle using the word "police" shall be approved for use.

- (5) Upon application and approval by board, a license issued by any other city or state in the United States may be valid in this city provided the licensee is on temporary assignment with the employer shown on his/her license and the employer is qualified to do business in city. In the event the person holding the private security services is holding a valid license from another jurisdiction and is placed on temporary assignment in the jurisdiction, it will be the responsibility of the company to notify board in writing, giving the nature of the assignment, the licensee's full name and with whom the licensee holds the license. This may be issued on a one (1)-time annual basis and the employer must be beyond a ninety (90)-mile radius of city.
- (6) Individuals providing private security services are required to file a discharge of firearms report with board whenever they discharge a firearm in the course of their occupation, other than formal firearms training.
- (7) No person licensed under these provisions shall divulge to any unauthorized person or company any information or knowledge received from department or any source when the divulgence would be detrimental to effective law enforcement. Under no circumstances may any records, received from the department, whether generated by computer or otherwise, be accessed for personal use.
- (8) The chief of police or his/her designee may impose a fine, order probation, order a suspension or revoke a license granted under section 84.720 of the *Revised Statutes of Missouri* pursuant to the procedures set forth in section (10) of this rule, when there exists information that the licensee or, if the licensee is an organization, any of its officers, directors, partners or associates has—
- (A) Been charged with, convicted or placed on probation for any felony, any misdemeanor or city ordinance violation;
- (B) Made any false statements or given false information in connection with an application for a license or a renewal or reinstatement.
 - (C) Violated a provision of this chapter;
- (D) Acted or permitted any employee or agent to work without a license issued by board or with an expired license;
- (E) Committed or permitted an employee to commit any act which is grounds for denial of an application;
 - (F) Used any name other than the licensed name;
- (G) Committed any act in the course of business constituting dishonesty or fraud, such acts to include, but not limited to, making false statements, using illegal means to collect a debt or obligation, or the manufacturing of evidence;
- (H) Been given reasonable cause to believe that it is necessary to suspend the license in order to protect the public safety and welfare: or
- (I) Be the subject of a full order of protection issued after a hearing by a court of competent jurisdiction.
- (9) Any fine imposed by the chief of police shall not exceed the sum of five thousand dollars (\$5,000). No suspension shall exceed ninety (90) days.
- (10) When the chief of police or his/her designee determines that a license granted pursuant to section 84.720 of the *Revised Statutes of Missouri* shall be suspended or revoked, the following procedures shall apply:
- (A) Notice of suspension or revocation shall be mailed to the party affected at the address maintained in the Private Officers Licensing Section (POLS).
- (B) Notice of suspension or revocation shall be signed by the chief of police or his/her designee and shall indicate—

- 1. The decision to suspend or revoke;
- 2. The reason(s);
- 3. Duration of the suspension, if determinable;
- 4. Condition of reinstatement, if any; and
- 5. A description of the appeal process.
- (C) Upon receipt of a notice of suspension, the individual or organization affected may request a review of the action of the POLS by filing a notice of appeal, in writing, with the POLS within ten (10) business days of the dated written notification of suspension or revocation at 1328 Agnes, Kansas City, MO 64127.
- (D) In the case of an appeal, the discipline initially assessed will continue in effect until and unless it is reversed or amended by board.
- (E) In the event of an appeal, the case shall be submitted to board solely on the record. The record shall consist of all documentary evidence obtained by or submitted to the chief of police or POLS by the parties, any agreed upon statement of the case agreed to by all the parties and the legal briefs as might be filed by the parties or their representatives. Individuals or organizations denied a license upon application may appeal to board pursuant to this section.
- (F) The chief of police or his/her designee may place a licensee on probation in lieu of revocation.
- (11) When any person's position with a security agency is terminated, suspended or revoked, the license shall be surrendered to the security agency and shall be mailed or delivered to the POLS.

AUTHORITY: section 84.720, RSMo 1994. Original rule filed Dec. 5, 1979, effective March 17, 1980. Amended: Filed May 3, 1988, effective Sept. 29, 1988. Rescinded and readopted: Filed May 28, 1993, effective Jan. 31, 1994. Rescinded and readopted: Filed Dec. 15, 1999.

PUBLIC COST: This proposed rule will cost state agencies or political subdivisions more than \$500 in the aggregate. See Fiscal Note—Public Entity Cost.

PRIVATE COST: This proposed rule will cost private entities, including small businesses, more than \$500 in the aggregate. See Fiscal Note—Private Entity Cost.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Board of Police Commissioners, 1125 Locust Street, Kansas City, MO 64106. Comments will also be accepted by fax, (816) 234-5333. To be considered, comments must be received within thirty days after publication of this notice in the Missouri Register. No public hearing is scheduled.

FISCAL NOTE PUBLIC ENTITY COST

I. RULE NUMBER

Title: 17

Division: 10

Chapter: 2

Type of Rulemaking: Proposed Rule

Rule Number and Name: 17 CSR 10-2.060 - Regulation, Suspension and Revocation

II. SUMMARY OF FISCAL IMPACT

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
City of Kansas City, Missouri	\$2,450.00
Jackson County, Missouri	\$2,150.00
Kansas City International Airport Police	\$2,150.00

III. WORKSHEET

Under this rule the Chief of Police or his/her designee may impose a fine up to Five Thousand Dollars (\$5,000.00) for certain enumerated violations on both individual and company licensees. Board could possibly impose a fine on individuals licensed under one of these public entities. Board estimates that the average fine for individuals would be approximately One Hundred Fifty Dollars (\$150.00). Board's best estimate is that approximately five (5) individuals per year, three (3) licensed under the City of Kansas City, Missouri, one (1) licensed by Jackson County, Missouri and one (1) licensed by the Kansas City International Airport Police, could be fined for a violation of one of the enumerated reasons set forth in the rule, the total estimated fiscal impact would be Seven Hundred Fifty Dollars (\$750.00) per year.

For a violation of the licensing rules, Board could elect to fine one of the public entities above. It is believed that the company fine would be assessed at an average of Two Thousand Dollars (\$2000.00), although Board could choose to increase or decrease that amount depending upon the nature of the violation. Board estimates that only one (1) such fine per year would be imposed on these entities for a total of Two Thousand Dollars (\$2000.00) per entity.

IV. ASSUMPTIONS

Because Board is unable to determine in advance how many persons or entities will violate the licensing provisions, the fiscal impact of this rule is strictly an estimate. In addition, Board might in any given case choose to increase or decrease the amount of the fine imposed or impose no fine at all depending on the nature and severity of the rule violation. Board is also assuming that the public entity, rather than the individual, would pay any fine levied against an individual licensee.

FISCAL NOTE PRIVATE ENTITY COST

I. RULE NUMBER

Title: 17

Division: 10

Chapter: 2

Type of Rulemaking: Proposed Rule

Rule Number and Name: 17 CSR 10-2.060 - Regulation, Suspension and Revocation

II. SUMMARY OF FISCAL IMPACT

Estimate of the number of entities by class which would likely be affected by the adoption of the proposed rule:	Classification by types of the business entities which would likely be affected:	Estimate in the aggregate as to the cost of compliance with the rule by the affected entities:
45	Loss Prevention Agents	\$750.00.
878	Private Agents	\$3,000.00.
818	Patrol Agent	\$2,250.00
285	Private Investigators	\$300.00
355	Security Specialists	\$300.00
1496	Guards	\$11,100.00
133	Armed Couriers	\$300.00
199	Company licenses	\$10,000.00

III. WORKSHEET

Under this rule the Chief of Police or his/her designee may impose a fine up to Five Thousand Dollars (\$5,000.00) for certain enumerated violations on both individual and company licensees. Board estimates that the average fine for individuals would be approximately One Hundred Fifty Dollars (\$150.00). Board's best estimate is that five (5) loss prevention agents would be fined for a total of Seven Hundred Fifty Dollars (\$750.00); that approximately twenty (20) private agents would be fined for a total of Three Thousand Dollars (\$3,000.00); that approximately fifteen (15) patrol agents would be fined for a total of Two Thousand Two Hundred

Fifty Dollars (\$2,250.00); that approximately two (2) private investigators would be fined for a total of Three Hundred Dollars (\$300.00); that approximately two (2) security specialists would be fined for a total of Three Hundred Dollars (\$300.00); that approximately seventy-four (74) guards would be fined for a total of Eleven Thousand One Hundred Dollars (\$11,100.00); and that approximately two (2) armed couriers would be fined for a total of Three Hundred Dollars (\$300.00).

As to company licenses, it is estimated that approximately five (5) companies might be fined and that an average fine of Two Thousand Dollars (\$2,000.00) might be imposed. This makes the total fiscal impact to companies approximately Ten Thousand Dollars (\$10,000.00).

IV. ASSUMPTIONS

Because Board is unable to estimate in advance how many persons will violate the licensing provisions, the fiscal impact outlined above is strictly an estimate. In addition, Board might, in any given case, choose to increase or decrease the amount of the fine depending on the nature and severity of the rule violation or impose no fine at all. As to individuals, Board is unable to determine whether the individual or the company he is licensed under would pay any fine levied against that individual licensee.

This section will contain the final text of the rules proposed by agencies. The order of rulemaking is required to contain a citation to the legal authority upon which the order or rulemaking is based; reference to the date and page or pages where the notice of proposed rulemaking was published in the *Missouri Register*; an explanation of any change between the text of the rule as contained in the notice of proposed rulemaking and the text of the rule as finally adopted, together with the reason for any such change; and the full text of any section or subsection of the rule as adopted which has been changed from that contained in the notice of proposed rulemaking. The effective date of the rule shall be not less than thirty days after the date of publication of the revision to the *Code of State Regulations*.

■he agency is also required to make a brief summary of the general nature and extent of comments submitted in support of or opposition to the proposed rule and a concise summary of the testimony presented at the hearing, if any, held in connection with the rulemaking, together with a concise summary of the agency's findings with respect to the merits of any such testimony or comments which are opposed in whole or in part to the proposed rule. The ninety-day period during which an agency shall file its Order of Rulemaking for publication in the Missouri Register begins either:1) after the hearing on the Proposed Rulemaking is held; or 2) at the end of the time for submission of comments to the agency. During this period, the agency shall file with the secretary of state the order of rulemaking, either putting the proposed rule into effect, with or without further changes, or withdrawing the proposed rule.

Title 3—DEPARTMENT OF CONSERVATION Division 10—Conservation Commission Chapter 1—Wildlife Code: Organization

ORDER OF RULEMAKING

By the authority vested in the Conservation Commission under sections 40 and 45 of Art. IV, Mo. Const., the commission amends a rule as follows:

3 CSR 10-1.010 Organization and Methods of Operation is amended

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on December 1, 1999 (24 MoReg 2764–2765). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received during the comment period.

Title 4—DEPARTMENT OF ECONOMIC DEVELOPMENT

Division 10—Missouri State Board of Accountancy Chapter 2—General Rules

ORDER OF RULEMAKING

By the authority vested in the Missouri State Board of Accountancy under section 326.200, RSMo Supp. 1999, the board amends a rule as follows:

4 CSR 10-2.160 Fees is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on November 1, 1999 (24 MoReg 2625–2626). No changes have been made to the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 4—DEPARTMENT OF ECONOMIC DEVELOPMENT Division 265—Division of Motor Carrier and Railroad Safety Chapter 10—Motor Carrier Operations

ORDER OF RULEMAKING

By the authority vested in the director of the Division of Motor Carrier and Railroad Safety under section 622.027, RSMo Supp. 1999, the division amends the following rule:

4 CSR 265-10.025 is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on September 15, 1999 (24 MoReg 2203–2214). The division has decided to change the text of subsection (1)(A) of the proposed amendment, for the reasons discussed below in the summary of comments. That subsection is reprinted below. These text changes will not change the fiscal impact of the proposed amendment, and therefore, no change to the original fiscal notes is necessary. No other changes have been made in the text of the proposed amendment, so the remainder of the amendment is not reprinted here. This proposed amendment becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The Missouri Division of Motor Carrier and Railroad Safety (Division or MCRS) received a total of 4 written comments, from the following commenters:

Mike Brengle, of Mike Brengle Trucking (T-61,356), Shelbina, MO:

Lee Britt and Reul Jackson Britt, of Reul J. Britt (T-101,408), New London, MO;

David J. Peters, of David J. Peters Trucking, Inc. (T-13,482), Marthasville, MO; and

George W. Burruss, President, Missouri Motor Carriers Association, Jefferson City, MO.

In response to these comments, the Division of Motor Carrier and Railroad Safety makes the following findings.

COMMENT: Mr. Brengle questioned, "If the Division discontinues its use of the Missouri T-number would this also take away the tax exemption?" If so, he commented that, as an owner-operator, this would be a huge financial burden on an already slim line of profit.

RESPONSE: Mr. Brengle's question suggests that he is concerned about whether the proposed amendment would negate the sales and use tax exemptions that are allowed for certain purchases by common carriers, under subdivisions (3) and (11) of subsection 2 of section 144.030, RSMo Supp. 1998. This Division does not have any power, through this amendment or otherwise, to do away with or to change Missouri's taxation statute which allows these tax exemptions. Therefore, the Division finds that his concern is not a

valid reason to forego this amendment. However, the Division will communicate and cooperate with the Missouri Department of Revenue, as may be necessary to assist the latter agency in its administration of these tax exemptions as they apply to motor carriers registered with MCRS.

COMMENT: Ms. Britt opposed any changes to the rule, objecting that many small carriers are already confused by the complexity of the current rules "written by lawyers for lawyers," and adding that the "constantly changing landscape of local, state and federal regulation" is hard on businesses, and drives small entrepreneurs out of business. She asked the Division to "help us continue to make an honest living; reduce rules and regulations; use common English; and even exempt those who don't really need regulation." RESPONSE: The Division acknowledges, along with Ms. Britt, that many small carriers feel confused in light of the recent changes in motor carrier regulation. But many of the regulatory changes made by this Division have been necessary, and unavoidable, because of major changes in federal statutes and rules that have preempted former state requirements, or mandated other changes in state laws and rules. The Division finds that her stated opposition to making any rule changes, because of the complexity of present regulations, overlooks the beneficial results of the Proposed Amendment, which the Division finds would promote national uniformity, and reduce or eliminate the costs and confusion (for motor carriers as well as regulatory agencies) of maintaining the dual numbering systems that are now required for the many motor carriers (of all sizes) who engage in both interstate and Missouri intrastate commerce. We also would point out that this amendment would reduce the size and complexity of this rule from nine (9) separate paragraphs to just five (5) paragraphs.

COMMENT: Mr. Peters also opposed the amendment, commenting that doing away with the Missouri T-number would subject motor carriers to a lot of unnecessary expense, due to the cost of re-lettering all the trucks now carrying the T-numbers. He asked if the Division could allow truckers to keep their present number and just add USDOT to the present number, which would cost truckers considerably less than renumbering their entire fleets. He also questioned what's the difference if leased vehicles continue to display "Leased to," rather than the proposed "Operated by," when 'selither way, the motor carrier has to keep all the records on the leased vehicles and the enforcement officers know that if it says leased to, the vehicle will need to have the proper paperwork." RESPONSE: Although Mr. Peters is correct in commenting that the Proposed Amendment will result in some additional costs to certain motor carriers from re-marking their vehicles, the Division disagrees that subjecting these carriers to these expenses is unnecessary. This change is needed to reduce the administrative costs of keeping dual identification numbering systems for interstate and intrastate motor carriers, when a substantial majority of these carriers perform both interstate and intrastate transportation, and thus are already required to have obtained USDOT numbers, which the amendment would require as our new standard. We find that the impact of the relatively small, one-time, additional costs of remarking vehicles, upon the small number of carriers affected by this change, is substantially outweighed by the benefit of potential cost savings accruing to the vast number of carriers, and to this Division, from no longer having to maintain the present dual numbering systems and multiple vehicle markings requirements.

COMMENT: Mr. Burruss made several comments, including the following: Subparagraph (1)(A) indicates that the Division will be issuing USDOT numbers for interstate motor carriers and intrastate motor carriers. It was my understanding that the Division was only going to work with the intrastate carriers. If the Division is only going to issue DOT numbers to intrastate carriers then the paragraph should read "If the intrastate carrier's"

RESPONSE AND EXPLANATION OF CHANGE: Mr. Burruss' comment relating to subsection (1)(A) of the Proposed Amendment incorrectly assumes that MCRS will not be issuing USDOT numbers to any interstate motor carriers. However, the Division proposes to issue USDOT numbers not only to intrastate carriers, but also to Missouri-based interstate motor carriers that transport only commodities or passengers that are exempt from FHWA jurisdiction. This was indicated in the Fiscal Note on Public Entity Cost, which was published with the Proposed Rulemaking (24 MoReg at 2205, 2207), and the accompanying Fiscal Note on Private Entity Cost (24 MoReg at 2209, 2211-13), but Mr. Burruss' comment implies that this was not stated clearly enough in the rule text itself. Because these Missouri-based carriers already must apply to MCRS to register their interstate-exempt operations, and annually thereafter to renew their annual vehicle licenses, the Division finds that allowing these carriers to apply to MCRS for their USDOT number will save them the extra step of having to make a separate application to FHWA to obtain their USDOT number. For these reasons, the Division finds that the specific change suggested by Mr. Burruss is not necessary, but that a further clarification in the text of the rule is desirable, to avoid uncertainty and make it clear which carriers may obtain USDOT numbers directly from the Division.

COMMENT: Mr. Burruss also expressed the view that the amendment does not address whether existing motor carriers "will retain the same number that historically has been assigned to their company," commenting that long-established carriers take pride in their low Missouri T-numbers, and "will probably want to oppose the issuance of a larger number." He also says that the amendment does not address whether an intrastate motor carrier will retain the same USDOT number, should they decide to go interstate. He urged the Division to verify with FHWA that the intrastate carrier who decides to go interstate will be issued the same USDOT number, with the only change being to drop the MO suffix, because this could prevent a carrier from having to repaint the vehicle with a new number, and would make it easier for enforcement personnel to transfer the information stored in Safetynet.

RESPONSE AND EXPLANATION OF CHANGE: Mr. Burruss is correct in his comment that the amendment does not address whether existing carriers can retain their historic Missouri T-numbers. A carrier's continued use of their historic T-number to identify their business would not be prohibited by the amendment, if that number is used in addition to the required USDOT numbers. But this comment indicates that a clarification on this matter might be needed to prevent confusion on the part of motor carriers. He also comments on the benefits that could accrue to intrastate carriers who decide to begin interstate operations, if they could merely drop the MO suffix and keep the same, basic USDOT number. This was already intended by the Division under the Proposed Amendment, but again, his comment suggests that clarification of that specific intent would help to avoid confusing motor carriers in this regard. Therefore, the Division finds that additional text should be inserted into section (1) and subsection (1)(A), to avoid the uncertainties discussed above. This additional text is included in this reprint of that subsection.

EXPLANATION OF OTHER CHANGE: The secretary of state mistakenly inserted the words "United States Department of Transportation" before USDOT in section (1) in the proposed rule. These words are deleted from the text in this order.

4 CSR 265-10.025 Marking of Vehicles

(1) Every motor carrier that transports passengers or property in intrastate or interstate commerce, and is subject to the jurisdiction

of this division, shall obtain a USDOT number. Each motor vehicle operated by the motor carrier shall be marked in conformity with the applicable requirements of this rule, and in conformity with the requirements of section 390.21 of Title 49, *Code of Federal Regulations* (CFR), or if applicable, subpart D of Title 49, CFR. 49 CFR section 390.21, and subpart D of 49 CFR part 390, as those regulations have been and periodically may be amended, are incorporated by reference in this rule, and are made applicable to all motor vehicles operated by these motor carriers, except vehicles that are exempted under section 390.030, RSMo. This rule does not prohibit a motor carrier from continuing to display on its vehicle, in addition to the markings required by this section, the identifying number of any certificate, permit or property carrier registration that was issued by the division and in force with reference to that carrier on the effective date of this amendment.

(A) This division shall issue USDOT numbers to motor carriers that are authorized to perform intrastate transportation, or that have their principal place of business within this state and are registered with the division to provide interstate transportation that is exempt from Federal Highway Administration (FHWA) regulation, upon the filing with and approval by the division of a completed Form MCS-150, in the form now or hereafter published by the U.S. Department of Transportation. If the carrier's USDOT number is issued by this division, then the letters "MO" shall be included in the vehicle markings, immediately following the carrier's USDOT number. For example: "USDOT 654321 MO." Each intrastate carrier shall give written notice to the Federal Highway Administration of its intent to engage in interstate operations, and shall register its interstate operations within this state in the manner provided in division rule 4 CSR 265-2.065, before providing interstate transportation in this state. After giving that notice and registering its interstate operations, the carrier may delete the letters "MO" from its vehicle markings, but shall continue to display the USDOT number and any other vehicle markings required by this rule.

Title 5—DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION Division 30—Division of School Services Chapter 345—Missouri School Improvement Program

ORDER OF RULEMAKING

By the authority vested in the State Board of Education under sections 160.518 and 160.545, RSMo 1994, and sections 161.210 and 163.031 RSMo Supp. 1999, the board adopts a rule as follows:

5 CSR 30-345.020 is adopted.

A notice of proposed rulemaking containing the text of the proposed rule was published in the *Missouri Register* on November 1, 1999 (24 MoReg 2627–2628). Changes made in the Purpose and in the text of the proposed rule are reprinted here. This proposed rule becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The Department of Elementary and Secondary Education (DESE) received three telephone calls seeking clarification of specific parts of the proposed rule. All of these callers were very supportive of the proposal. One letter of support was received from the secretary of the Northwest Administrator's Association on behalf of the organization and the letter is attached. The proposed rule was discussed at the November 23, 1999 meeting of the Missouri School Improvement Program Statewide Advisory Committee.

COMMENT: Approximately 87 members of the Missouri School Improvement Program Statewide Advisory Committee plus department staff were present at this meeting. The Committee was supportive of the rule, but did suggest a change for clarity in the wording relative to minority students demonstrating equal or greater improvement in achievement compared to non-minority students. RESPONSE AND EXPLANATION OF CHANGE: The first sentence in subsection (1)(A)2. and (4)(A)2. has been reworded as "improvement in the minority population's achievement which is equal to or greater than the achievement of the non-minority population . . ." The DESE staff concurred with this recommendation.

COMMENT: The Statewide Committee also suggested that having a five percent minority population is not the appropriate criteria for precipitating the required disaggregration of minority/non-minority achievement data.

RESPONSE AND EXPLANATION OF CHANGE: The first line of subsection (1)(A)2. and (4)(A)2. and the second line of (1)(A)2.A. and (4)(A)2.A. has been amended by changing from "five percent (5%) or more students in . . ." to "twenty (20) or more students in " Based on the suggestion, the staff conferred with Keith Jamtgaard, statistician at the Office of Social and Economic Data Analysis, University of Missouri-Columbia. Mr. Jamtgaard analyzed the variation in standard deviations to determine the minimum size threshold for making comparisons between minority and non-minority MAP achievement results. He determined that the variance of a group of 20 test results at a grade level is very similar to the variance of a larger group of say 30 or 40 and that the variance of groups under 20 test results at a grade level are very dissimilar to the variance of groups 20 or larger. He recommends we use a group size of 20 or more minority students to trigger further analysis by a school district for the waiver rule and MSIP standards. The DESE staff concurs with this recommenda-

COMMENT: One e-mail comment was received from an administrator in a district with a high minority population. This individual was concerned that districts with "challenging populations" might never qualify for a waiver even though they demonstrate significant improvement in "closing the achievement gap."

RESPONSE: The performance rubrics are designed to reward districts for improvements in student achievement as well as recognizing them for high achievement. The requirement for minority students to demonstrate improvement at a level equal to or greater than the non-minority population on the MAP is designed to encourage districts with minority populations to be diligent in meeting the needs of these students. This in turn increases the chances of the district meeting the performance rubric. The third cycle performance standards will include a similar emphasis on the performance of the minority students. No change was made in response to this comment.

COMMENT: Wording changes and additions for clarity were received from the DESE staff.

RESPONSE AND EXPLANATION OF CHANGE: Changes suggested by the DESE staff are in the last sentence of the Purpose statement changing "will" to "would" after 1999-2000, adding the word "results" after "comparing" on line three of subsections (1)(A)2.B. and (4)(A)2.B. and changing "indicators" to "measurements" in subsection (1)(A)1. Additional changes in subsection (1)(A)1. are as follows: The "for K-8 district" reference was moved in the sentence to better distinguish it from K-12 districts, the *3 was added to 17.1 because it was an omission from the proposed rule, and second preceding year was changed to last year's APR for clarity.

COMMENT: One comment was received from the Division of Vocational and Adult Education emphasizing the need to include MSIP standard 8.3 in the MSIP Waiver Plan.

RESPONSE AND EXPLANATION OF CHANGE: Subsection (6)(A)2.D. was changed to "(MSIP 8.3 and 8.7)" at the end of the sentence as requested.

EXPLANATION OF OTHER CHANGES: Review of the waiver rule by House Research noticed an error in the salary compliance requirement in section (6)(A)2.H., section 163.031, RSMo, should have been section 165.016. Section 163.031 should be changed to 165.016 in Section (6)(A)2.H.

5 CSR 30-345.020 Policies on Waiver of Regulations

PURPOSE: This rule establishes the criteria and procedures for annually identifying school district and/or school building eligibility for waivers in compliance with sections 161.210, 163.031.5(3), 160.545, and 160.518, RSMo. The student performance data will be reviewed, and the commissioner will notify districts if they are eligible for a waiver. Districts may respond to this notification by either accepting or rejecting such waiver. This rule contains four (4) types of department-wide waivers of regulations which may be granted to school districts. Regulations identified in the Missouri School Improvement Program (MSIP) Waiver Plan will be waived in each of the four (4) categories of waivers; however, the criteria for qualifying varies with each waiver. In all cases, the performance indicators will be evaluated on data in the same manner as in regular MSIP reviews (i.e., data from 1999-2000 would be used as the most current for districts being reviewed in 2000-2001).

- (1) Missouri School Improvement Program (MSIP) On-Site Review.
- (A) Districts will qualify for a waiver of the next scheduled MSIP review if they meet the following:
- 1. The district, based upon department generated Annual Performance Reports (APR), meets the performance indicators at the accredited level (including at least two (2) of the measurements in Standard 16.1 and at least three (3) of the measurements in Standard 16.3 for K-12 districts; or, for K-8 districts, four (4) of five (5) performance measurements, two (2) from 16.1 and two (2) from 16.2 and 17.1*3 combined and having no dropouts) for three (3) of the last four (4) years, including the last year's APR, based upon the annual Performance Scoring Guide. (In order for districts to have adequate time to prepare for the MSIP review, the decision on eligibility for waivers must be made by December of the second preceding year; therefore, the determination would be based upon the calls made during their last review and the succeeding three (3) APRs);
- 2. Districts having twenty (20) or more students in any identified ethnic minority must demonstrate improvement in the minority population's achievement which is equal to or greater than the achievement of the non-minority population on the Missouri Assessment Program (MAP). The following process will be used to judge this condition:
- A. First, the three (3) MSIP grade spans will be examined to determine whether any grade span has twenty (20) or more students in any identified minority in each grade tested in that span for both the preceding and second preceding year;
- B. Second, grade spans meeting the above condition will be examined to determine how many times the identified ethnic minority group equals or exceeds the improvement of the nonminority population on each test when comparing results from the second preceding to the preceding year on both the upper two (2) levels (Proficient and Advanced combined) and the bottom two (2)

levels (Step I and Progressing combined) for each test in that grade span; and

- C. Third, at least sixty-two percent (62%) postive comparisons between the two (2) groups are required to be acceptable;
- 3. The district agrees to administer the MSIP Advance Ouestionnaire; and
- 4. The district completes an annual MSIP Waiver Plan which confirms the district's adherence to the specific laws and rules referred to in the checklist.

(4) Exemplary School.

- (A) A school building that meets the following student performance criteria will be designated as Exemplary in compliance with section 160.518, RSMo, and will be granted waivers when the school meets the following:
- 1. The school has at least fifty percent (50%) of its students in the Proficient and Advanced levels, combined, on the MAP and Reading Performance Indicators and has no more than twenty percent (20%) of its students in the Step I and Progressing levels of the MAP, combined;
- 2. Schools having twenty (20) or more students in any identified ethnic minority must demonstrate improvement in the minority population's achievement which is equal to or greater than the achievement of the non-minority population on the MAP. The following process will be used to judge this condition:
- A. First, the three (3) MSIP grade spans will be examined to determine whether any grade span has twenty (20) or more students in any identified minority in each grade tested in that span for both the preceding and second preceding year;
- B. Second, grade spans meeting the above condition will be examined to determine how many times the identified ethnic minority group equals or exceeds the improvement of the non-minority population on each test when comparing results from the second preceding to the preceding year on both the upper two (2) levels (Proficient and Advanced combined) and the bottom two (2) levels (Step I and Progressing combined) for each test in that grade span; and
- C. Third, at least sixty-two percent (62%) positive comparisons between the two (2) groups are required to be acceptable;
 - 3. The school meets all other MSIP Performance Indicators;
- 4. The school completes an annual MSIP Waiver Plan which confirms the district's adherence to the specific laws and rules referred to in the plan for all buildings within the district; and
- 5. The school agrees to administer the MSIP Advance Questionnaire.
- (6) Missouri School Improvement Program Waiver Plan
- (A) School districts which meet certain student performance expectations may qualify for certain waivers related to the MSIP. The plan which is outlined below identifies the areas of MSIP which are eligible to be waived for qualifying districts.
- 1. All MSIP Resource Standards and Indicators will be waived except the following:
- A. The state high school graduation requirements (MSIP 1.3);
- B. Regular instruction in *United States* and *Missouri Constitutions*, as well as American History and Institutions, must be provided, and all students must pass at least a half unit of credit course in the institutions, branches, and functions of federal, state and local governments and in the electoral process, as required by section 170.011, RSMo (MSIP 1.3); and
- C. All administrators and teachers must be certificated to teach in Missouri schools. "Appropriately certificated for their assignments" is waived under this provision, unless funding sources require specific certification. (MSIP 5.1).

- 2. All MSIP *Process Standards and Indicators* will be waived except the following:
- A. Districts must have cross-referenced all curricular areas to the Show-Me Standards (MSIP 6.1A);
- B. The district reports dropouts from school to the Missouri Literacy Hot Line (MSIP 8.1);
- C. The district meets state and federal requirements for special education for students with disabilities, economically disadvantaged students, migratory children, students whose native or home language is other than English and homeless youth (MSIP 8.1B, C, D, E, F);
- D. The district complies with all the regulations of the state and federal categorical programs in which the district participates (MSIP 8.3 and 8.7);
- E. The district distributes a student code of conduct and provides a protected, orderly environment (MSIP 9.1C);
- F. Professional development programs and services are provided as required by sections 168.400 and 160.530, RSMo (MSIP 12.1A);
- G. Board of Education members must be trained as prescribed by section 162.203, RSMo (MSIP 13.2B);
- H. The district complies with the salary compliance requirements of section 165.016, RSMo and with the minimum salary requirements as defined in section 163.172, RSMo. (MSIP 13.2.B, 13.3C) Does not apply to "hold harmless" districts;
- I. The district implements effective and efficient fiscal management systems that ensure accountability of district funds, and is not identified as a "financially stressed district" (MSIP 13.4A, B);
- J. The district annually reviews its Comprehensive School Improvement Plan and updates it if necessary (MSIP 13.1C);
- K. The district provides a safe physical environment for students (MSIP 14.2);
- L. The district implements effective and efficient fiscal management systems that ensure accountability of district funds (MSIP 13.4A, B);
- M. Cumulative health records, including immunizations as required by state law, are maintained and regularly updated for all students (MSIP 15.1); and
- N. The district complies with all laws related to the transportation of students (MSIP 15.3).
 - 3. No MSIP Performance Standards will be waived.

Title 5—DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION

Division 30—Division of School Services Chapter 345—Missouri School Improvement Program

ORDER OF RULEMAKING

By the authority vested in the State Board of Education under section 105.269, RSMo Supp. 1999, the board adopts a rule as follows:

5 CSR 30-345.030 Metropolitan School District Retired Teacher Program **is adopted**.

A notice of proposed rulemaking containing the text of the proposed rule was published in the *Missouri Register* on November 1, 1999 (24 MoReg 2628–2629). No changes have been made in the text of the proposed rule, so it is not reprinted here. This proposed rule becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 7—DEPARTMENT OF TRANSPORTATION Division 10—Missouri Highways and Transportation Commission Chapter 6—Outdoor Advertising

ORDER OF RULEMAKING

By the authority vested in the Missouri Highways and Transportation Commission under section 226.530, RSMo Supp. 1999, the commission amends a rule as follows:

7 CSR 10-6.010 Public Information is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on October 1, 1999 (24 MoReg 2377–2378). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received concerning this proposed amendment.

Title 7—DEPARTMENT OF TRANSPORTATION Division 10—Missouri Highways and Transportation Commission Chapter 6—Outdoor Advertising

ORDER OF RULEMAKING

By the authority vested in the Missouri Highways and Transportation Commission under sections 226.150, RSMo 1994 and 226.530, RSMo Supp. 1999, the commission amends a rule as follows:

7 CSR 10-6.015 is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on October 1, 1999 (24 MoReg 2378–2379). Those sections with changes are reprinted here. This proposed amendment becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The Department received comments from the Missouri Outdoor Advertising Association (MOAA) and Drury Displays, Inc. d/b/a DDI Media.

COMMENT: Missouri Outdoor Advertising Association (MOAA) objected to the addition of a "billboard" definition as unnecessary given the fact that other types of signs are defined in the rules. RESPONSE AND EXPLANATION OF CHANGE: The Department agrees. The deletion of this definition is noted in this Order of Rulemaking.

COMMENT: MOAA commented on the definition "modify." This definition of modify would conflict with current regulations for non-conforming signs which allow the repair of an existing sign as long as the repairs do not exceed 50% of the value of the structure or 50% of its structural supports. This definition would enable MoDOT to order the removal of existing legal non-conforming signs when the current regulations would allow a repair. MOAA is strongly opposed to the adoption of this definition for modify and believe it is intended to prevent repairs to non-conforming signs. DDI Media commented the legislation contained within Senate Bill 61 uses the word modified several times. For example, "Stacked structures existing on or before August 28, 1999, in accordance with sections 226.500 to 226.600 shall not be deemed

non-conforming for failure to meet the requirements of this section until such sign's structure is modified, repaired, replaced or rebuilt." The definition MoDOT uses for the word "modify" is "Modify means altering, enlarging or extending the facing, raising or lowering the structure itself, the addition of lights or lighting, and the replacing or changing poles, bracing, or supports." The proposed language would deem a sign non-conforming the first time a company would perform even the most simple maintenance upon their structures.

RESPONSE AND EXPLANATION OF CHANGE: Senate Bill 61 specifically allowed repairs to certain signs prior to the classification change to non-conforming. Repairs to non-conforming signs are addressed in 7 CSR 10-6.060(3). Signs which are lawfully erected but fail to conform to the requirements of subsequently enacted statutes are lawful and may be maintained as non-conforming signs. The language in the definition modify is consistent with the intent of Senate Bill 61 and 226.500 to 226.600 RSMo. The Department has changed "modify" to clarify the category of signs applicable to the definition in this Order of Rulemaking.

COMMENT: MOAA opposes the definition of Normal business hours of 8 a.m. to 5 p.m. Such a definition would exclude many legitimate businesses which have other normal operating hours.

RESPONSE AND EXPLANATION OF CHANGE: The Department agrees. The deletion of this definition is noted in this Order of Rulemaking.

7 CSR 10-6.015 Definitions

- (2) Changed conditions means a change in facts or local ordinance, such as but not limited to, discontinuance of a commercial or industrial activity, decrease in the limits of an urban area, reclassification of a secondary highway to interstate or federal aid primary or National Highway System (NHS) highway status, upgrading of an urban primary highway to freeway status or amendment of a comprehensive local zoning ordinance from commercial to residential or the like.
- (3) Director of transportation means the director of transportation of the Missouri Department of Transportation appointed by the Missouri Highways and Transportation Commission under section 226.040, RSMo or the director of transportation's authorized representative.
- (4) Commercial or industrial activities are defined in section 226.540(5), RSMo.
- (5) Commission means the Missouri Highways and Transportation Commission.
- (6) Department means the Missouri Department of Transportation.
- (7) Directional and other official signs means only official signs and notices, public utility signs, service club and religious notices, public service signs and directional signs.
- (8) Display means a single graphic design which advertises goods, services or businesses.
- (9) District engineer means any one (1) of the ten (10) Missouri Department of Transportation district engineers or the district engineer's authorized representatives.
- (10) Division means the right-of-way division unless otherwise specified.

- (11) Double-stacked means sign faces placed one above another on a single structure. This definition shall not include faces or signs maintained in a side-by-side configuration.
- (12) Erect means to construct, build, raise, assemble, place, affix, attach, create, paint, draw or in any other way bring into being or establish.
- (13) Exempt billboard means a billboard erected by those organizations that are required to be permitted and are exempt from paying any fees. These organizations include religious, service, fraternal and veteran organizations.
- (14) Federal or state law means a federal or state constitutional provision or statute or an ordinance or rule enacted or adopted by Missouri or a federal agency or a political subdivision in Missouri pursuant to a federal or state constitution or statute.
- (15) Flashing means emitting a series of sudden and transient outburst of light.
- (16) Highway means any existing highway or a project for which the commission's right-of-way division has authorized the purchase of right-of-way.
- (17) Intermittent means occurring at intervals.
- (18) Landmark signs means outdoor advertising determined by agreement between the commission and the secretary of transportation to have been lawfully in existence on October 22, 1965, and to be of historical or artistic significance under section 226.545, RSMo.
- (19) Lawful means lawfully erected and in compliance with all other legal requirements including, but not limited to, permit requirements, payment of biennial inspection fees and in the case of nonconforming signs, the requirements of 7 CSR 10-6.060(3).
- (20) Lawfully erected means erected prior to January 1, 1968 or erected after January 1, 1968, in compliance with the sizing, lighting, spacing, location, permit and all other requirements of sections 226.500–226.600, RSMo as provided by those sections at the erection date of the sign; or erected after January 1, 1968, and before March 30, 1972, in compliance with the sizing, lighting, spacing and location requirements in effect at the time of erection, but for which a permit was not obtained prior to March 30, 1972.
- (21) Maintain means allow to exist.
- (22) Main-traveled way means the through traffic lanes of the highway, exclusive of frontage roads, outer roads, auxiliary lanes, ramps and all shoulders.
- (23) Modify applies to sign structures existing prior to August 28, 1999, which complied with the requirements with sizing, lighting, spacing, location, permit and all other requirements of sections 226.500–226.600, RSMo as provided by those sections at the erection date of the sign and not deemed nonconforming for failure to comply with the provisions of this chapter until such sign's structure is modified, repaired, replaced or rebuilt. After which, the provisions of 7 CSR 10-6.060 apply to signs of this category. Modify is altering, enlarging or extending the facing, raising or lowering the structure itself, the addition of lights or lighting, replacing or changing poles, bracing, supports, or type of materials.
- (24) Nonconforming sign or nonconforming outdoor advertising means a sign which was lawfully erected but which does not conform to the requirements of state statutes enacted at a later date or

which later fails to comply with state statutes due to changed conditions.

- (25) On-premises sign is limited to outdoor advertising which advertises—the sale or lease of the property upon which it is located, the name of the establishment or activity located upon the premises upon which it is located, or the principal products or services offered by the establishment or activity upon the premises upon which it is located.
- (26) Outdoor advertising permit review committee consists of the assistant chief engineer-operations, assistant chief engineer-design, and the division director of the right-of-way division or their designees.
- (27) Parkland means any publicly-owned land which is designated or used as a public park, recreation area, wildlife or waterfowl refuge, or historic site.
- (28) Premises is limited to improvements, buildings, parking lots, landscaping, storage or processing areas as well as any other contiguous land actually used in connection with the premises or for access.
- (29) Readily accessible access means easy and convenient availability without obstruction and is maintained adjacent to an official roadway designated by a state, county or local authority and can be traversed by a regular passenger vehicle.
- (30) Regular intervals means hours of operation posted and occurring uniformly on a regular basis.
- (31) Scenic area means any area of particular scenic beauty or historic significance as determined by the federal, state or local officials having jurisdiction of the area and includes interests in land which have been acquired for the restoration, preservation and enhancement of scenic beauty (see 7 CSR 10-6.020).
- (32) Secretary of transportation means the United States Secretary of Transportation.
- (33) Sign means outdoor advertising as defined by section 226.510(3), RSMo.
- (34) Spot zoning for outdoor advertising or strip zoning for outdoor advertising means an amendment, variance or exception to the comprehensive local zoning ordinance classifying or zoning a parcel of land as commercial, industrial or suitable for outdoor advertising, out of harmony with the zoning classification or uses of surrounding land as determined by the chief engineer.
- (35) State means the state of Missouri.
- (36) Unlawful signs or unlawful outdoor advertising are those identified as unlawful in sections 226.580.1 and 226.580.2, RSMo and 7 CSR 10-6.080(2), and nonconforming signs which have failed to comply with the requirements of 7 CSR 10-6.060(3).
- (37) Unzoned area means an area where there is no comprehensive zoning regulation. It does not include areas which have rural zoning classifications, land uses established by zoning variances or special exceptions under comprehensive local zoning ordinances.
- (38) Unzoned commercial or industrial areas or unzoned commercial or industrial land is defined by section 226.540(4) and 226.540(5), RSMo and 7 CSR 10-6.040(2)(B).
- (39) Urban area is defined in section 226.510(6), RSMo.

- (40) Visible means capable of being seen, whether or not legible, without visual aid by a person of normal visual acuity. A person of normal visual acuity is any person licensed by Missouri to operate a motor vehicle upon the highways of this state.
- (41) Zoned commercial or industrial areas or areas which are zoned industrial, commercial or the like per section 226.540(5), RSMo and which meet the requirements of 7 CSR 10-6.040(2)(C).

Title 7—DEPARTMENT OF TRANSPORTATION Division 10—Missouri Highways and Transportation Commission

Chapter 6—Outdoor Advertising

ORDER OF RULEMAKING

By the authority vested in the Missouri Highways and Transportation Commission under sections 226.150, RSMo 1994 and 226.530, RSMo Supp. 1999, the commission amends a rule as follows:

7 CSR 10-6.040 is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on October 1, 1999 (24 MoReg 2379–2381). The subsections with changes are reprinted here. This proposed amendment becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The Department received comments from the Missouri Outdoor Advertising Association (MOAA) and Drury Displays, Inc. d/b/a DDI Media.

COMMENT: Missouri Outdoor Advertising Association (MOAA) objected to the language 7 CSR 10-6.040(2)(C)3.B.(I). It would appear this language would disregard any business that kept hours other than 8:00 to 5:00.

RESPONSE AND EXPLANATION OF CHANGE: The definition of normal business hours was removed in 7 CSR 10-6.015 Order of Rulemaking and does not require 8 a.m. to 5 p.m. as normal business hours. The Department agrees and has removed the language in the Order of Rulemaking.

COMMENT: Both MOAA and DDI Media commented 7 CSR 10-6.040(3) Standards for Allowed Signs paragraph (4) has new language proposed that says "double stacked structures are prohibited. While it is true that 226.540 now prohibits the erection of new stacked structures, existing signs are, according to the statutory language, not to be considered non-conforming unless and until they are rebuilt, relocated, or modified. This seems to clearly imply that an existing stacked structure may be legally rebuilt or modified at least once before becoming non-conforming. They suggest the proposed language be amended to provide that "new double stacked structures are prohibited but such signs lawfully in existence on August 28, 1999, may be rebuilt, altered, modified whereupon such signs shall be deemed legal non-conforming. This language much more clearly mirrors the statutory language than that of the proposed language.

RESPONSE AND EXPLANATION OF CHANGE: The Department agrees and has included this language in the Order of Rulemaking.

COMMENT: MOAA commented the proposal of new regulation 7 CSR 10-6.040(5) for automatic changeable faces or tri-vision signs would arbitrarily exclude all such signs which change with a waving motion. Wave type signs are very common in the outdoor industry and are allowed in other states around the country. There

can really be no reasonable basis for allowing a sign face to change all at once rather than in a wave motion when both changes occur in about the same times.

RESPONSE: Wave signs are allowed if they change in 2 seconds and remain in place for 8 seconds. No change was made as a result of this comment.

7 CSR 10-6.040 Outdoor Advertising in Zoned and Unzoned Commercial and Industrial Areas

- (2) Criteria for Determination of Zoned and Unzoned Commerical and Industrial Areas.
 - (C) Primary Use Test.
- 1. In General. In order for an area to qualify as an unzoned commercial or industrial area, the primary use or activity conducted in the area must be of a type customarily and generally required by local comprehensive zoning authorities in Missouri to be restricted as a primary use to areas which are zoned industrial or commercial. The fact that an activity may be conducted for profit in the area is not determinative of whether or not an area is an unzoned commercial or industrial area. Activities incidental to the primary use of the area, such as a kennel or repair shop in a building or on property which is used primarily as a residence, do not constitute commercial or industrial activities for the purpose of determining the primary use of an unzoned area even though income is derived from the activity. If, however, the activity is primary and local comprehensive zoning authorities in Missouri would customarily and generally require the use to be restricted to a commercial or industrial area, then the activity constitutes a commercial or industrial activity for purposes of determining the primary use of an area even though the owner or occupant of the land may also live on the property.
- 2. Visible. The purported commercial or industrial activity must be visible from the main-traveled way within the boundaries of that unzoned commercial or industrial area by a motorist of normal visual acuity traveling at the maximum posted speed limit on the main-traveled way of the highway. Visibility will be determined at the time of the field inspection by the department's authorized representative.
- 3. Recognizable. The purported commercial or industrial activity must be recognizable as a commercial or industrial enterprise as viewed from both directions of travel of the adjacent interstate or primary highway. In addition, the activity must comply with each of the following:
 - A. Structure and grounds requirements—
- (I) Area. Any structure to be used as a business or office must have an enclosed area of two hundred (200) square feet or more;
- (II) Foundation. Any structure to be used as a business or office must be affixed on a slab, piers or foundation;
- (III) Access. Any structure to be used as a business or office must have approved access from a roadway and readily accessible by the motorist to a defined customer parking lot adjacent to business building;
- (IV) Utilities. Any structure to be used as a business or office must have normal utilities. Minimum utility service shall include: business telephone, electricity, water service and waste water disposal, all in compliance with appropriate local, state and county rules. Should a state, county or local rule not exist, compliance with minimum utility service shall be determined at the time of field inspection by the department's authorized representative:
- (V) Identification. The purported enterprise must be identified as a commercial or industrial activity which may be accomplished by on-premises signing or outside visible display of product;

- (VI) Use. Any structure to be used as a business or office must be used exclusively for the purported commercial or industrial activity; and
- (VII) Limits. Limits of the business activity shall be in accordance with section 226.540(4), RSMo;
- B. Activity requirements. In order to be considered a commercial or industrial activity for the purpose of outdoor advertising regulation, the following conditions must be met:
- (I) Hours must be posted and staffed accordingly or phone numbers, facsimile number or E-mail address for communication posted so that the public can contact the owner of the business activity or the designated employee(s) for an appointment at the business location;
- (II) The purported activity or enterprise shall maintain all necessary business licenses, occupancy permits, sales tax and other records as may be required by applicable state, county or local law or ordinance;
- (III) A sufficient inventory of products must be maintained for immediate sale or delivery to the consumer. If the product is a service, it must be available for purchase on the premises; and
- (IV) The purported activity or enterprise must be in active operation a minimum of one hundred eighty (180) days prior to the issuance of any outdoor advertising permit. The one hundred eighty (180)-day time frame begins when the business activity is in compliance with commission business requirements; and

PUBLISHER'S NOTE: Subparagraph (2)(C)3.C. remains as published in the Code of State Regulations.

(4) Multiple Sign Structures. A back-to-back sign, double-faced sign or V-type sign is a sign with two (2) sides or outdoor advertising faces owned by the same sign owner which are physically contiguous, or connected by the same structure or cross bracing or located not more than fifteen feet (15') apart at their nearest point. New double-stacked, as defined in 7 CSR 10-6.015(11), structures are prohibited but such signs lawfully in existence on August 28, 1999, may be rebuilt, altered, or modified one time, whereupon such signs shall be deemed legal non-conforming. Each side or face of this multiple sign structure shall be considered as one (1) sign for the purpose of determining whether or not it complies with the sizing, lighting, spacing and location requirements of section 226.540, RSMo provided that each face or side of a multiple sign structure is limited to a total of eight hundred (800) square feet in area. The total area of each side or face shall be measured by the smallest square, rectangle, triangle, circle or contiguous combination of shapes which will encompass the display(s) of each side or face.

Title 7—DEPARTMENT OF TRANSPORTATION Division 10—Missouri Highways and Transportation Commission Chapter 6—Outdoor Advertising

ORDER OF RULEMAKING

By the authority vested in the Missouri Highways and Transportation Commission under sections 226.150, RSMo 1994 and 226.530, RSMo Supp. 1999, the commission amends a rule as follows:

7 CSR 10-6.050 Outdoor Advertising Beyond Six Hundred Sixty Feet of the Right-of-Way is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the Missouri Register on

October 1, 1999 (24 MoReg 2381). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received concerning this proposed amendment.

Title 7—DEPARTMENT OF TRANSPORTATION Division 10—Missouri Highways and Transportation Commission Chapter 6—Outdoor Advertising

ORDER OF RULEMAKING

By the authority vested in the Missouri Highways and Transportation Commission under sections 226.150, RSMo 1994 and 226.530, RSMo Supp. 1999, the commission amends a rule as follows:

7 CSR 10-6.060 Nonconforming Signs is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on October 1, 1999 (24 MoReg 2381–2382). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received concerning this proposed amendment.

Title 7—DEPARTMENT OF TRANSPORTATION Division 10—Missouri Highways and Transportation Commission Chapter 6—Outdoor Advertising

ORDER OF RULEMAKING

By the authority vested in the Missouri Highways and Transportation Commission under sections 226.150, RSMo 1994 and 226.530, RSMo Supp. 1999, the commission amends a rule as follows:

7 CSR 10-6.070 is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on October 1, 1999 (24 MoReg 2382–2384). Those sections with changes are reprinted here. This proposed amendment becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The Department received comments from the Missouri Outdoor Advertising Association (MOAA), Drury Displays, Inc. d/b/a DDI Media and a staff member

COMMENT: The Missouri Outdoor Advertising Association (MOAA) and DDI Media feel the failure to provide a copy of the display contract or letter providing the beginning and ending dates of the display prior to installation should not constitute a basis for revocation of a permit or the loss of a legal sign.

RESPONSE: Senate Bill 61 states, "In determining the size of a sign structure, temporary cutouts and extensions installed for the length of a specific display contract shall not be included in calculating the size of the permanent display." It is necessary to estab-

lish that the surface of the cutout is temporary or the surface of the cutout will be calculated into the permanent display size. No change was made as a result of this comment.

COMMENT: A staff member commented, the proposed new language provides that "no permits will be granted at locations where illegal tree cutting has taken place." and recommended using "unpermitted" tree cutting in place of "illegal."

RESPONSE AND EXPLANATION OF CHANGE: The Department agrees and has included the change in the Order of Rulemaking.

COMMENT: MOAA commented the voiding of sign permits for "illegal" tree cutting or trimming doesn't provide for a hearing or finding of guilt or fault. There are already laws against the destruction of state property.

RESPONSE AND EXPLANATION OF CHANGE: For permitted signs, if unpermitted tree cutting occurs and the outdoor advertising permit is voided, a notice to remove will be issued. As with any notice to remove, a sign owner can request an administrative hearing through the district engineer pursuant to 7 CSR 10-6.070. MoDOT not issuing a sign permit in an area where "unpermitted" tree trimming has been performed, does not require proof of guilt. A sign permit is simply not issued.

COMMENT: MOAA commented the language regarding the reconstruction of a sign seems to conflict with the statutory language in Senate Bill 61. It should not be necessary to obtain a new permit to repair or reconstruct a conforming sign.

RESPONSE AND EXPLANATION OF CHANGE: The Department agrees and has removed the additional language "reconstruction" in this Order of Rulemaking.

COMMENT: MOAA disagrees with the increase in permit transfer fees because the records are now computerized. The fiscal note filed with respect to this change indicates that transfer fees already generate approximately \$25,000 a year. That amount would pay for a full-time employee to enter what is about 2500 transfers a year.

RESPONSE AND EXPLANATION OF CHANGE: The Department will not increase the permit transfer fees and has removed the increase in this Order of Rulemaking.

7 CSR 10-6.070 Permits for Outdoor Advertising

(6) Permits.

- (A) Issue and Use of Permit. Upon proper application and payment of fee for any sign eligible for a permit, the district engineer shall issue a one (1)-time permanent permit. The permit owner must erect the sign, if not already in existence within two (2) years of the date the permit was issued by the commission. The permit holder must contact the outdoor advertising office in that area in writing within thirty (30) days of the sign's erection. No permits will be granted at locations where unpermitted tree cutting has taken place.
- (B) Transfer of Permit. When a sign owner transfers ownership of a sign for which a permit is required by section 226.550, RSMo, the new sign owner shall notify the commission by filing an application for transfer, along with a ten dollar (\$10) fee, on a form supplied by the district engineer that issued the original permit which is the district engineer for the county in which the sign is located (see 7 CSR 10-6.010). Applications must be completed in full. Incomplete or incorrectly completed application forms shall be rejected or returned by the outdoor advertising permit specialist to the applicant.
- (C) Voiding of Permits. Any misrepresentation of material fact on any application under this section or violation of any one (1) or more of the requirements of this section shall be grounds for the

district engineer to void the permit. Any existing sign is then maintained without a permit and subject to removal under sections 226.580, RSMo and 7 CSR 10-6.080(2). Unpermitted tree cutting or trimming in front of a permitted sign or maintaining a sign via the state right-of-way shall be grounds for voiding a permit. The district engineer shall notify the sign owner and the owner or occupant of the land on which the sign is or was located in writing of the voiding of the permit. Permit fees shall be retained by the commission. The district engineer shall issue a notice to remove outdoor advertising under section 226.580.3, RSMo.

(8) Relocation. Relocation of any sign for any reason whatsoever is a new erection as of the date the relocation is completed and these signs must then comply with the then effective sizing, lighting, spacing, location and permit requirements of sections 226.500–226.600, RSMo. Relocation of any sign voids any permit issued by the commission for that sign and the fee shall be retained by the commission. The district engineer shall issue a notice to remove outdoor advertising under section 226.580, RSMo. A new application for permit must be filed with the district engineer and the sign can only be relocated in compliance with the sizing, lighting, spacing and location requirements of sections 226.500–226.600, RSMo.

REVISED PRIVATE COST: This order of rulemaking will cost private entities approximately \$25,420 per annum for the life of the rule. See attached revised fiscal note.

REVISED FISCAL NOTE PRIVATE ENTITY COST

I.	RULE NUMBER

Title:

7 - Department of Transportation

Division: 10-Missouri Highways and Transportation Commission

Chapter: 6 - Outdoor Advertising

Type of Rulemaking: Order of Rulemaking

Rule Number and Name: __7 CSR 10-6.070(6)(B) Permits for Outdoor Advertising

II. SUMMARY OF FISCAL IMPACT

Estimate of the number of entities by class which would likely be affected by the adoption of the proposed rule:	business entities which would	Estimate in the aggregate as to the cost of compliance with the rule by the affected entities:
27	Billboard Companies	\$25,420.

III. WORKSHEET

Transfer Cost:

Per sign = \$10.00 (x approx. 2,542 signs)

\$25,420.00

IV. ASSUMPTIONS

(a) These private entity costs will recur each year for the life of the rule, however the number of billboard companies may vary from year to year and are almost impossible to predict accurately.

Title 7—DEPARTMENT OF TRANSPORTATION Division 10—Missouri Highways and Transportation Commission Chapter 6—Outdoor Advertising

ORDER OF RULEMAKING

By the authority vested in the Missouri Highways and Transportation Commission under sections 226.150 and 226.585, RSMo 1994 and 226.530, RSMo Supp. 1999, the commission amends a rule as follows:

7 CSR 10-6.085 is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on October 1, 1999 (24 MoReg 2385–2386). The section with a change is reprinted here. This proposed amendment becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The Department received comments from the Missouri Outdoor Advertising Association (MOAA) and Drury Displays, Inc. d/b/a DDI Media.

COMMENT: MOAA commented the new language being added to paragraph (1) allows MoDOT officials to reject a permit application because cutting would be "detrimental to the stability of the right-of-way" or any "vegetation that protects natural or scenic features at that location." This language seems to be extremely broad and vague. DDI Media asked what criteria will be used to determine what natural or scenic features need protecting?

RESPONSE AND EXPLANATION OF CHANGE: This language was added to protect the stability of the state of Missouri's right-of-way. For example, rock cliffs, once held together by natural vegetation now cut away, have fallen onto the road; this creates a safety issue. The Roadside Enhancement Manager considers the needs of the billboard owner while preserving the stability of the Missouri roadsides. The Department has removed the language containing "scenic features" and has included it in this Order of Rulemaking.

COMMENT: A staff member noted a typographical error in (1)(B). The sentence stating "There will no fee to trim...." needs to read, "There is no fee to trim...."

RESPONSE AND EXPLANATION OF CHANGE: The Department has corrected the error and included the change within this Order of Rulemaking.

7 CSR 10-6.085 Cutting and Trimming of Vegetation on Right-of-Way

- (1) Permits. A permit is required to cut or trim any vegetation in front of any lawful sign. A separate permit is required for each sign structure. Permits to cut vegetation will be issued only for lawful signs which are at least five (5) years old. Permits to trim trees will be issued only after a lawful sign is at least two (2) years old. A vegetation permit may be denied or limited if the plan is deemed to be detrimental to the stability of the state right-of-way as determined by the Roadside Enhancement Manager.
- (B) Fee. The cost of a permit for trimming and cutting is determined by the vegetation to be removed. All diameter measurements contained in this rule shall be measured at four and one-half feet (4 1/2') above ground level. There is no fee to trim trees in accordance with subsection (3)(F) of this rule or remove brush and trees with a diameter of less than six inches (6"), but a permit will still be required. The fee to remove each tree with a diameter equal to or greater than six inches (6") is one hundred dollars (\$100) plus an additional one hundred dollars (\$100) for every inch of

diameter greater than six inches (6"). Measurements for diameter will be rounded down to the nearest inch. For example, the fee for trimming or removing a tree six and three-fourths inch (6 3/4") in diameter would be one hundred dollars (\$100); the fee for a tree ten and one-half inches (10 1/2") in diameter would be five hundred dollars (\$500). Also, a performance bond in an amount up to one thousand dollars (\$1,000) shall be required if the district engineer or his/her representative deems it necessary to ensure restoration of highway right-of-way. Fees will be placed in a roadside enhancement fund and utilized by the department to plant trees and do other landscaping on highway right-of-way. A cash bond equal to the amount of vegetation to be removed must be filed with the department prior to any work on the right-of-way. All fees must be paid prior to the commencement of any tree trimming.

Title 10—DEPARTMENT OF NATURAL RESOURCES Division 10—Air Conservation Commission Chapter 6—Air Quality Standards, Definitions, Sampling and Reference Methods and Air Pollution Control Regulations for the Entire State of Missouri

ORDER OF RULEMAKING

By the authority vested in the Missouri Air Conservation Commission under section 643.050, RSMo Supp. 1999, the commission amends a rule as follows:

10 CSR 10-6.070 New Source Performance Regulations is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on September 15, 1999 (24 MoReg 2226). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The department received no comments

Title 10—DEPARTMENT OF NATURAL RESOURCES Division 10—Air Conservation Commission Chapter 6—Air Quality Standards, Definitions, Sampling and Reference Methods and Air Pollution Control Regulations for the Entire State of Missouri

ORDER OF RULEMAKING

By the authority vested in the Missouri Air Conservation Commission under section 643.050, RSMo Supp. 1999, the commission amends a rule as follows:

10 CSR 10-6.075 Maximum Achievable Control Technology Regulations is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on September 15, 1999 (24 MoReg 2226–2229). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The department received no comments.

Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 10—Air Conservation Commission
Chapter 6—Air Quality Standards, Definitions,
Sampling and Reference Methods and Air Pollution
Control Regulations for the Entire State of Missouri

ORDER OF RULEMAKING

By the authority vested in the Missouri Air Conservation Commission under section 643.050, RSMo Supp. 1999, the commission amends a rule as follows:

10 CSR 10-6.080 Emission Standards for Hazardous Air Pollutants is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on September 15, 1999 (24 MoReg 2230). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The department received no comments.

Title 12—DEPARTMENT OF REVENUE Division 10—Director of Revenue Chapter 2—Income Tax

ORDER OF RULEMAKING

By the authority vested in the director of revenue under sections 136.120 and 143.961, RSMo 1994, the director amends a rule as follows:

12 CSR 10-2.240 Determination of Timeliness is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on November 1, 1999 (24 MoReg 2632). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 12—DEPARTMENT OF REVENUE Division 10—Director of Revenue Chapter 110—Sales/Use Tax—Exemptions

ORDER OF RULEMAKING

By the authority vested in the director of revenue under section 144.270, RSMo 1994, the director adopts a rule as follows:

12 CSR 10-110.016 is adopted.

A notice of proposed rulemaking containing the text of the proposed rule was published in the *Missouri Register* on November 1, 1999 (24 MoReg 2634–2635) as 12 CSR 10-111.016. A change of the chapter number and name for this rule has been made and that change is reprinted here, no other changes have been made in the text of the proposed rule. This proposed rule becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS AND EXPLANATION OF CHANGE: No comments have been received. For purposes of

clarity, the chapter number and title of the regulation are being changed from Chapter 111 to Chapter 110 and Sales/Use Tax to Sales/Use Tax—Exemptions. The department is in the process of rewriting the State Sales/Use Tax Regulations. To ensure the public easier understanding of these rules the Department has assigned new Sales/Use Tax chapters and rule numbers, by subject (example: Sales/Use Tax—Exemptions, —Nature of Tax, —Taxpayers Rights), etc.

Title 12—DEPARTMENT OF REVENUE Division 10—Director of Revenue Chapter 110—Sales/Use Tax-Exemptions

12 CSR 10-110.016 Refunds and Credits

Title 13—DEPARTMENT OF SOCIAL SERVICES Division 70—Division of Medical Services Chapter 4—Conditions of Recipient Participation, Rights and Responsibilities

ORDER OF RULEMAKING

By the authority vested in the director of the Division of Medical Services under sections 208.040 and 660.017, RSMo Supp. 1999 and 208.201, RSMo 1994, the director hereby adopts a rule as follows:

13 CSR 70-4.090 is adopted.

A notice of proposed rulemaking containing the text of the proposed rule was published in the *Missouri Register* on October 1, 1999 (24 MoReg 2399–2401). Sections (1), (2), (3), (4), (5), (6), (7), (8), (9), and (10) of the proposed rule with changes are reprinted herein. This proposed rule becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The Division of Medical Services received and reviewed all comments received on or before October 31, 1999. Numerous comments were received and are summarized as follows:

COMMENT: Three comments supported the removal of the requirement that parents be working to be eligible for the Uninsured Parents' Health Insurance Program.

RESPONSE AND EXPLANATION OF CHANGE: The Federal Health Care Financing Administration disapproved of the requirement that parents had to be working to be eligible for the program. The requirement that a parent be working is removed.

COMMENT: One comment suggested that there should not be a requirement that to be uninsured a person must have been without health insurance for six months prior to application.

RESPONSE: The six month requirement is in keeping with the legislative appropriation process intent and the federal waiver submission.

COMMENT: One comment expressed concern that preventive dental services are not covered by the Uninsured Parents' Health Insurance Program.

RESPONSE: Prevention dental services were not included in the waiver submission or budget appropriation submission.

COMMENT: One comment requested that mandatory co-payments be required prior to the provision of services.

RESPONSE: The Federal Health Care Financing Administration did not approve requiring payment of co-payments prior to the provision of services.

COMMENT: Two comments were received opposing denial of service if the mandatory co-payment is not paid.

RESPONSE: Service may not be denied if a mandatory co-payment is not paid. If three co-payments are reported not paid in one year, an individual may lose all eligibility for the Uninsured Parents' Health Insurance Program for six months or until one co-payment is paid.

COMMENT: Two comments expressed the opinion that the phrase "prior to" should be deleted from subsection (7)(A) addressing when a provider may request payment of the mandatory co-payment

RESPONSE AND EXPLANATION OF CHANGE: Services may not be denied for failure to pay the mandatory co-payments. Subsection (7)(A) has been amended to give the provider of service the option of requesting payment of mandatory co-payments prior to or after service delivery.

COMMENT: Two comments expressed the opinion that the regulation should be revised to require the agency to redetermine eligibility after the fourteen day response period has elapsed after the non-payment of a mandatory co-payment, regardless of whether the family indicates a change in financial circumstances.

RESPONSE: The regulation requires the redetermination of eligibility if the parent indicates a change in financial circumstances. The division does not believe it is unreasonable to believe the individual family is in the best position to communicate its specific changes in financial circumstances.

COMMENT: Four comments suggested that the division should fully inform recipients about the consequences of non-payment of mandatory co-payments and their right to a hearing. The comments also suggested that there be good cause exceptions to the non-payment of mandatory co-payments.

RESPONSE AND EXPLANATION OF CHANGE: The amendment has been changed to include an explanation of the consequences of non-payment of mandatory co-payments in the required notice. Recipients are given the right to a hearing of any adverse agency decision. There are no good cause exceptions to not paying the mandatory co-payments.

COMMENT: Three comments suggested that individuals be reinstated prior to the end of the penalty period if a co-payment is paid.

RESPONSE AND EXPLANATION OF CHANGE: Subsection (7)(I) has been amended to allow coverage to begin after payment of one or more of the mandatory co-payments or passage of six months.

COMMENT: One comment requested clarification of and made suggestions on how the continuing health coverage for individuals transitioning off Medicaid (option to stay with MC+ Health Plan) would be implemented.

RESPONSE: The division will be developing further policy on implementation of this provision.

COMMENT: Four comments expressed the opinion that the division should add more exceptions that would make an individual eligible for the Uninsured Parents' Health Insurance Program without being uninsured for six months prior to the month of application

RESPONSE AND EXPLANATION OF CHANGE: The division amended Section four to add that the six month period of ineligibility would not apply to parents who lose health insurance due to lapse of health insurance when maintained by an individual other than the parent. This change makes the Uninsured Parents' Health Insurance Program exception to the six month limitation consistent with Children's Health Insurance Program.

COMMENTS IN SUPPORT OF THE PROPOSED RULE: One (1) comment was received supporting the state's efforts to expand health insurance coverage to additional populations.

SUMMARY OF CHANGES: Based on the numerous comments received several changes have been made in the text of the rule. The following are the changes the division made to sections (1), (2), (3), (4), (5), (6), (7), (8), (9), and (10).

13 CSR 70-4.090 Uninsured Parents' Health Insurance Program

(1) Definitions.

- (A) Health insurance. Any hospital and medical expense incurred policy, nonprofit heath care service for benefits other than through an insurer, nonprofit health care service plan contract, health maintenance organization subscriber contract, preferred provider arrangement or contract, or any other similar contract or agreement for the provision of health care benefits. The term "health insurance" does not include short-term, accident, fixed indemnity, limited benefit or credit insurance coverage issued as a supplement to liability insurance, insurance arising out of a workers' compensation or similar law, automobile medical-payment insurance, or insurance under which benefits are payable with or without regard to fault and which is statutorily required to be contained in any liability insurance policy or equivalent self-insurance.
- (B) Co-payment. A cost-sharing arrangement in which a covered person pays a specified charge for a specified service, such as ten dollars (\$10) for a professional service.
- (C) Parents. For purposes of this regulations the term parents refers to biological or adoptive parent(s).
- (2) The following uninsured individuals shall be eligible to receive medical services to the extent and in the manner provided in this regulation:
- (A) Individuals losing transitional medical assistance (TMA) who would not otherwise be insured or Medicaid eligible, with gross income below three hundred percent (300%) of the federal poverty level for the household size—
- 1. Eligibility for the Uninsured Parents' Health Insurance Program for individuals losing TMA ends twenty-four (24) months after TMA eligibility ends; and
- 2. After coverage ends, the individuals with a child eligible for MC+ have the option of staying in the MC+ health plan, where managed care is available, if the parents pay the cost of the state's cost for the time period covered by the Missouri Medicaid Section 1115 Health Care Reform Demonstration Proposal as approved by the Health Care Financing Administration;
- (B) Uninsured non-custodial parents with income at or below one hundred twenty-five percent (125%) of the federal poverty level for the household size who are current in paying their child support—
- 1. Eligibility for the Uninsured Parents' Health Insurance Program for uninsured non-custodial parents with income below one hundred twenty-five percent (125%) of the federal poverty level ends after twenty-four (24) total months, the months can be non-consecutive; and
- 2. Child support refers to a legally obligated dollar amount established by court or administrative order;
- (C) Uninsured non-custodial parents who are actively participating in Missouri's Parents' Fair Share Program;
- (D) Uninsured custodial parents with family income at or below one hundred percent (100%) of the federal poverty level for the household size; and
- (E) Uninsured women who do not qualify for other medical assistance benefits, and would lose their Medicaid eligibility sixty (60) days after the birth of their child or sixty (60) days after a miscarriage, will continue to be eligible for family planning and limited

testing of sexually transmitted diseases (EWH), regardless of income, for twenty-four (24) consecutive months after the pregnancy ends.

- (3) Uninsured parents identified in subsections (2)(B), (2)(C) or (2)(D) who had health insurance in the six (6) months prior to the month of application shall not be eligible for coverage under this rule until six (6) months after coverage was dropped.
- (4) The six (6)-month period of ineligibility would not apply to parents who lose health insurance due to:
- (A) Loss of employment due to factors other than voluntary termination:
- (B) Employment with a new employer that does not provide an option for coverage;
- (C) Expiration of the Consolidated Budget Reconciliation Act (COBRA) coverage period;
- (D) Lapse of health insurance when the lifetime maximum benefits under their private health insurance have been exhausted; or
- (E) Lapse of health insurance when maintained by an individual other than the parent, individual losing TMA, or women who qualify for EWH.
- (5) Beneficiaries covered in section (2) of this rule shall be eligible for service(s) from the date their application is received. No service(s) will be covered prior to the date the application is received.
- (6) The following services are covered for beneficiaries of the Uninsured Parents' Health Insurance Program if they are medically necessary:
 - (A) Inpatient hospital services;
 - (B) Outpatient hospital services;
 - (C) Emergency room services;
 - (D) Ambulatory surgical center, birthing center;
- (E) Physician, advanced practice nurse, and certified nurse midwife services;
- (F) Maternity benefits for inpatient hospital and certified nurse midwife. The health plan shall provide coverage for a minimum of forty-eight (48) hours of inpatient hospital services following a vaginal delivery and a minimum of ninety-six (96) hours of inpatient hospital services following a cesarean section for a mother and her newly born child in a hospital or any other health care facility licensed to provide obstetrical care under the provision of Chapter 197, RSMo. A shorter length of hospital stay for services related to maternity and newborn care may be authorized if a shorter inpatient hospital stay meets with the approval of the attending physician after consulting with the mother and is in keeping with federal and state law. The health plan is to provide coverage for post-discharge care to the mother and her newborn. The physician's approval to discharge shall be made in accordance with the most current version of the "Guidelines for Perinatal Care" prepared by the American Academy of Pediatrics and the American College of Obstetricians and Gynecologists, or similar guidelines prepared by another nationally recognized medical organization and be documented in the patient's medical record. The first post-discharge visit shall occur within twenty-four (24) to forty-eight (48) hours. Post-discharge care shall consist of a minimum of two (2) visits at least one (1) of which shall be in the home, in accordance with accepted maternal and neonatal physical assessments, by a registered professional nurse with experience in maternal and child health nursing or a physician. The location and schedule of the post-discharge visits shall be determined by the attending physician. Services provided by the registered professional nurse or physician shall include, but not be limited to, physician assessment of the newborn and mother, parent education, assistance and training in breast or bottle feeding, education and services for complete childhood immunizations, the performance

of any necessary and appropriate clinical tests and submission of a metabolic specimen satisfactory to the state laboratory. Such services shall be in accordance with the medical criteria outlined in the most current version of the "Guidelines for Perinatal Care" prepared by the American Academy of Pediatrics and the American College of Obstetricians and Gynecologists, or similar guidelines prepared by another nationally recognized medical organization. If the health plan intends to use another nationally recognized medical organization's guidelines, the state agency must approve prior to implementation of its use;

- (G) Family planning services;
- (H) Pharmacy benefits;
- (I) Dental services to treat trauma or disease;
- (J) Laboratory, radiology and other diagnostic services;
- (K) Prenatal case management;
- (L) Hearing aids and related services;
- (M) Eye exams and services to treat trauma or disease (one (1) pair of glasses after cataract surgery only);
 - (N) Home health services;
 - (O) Emergent (ground or air) transportation;
- (P) Non-emergent transportation only for members in ME Code 78 Parents' Fair Share:
- (Q) Mental health and substance abuse services, subject to limitation of thirty (30) inpatient days and twenty (20) outpatient visits. One (1) inpatient day may be traded for two (2) outpatient visits:
- (R) Services of other providers when referred by the health plan's primary care provider;
 - (S) Hospice services;
- (T) Durable medical equipment (including but not limited to: orthotic and prosthetic devices, respiratory equipment and oxygen, enteral and parenteral nutrition, wheelchairs and walkers, diabetes supplies and equipment);
- (U) Diabetes self-management training for persons with gestational, Type I or Type II diabetes;
- (V) Services provided by local health agencies (may be provided by the health plan or through an arrangement between the local health agency and the health plan)—
- 1. Screening, diagnosis, and treatment of sexually transmitted diseases;
 - 2. HIV screening and diagnostic services;
 - 3. Screening, diagnosis, and treatment of tuberculosis; and
- (W) Emergency medical services. Emergency medical services are defined as those health care items and services furnished or required to evaluate or stabilize a sudden and unforseen situation or occurrence or a sudden onset of a medical or mental health condition manifesting itself by acute symptoms of sufficient severity (including severe pain) that the failure to provide immediate medical attention could reasonably be expected by a prudent lay person, possessing average knowledge of health and medicine, to result in:
- 1. Placing the patient's health (or with respect to a pregnant woman, the health of the woman or her unborn child) in serious jeopardy; or
 - 2. Serious impairment of bodily functions; or
 - 3. Serious dysfunction of any bodily organ or part; or
- 4. Serious harm to a member or others due to an alcohol or drug abuse emergency; or
 - 5. Injury to self or bodily harm to others; or
- 6. With respect to a pregnant woman who is having contractions: a) that there is inadequate time to effect a safe transfer to another hospital before delivery; or b) that transfer may pose a threat to the health or safety of the woman or the unborn child.
- (7) Individuals losing TMA, uninsured non-custodial parent(s) with family income at or below one hundred twenty-five percent (125%) of the federal poverty level who are current in paying their child support and uninsured custodial parent(s) with family income

at or below one hundred percent (100%) of the federal poverty level shall owe a ten dollar (\$10) co-payment for certain professional services and a five dollar (\$5) co-payment in addition to the recipient portion of the professional dispensing fee for pharmacy services required by 13 CSR 70-4.051.

- (A) Providers may request payment of the mandatory co-payment(s) prior to or after service delivery
- (B) The co-payment amount shall be deducted from the Medicaid maximum allowable amount for fee-for-service claims reimbursed by the Division of Medical Services.
- (C) Service(s) may not be denied for failure to pay the mandatory co-payment(s).
- (D) When a mandatory co-payment is not paid, the Medicaid provider will have the following options:
 - 1. Forego the co-payment entirely;
- 2. Make arrangements for future payment with the recipient; or
- 3. File a claim with the Division of Medical Services to report the non-payment of the mandatory co-payment(s) and secure payment for the service from the Division of Medical Services.
- (E) When the Division of Medical Services receives a claim from a Medicaid fee-for-service provider for non-payment of the mandatory co-payment, the division shall send a notice to the recipient—
- 1. Requesting that the recipient reimburse the Division of Medical Services for the mandatory co-payment made on their behalf;
- 2. Requesting information from the recipient to determine if the mandatory co-payment was not made because there has been a change in the financial situation of the family; and
- 3. Advising the recipient of the possible loss of coverage for up to six (6) months if the recipient fails to pay three (3) co-payments in one (1) year.
- (F) The recipient will be allowed fourteen (14) calendar days to respond. If the recipient indicated there has been a change in the financial situation of the family, the state shall redetermine eligibility—
- 1. If the eligibility redetermination places the recipient in a non-mandatory co-payment category, there will be no co-payment due; or
- 2. If the eligibility redetermination does not place the recipient in a non-mandatory co-payment category another notice will be sent to the recipient about the mandatory co-payment provision of the program which shall include the number of co-payments that have not been paid and how many may not be paid before a recipient is terminated from the program.
- (G) Notice of non-payment of mandatory co-payment(s) sent to the recipient during the course of a year shall establish a pattern of not meeting the mandatory cost sharing requirement of the program. The process to terminate eligibility shall proceed with the third failure to pay a mandatory co-payment in any one (1) year or until one (1) or more of the three (3) delinquent mandatory co-payments is made. Coverage shall begin again only after payment of one (1) or more of the three (3) co-payments or passage of six (6) months time whichever occurs first. Health care coverage shall not be retroactive.
- 1. A year starts at the time a co-payment is reported not paid to the Division of Medical Services;
- 2. Payment of a delinquent co-payment or co-payments will eliminate the failure to pay a mandatory co-payment or co-payments
- (H) Recipient(s) shall have access to a fair hearing process to appeal the disenrollment decision.
- (I) If the recipient fails to pay the mandatory co-payments three (3) times within a year and is disenrolled from coverage the recipient shall not be eligible for coverage for six (6) months after the department provides notice to the recipient of disenrollment for failure to pay mandatory co-payments or until one (1) or more of

- the three (3) delinquent mandatory co-payments is paid. Coverage shall begin again only after payment of one (1) or more of the three (3) co-payments or passage of six (6) months whichever occurs first. Coverage shall not be retroactive.
- (8) Uninsured non-custodial parents who are actively participating in Missouri's Parents' Fair Share program and uninsured women who do not qualify for other benefits, and would lose their Medicaid eligibility sixty (60) days after the birth of their child or sixty (60) days after a miscarriage are not required to pay a copayment for services.
- (9) The Department of Social Services, Division of Medical Services shall provide for granting an opportunity for a fair hearing to any applicant or recipient whose claim for benefits under the Missouri Medicaid Section 1115 Health Care Reform Demonstration Proposal is denied or disenrollment for failure to pay mandatory co-payments has been determined by the Division of Medical Services. There are established positions of state hearing officer within the Department of Social Services, Division of Legal Services in order to comply with all pertinent federal and state law and regulations. The state hearing officers shall have authority to conduct state level hearings of an appeal nature and shall serve as direct representative of the director of the Division of Medicaid Services.

Title 13—DEPARTMENT OF SOCIAL SERVICES Division 70—Division of Medical Services Chapter 15—Hospital Program

ORDER OF RULEMAKING

By the authority vested in the director of the Division of Medical Services under sections 208.201 and 208.453, RSMo 1994 and 208.455, Supp. 1999, the director hereby amends a rule as follows:

13 CSR 70-15.110 is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on October 1, 1999 (24 Mo Reg 2411–2412). Changes have been made in the text of the proposed amendment to adjust the FRA Assessment percentage and to clarify that the FRA Assessment will remain in effect until the State Fiscal Year 2000 FRA Assessment is finalized. The changes are reprinted here. This proposed amendment becomes effective thirty days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS AND EXPLANATION OF CHANGE: No written comments were received. The Division of Medical Services has amended section (7) to reflect the downward adjustment of the State Fiscal Year 2000 FRA Assessment from 5.30% to 5.02%.

13 CSR 70-15.110 Federal Reimbursement Allowance (FRA)

(7) Federal Reimbursement Allowance (FRA) for State Fiscal Year 2000. The FRA assessment for State Fiscal Year 2000 shall be determined at the rate of five and two hundredths percent (5.02%) of the hospital's net operating revenues and other operating revenues defined in paragraphs (1)(A)12., and 13., as determined from information reported in the hospital's 1996 base year cost report.

REVISED PRIVATE COST: As a result of reducing the Federal Reimbursement Allowance (FRA) from 5.30 percent to 5.02 percent a revised private entity cost fiscal note has been prepared by the division to be published with this order. The division estimates that with the downward adjustment of the FRA assessment 136 hospitals will pay \$354,121,814 in State Fiscal Year 2000.

REVISED FISCAL NOTE PRIVATE ENTITY COST

I. RULE NUMBER

Title:

13 -- Department of Social Services

Division:

70 - Division of Medical Services

Chapter:

15 -- Hospital Program

Type of Rulemaking:

Order of Rulemaking

Rule Number and Name:

13 CSR 70-15.110 - Federal Reimbursement Allowance

(FRA)

II. SUMMARY OF FISCAL IMPACT

Estimate of the number of entities by class which would likely be affected by the adoption of the proposed rule:	Classification by types of the business entities which would likely be affected:	Estimate in the aggregate as to the cost of compliance with the rule by the affected entities:
136	Hospitals	\$354,121,814
		·

III. WORKSHEET

The revised fiscal note is the result of reducing the FRA assessment percentage from 5.30% to 5.02%. This reduced the assessment to be paid by hospitals about \$20 million.

IV. ASSUMPTIONS

This section may contain notice of hearings, correction notices, public information notices, rule action notices, statements of actual costs and other items required to be published in the *Missouri Register* by law.

Title 19—DEPARTMENT OF HEALTH Division 30—Division of Health Standards and Licensure

Chapter 70—Lead Abatement and Assessment Licensing, Training Accreditation

IN ADDITION

19 CSR 30-70.620 Work Practice Standards for a Lead Risk Assessment

This rulemaking when published as a proposed rule in the October 1, 1999 Missouri Register (24 MoReg 2484-2492) contained a typographical error. Subsection (11)(H) was omitted when the proposed rule was published, however, subsection (11)(H) appeared in the emergency rule that was published in the October 1, 1999 Missouri Register (24 MoReg 2305-2307). Also, subsection 19 CSR 30-70.620(11)(H) appeared in the October 1, edition of the Missouri Register web (http://mosl.sos.state.mo.us/moreg/moreg.htm). The proposed rule filed by the Department of Health with the Office of the Secretary of State included subsection (11)(H). There were no comments received by the agency on section (11) of the proposed rule, therefore there were no changes in the final order of rulemaking. In accordance with 536.021(3), this typographical error has been corrected in the Code of State Regulations and section (11) of this rule is reprinted in its entirety below.

- (11) Reporting and Documentation. The licensed risk assessor shall prepare a risk assessment report which shall include the following information:
 - (A) Date of risk assessment;
 - (B) Address of each dwelling or child-occupied facility;
 - (C) Date dwelling or child-occupied facility was constructed;
 - (D) Apartment number, if applicable;
- (E) Name, address and telephone number of each owner of each dwelling or child-occupied facility;
- (F) Name, signature and license number of the licensed risk assessor conducting the assessment;
- (G) Name, address and telephone number of the firm employing each licensed risk assessor, if applicable;
- (H) Name, address and telephone number of each recognized laboratory conducting analysis of collected samples;
 - (I) Results of the visual inspection;
- (J) Testing method and sampling procedure for paint analysis employed;
- (K) Specific locations of each painted component tested for the presence of lead;
- (L) All data collected from on-site testing, including quality control data;
- (M) X-ray fluorescence (XRF) results, including the following (if applicable):
 - 1. XRF manufacturer and model;
 - 2. Serial number of XRF device used during the inspection;
- 3. Calibration verification from the beginning and end of each residential unit;
- 4. A copy of the XRF device user's certificate of training provided by the equipment manufacturer;
 - 5. License or registration number of the XRF instrument;
 - 6. A summary that categorizes the XRF results into one (1)

of three (3) categories: positive, negative, or inconclusive; and

- Recommendations for addressing inconclusive XRF results:
- (N) All results of laboratory analysis on collected paint, soil and dust samples and the name of each accredited laboratory that conducted the analysis;
 - (O) Any other sampling results;
- (P) Any background information collected pursuant to subsections (6)(B), (7)(A), and (8)(B) of this regulation;
- (Q) To the extent that they are used as part of the lead-based paint hazard determination, the results of any previous inspections or analyses for the presence of lead-based paint, or other assessments of lead-bearing substance hazards;
- (R) A description of the location, type, and severity of identified lead-bearing substance hazard and any other potential lead hazards: and
- (S) A description of interim controls and/or abatement options for each identified lead hazard and a suggested prioritization for addressing each hazard. If the use of an encapsulant or enclosure is recommended, the report shall recommend a maintenance and monitoring schedule for the encapsulant or enclosure.

Title 19—DEPARTMENT OF HEALTH Division 60—Missouri Health Facilities Review Committee Chapter 50—Certificate of Need Program

APPLICATION REVIEW SCHEDULE

DATE FILED:

APPLICATION PROJECT NO. & NAME/COST & DESCRIPTION/CITY & COUNTY

The Missouri Health Facilities Review Committee has initiated review of the applications listed below. These applications are available for public inspection at the address shown below.

01/06/00

#2871 NP: Partners Residential Care Center \$83,000, Long-term care bed expansion of 6 residential care facility I beds Poplar Bluff (Butler County)

01/19/00

#2905 RS: Shephard's View RCF II \$683,000, Develop 30-bed residential care facility II Alton (Oregon County)

01/21/00

#2938 HS: Skaggs Community Health Center \$15,502,542, Establish open heart surgery service and modernize facility Branson (Taney County)

#2943 FS: Missouri Cancer Care, P.C. \$4,781,496, Establish radiation oncology center St. Peters (St. Charles County)

#2944 HS: Boone Hospital Center \$6,915,000, Renovate/expand outpatient and surgical services Columbia (Boone County) #2940 HS: Cameron Community Hospital \$11,022,309, Replace facility Cameron (Clinton County)

Any person wishing to request a public hearing for the purpose of commenting on any of these applications must submit a written request to this effect, which must be received at the address listed below by February 23, 2000. All written requests and comments should be sent to:

Chairman

Missouri Health Facilities Review Committee c/o Certificate of Need Program 915 G Leslie Boulevard Jefferson City, MO 65101

For additional information contact Donna Schuessler, 573-751-6403.

OFFICE OF ADMINISTRATION Division of Purchasing

BID OPENINGS

Sealed Bids in one (1) copy will be received by the Division of Purchasing, Room 580, Truman Building, P.O. Box 809, Jefferson City, MO 65102, telephone (573) 751-2387 at 2:00 p.m. on dates specified below for various agencies throughout Missouri. Bids are available to download via our homepage: http://www.state.mo.us/oa/purch/purch.htm. Prospective bidders may receive specifications upon request.

B1Z00230 Building Storage, Chemical/Hazardous 2/15/00;

B1Z00240 Office Supplies-Kansas City/Western MO 2/15/00;

B3Z00105 Medical Transcription Services 2/15/00;

B1Z00228 Video/Audio Surveillance System 2/16/00;

B1Z00244 Electrical Supplies-Sedalia Area 2/16/00;

B3Z00091 Childcare Program 2/16/00;

B1Z00223 Jacket, Correctional Officer 2/17/00;

B1Z00224 Gas Chromatograph 2/17/00;

B1Z00260 Hardware: Locks 2/17/00;

B1Z00262 Vehicles: ATV and Utility 2/17/00;

B1Z00273 Plaques, Wood 2/17/00;

B1Z00278 Building Supplies-Brookfield 2/17/00;

B2Z00057 Radio Headset: Tactical 2/18/00;

B3Z00100 Crisis Nursery Services 2/18/00;

B3Z00125 Scrap Metal Removal Services 2/22/00;

B3Z00128 Vending Services-Federal Buildings-St. Louis, MO

B2Z00044 Data Processing Student Intern Services 2/24/00;

B3Z00123 Printing: State Telephone Directory on Newsprint 2/24/00;

B3Z00119 Trash Collection Services 2/25/00;

B1Z00284 Truck: 2-Ton 2/28/00;

B3Z00133 Trash Collection Services 3/2/00;

B003056 Training Services/Management Training Programs 3/6/00:

B3Z00094 International Marketing-Missouri Tourism 3/6/00.

It is the intent of the state of Missouri, Division of Purchasing to purchase the following as a single feasible source without competitive bids. If suppliers exist other than the one identified, contact (573) 751-2387 immediately.

- 1.) TICTOC Software and Maintenance, supplied by ISOGON Corporation.
- 2.) Lab Media (for MGIT Firefly Instruments), supplied by Becton Dickinson
- 1.) Design Charrette for the redevelopment of the Jefferson City Correctional Center site, supplied by American Institute of Architects (AIA Missouri).
- 2.) Total Maximum Daily Load (TMDL) Training Workshops, supplied by CH2M Hill/Aqua Terra.

Joyce Murphy, CPPO, Director of Purchasing MISSOURI REGISTER

Rule Changes Since Update to Code of State Regulations

February 15, 2000 Vol. 25, No. 4

This cumulative table gives you the latest status of rules. It contains citations of rulemakings adopted or proposed after deadline for the monthly Update Service to the *Code of State Regulations*, citations are to volume and page number in the *Missouri Register*, except for material in this issue. The first number in the table cite refers to the volume number or the publication year—23 (1998), 24 (1999) and 25 (2000). MoReg refers to *Missouri Register* and the numbers refer to a specific *Register* page, R indicates a rescission, W indicates a withdrawal, S indicates a statement of actual cost, T indicates an order terminating a rule, N.A. indicates not applicable and RUC indicates a rule under consideration.

Rule Number	Agency	Emergency	Proposed	Order	In Addition	
1 CSR 10	OFFICE OF ADMINISTRATION State Officials' Salary Compensation Schedule					
1 CSK 10	State Officials Salary Compensation Sched					
1 CSR 10-15.010	Commissioner of Administration	25 MoReg 143	24 MoReg 2577			
1 CSR 20-5.010	Personnel Advisory Board					
1 CSR 20-5.015	Personnel Advisory Board					
1 CSR 20-5.020 1 CSR 20-5.025	Personnel Advisory Board		24 MoReg 2579 24 MoReg 2580			
	DEPARTMENT OF AGRICULTURE					
2 CSR 10-5.005	Market Development	24 MoReg 2269				
2 CSR 10-5.010	Market Development		23 MoReg 2676			
2 CSR 60-1.010 2 CSR 60-4.011	Grain Inspection and WarehousingGrain Inspection and Warehousing					
2 CSR 60-4.011	Grain Inspection and Warehousing					
2 CSR 60-4.070	Grain Inspection and Warehousing		24 MoReg 2755R			
2 CSR 60-4.110	Grain Inspection and Warehousing		24 MoReg 2756			
2 CSR 60-4.140	Grain Inspection and Warehousing					
2 CSR 60-4.150	Grain Inspection and Warehousing					
2 CSR 60-4.180	Grain Inspection and Warehousing					
2 CSR 60-5.010	Grain Inspection and Warehousing					
2 CSR 60-5.020	Grain Inspection and Warehousing					
2 CSR 60-5.030	Grain Inspection and Warehousing					
2 CSR 60-5.040	Grain Inspection and Warehousing					
2 CSR 60-5.050	Grain Inspection and Warehousing					
2 CSR 60-5.070	Grain Inspection and Warehousing					
2 CSR 60-5.080	Grain Inspection and Warehousing					
2 CSR 60-5.100	Grain Inspection and Warehousing		24 MoReg 2762			
2 CSR 60-5.120	Grain Inspection and Warehousing	24 M.D., 2675	24 MoReg 2763			
2 CSR 80-2.180 2 CSR 80-5.010	State Milk Board					
2 CSK 60-5.010	State Wilk Board		11115 155uc			
	DEPARTMENT OF CONSERVATION					
3 CSR 10-1.010	Conservation Commission		24 MoReg 2764	This Issue		
3 CSR 10-4.115	Conservation Commission			25 MoReg 50		
3 CSR 10-4.116	Conservation Commission			25 MoPeg 50		
3 CSR 10-4.110	Conservation Commission		24 MoReg 2582	25 MoReg 50		
3 CSR 10-5.205	Conservation Commission		24 MoReg 2583	25 MoReg 50		
3 CSR 10-5.210	Conservation Commission					
3 CSR 10-5.215	Conservation Commission		24 MoReg 2586	25 MoReg 51		
3 CSR 10-6.405	Conservation Commission		24 MoReg 2586	25 MoReg 51		
0 CCD 10 5 105			25 MoReg 260	25.16.75.54		
3 CSR 10-7.405	Conservation Commission		24 MoReg 2587	25 MoReg 51		
3 CSR 10-7.440 3 CSR 10-7.455	Conservation Commission				24 MoPeg 2080	
3 CSR 10-7.433 3 CSR 10-8.505	Conservation Commission				24 WORCG 2909	
5 COR 10 0.505	Conservation Commission		21 1110100g 2307	21 11101005 51		
	DEPARTMENT OF ECONOMIC DEVEL	OPMENT				
4 CSR 10-2.160	Missouri State Board of Accountancy		24 MoReg 2625	This Issue		
4 CSR 40-1.021	Office of Athletics	21 MoReg 2680	2 : 110108 2020	10000		
4 CSR 40-5.070	Office of Athletics					
4 CSR 70-2.040	State Board of Chiropractic Examiners					
4 CSR 70-2.050	State Board of Chiropractic Examiners State Board of Chiropractic Examiners		24 MoReg 2201	25 MoReg 52		
4 CSR 70-2.070 4 CSR 100	Division of Credit Unions		24 Mokeg 2202	23 wiokeg 32	25 MoReg 116	
7 COK 100	Division of Cledit Onions					
4 CSR 100-2.190	Division of Credit Unions				-	
4 CSR 105-3.040	Credit Union Commission					
4 CSR 120-2.100	Board of Embalmers and Funeral Directors State Board of Registration for the Healing A					
4 CSR 150-2.080 4 CSR 150-7.135	State Board of Registration for the Healing A	rts	24 MoReg 2131	25 MoReg 211		
		450				

Rule Number	Agency	Emergency	Proposed	Order	In Addition
4 CSR 195-5.010	Workforce Development		24 MoReg 2314		
4 CSR 195-5.020	Workforce Development				
4 CSR 195-5.030	Workforce Development		24 MoReg 2318		
4 CSR 210-2.060	State Board of Optometry Board of Podiatric Medicine		22 MoReg 1443	25 MaDag 52	
4 CSR 230-2.065 4 CSR 235-1.015	State Committee of Psychologists		24 MoReg 2202 24 MoReg 2132	25 MoReg 52	
4 CSR 235-1.025	State Committee of Psychologists		24 MoReg 2132	25 MoReg 52	
4 CSR 235-1.026	State Committee of Psychologists		24 MoReg 2133	25 MoReg 52	
4 CSR 235-1.030	State Committee of Psychologists		24 MoReg 2134	25 MoReg 53	
4 CSR 235-1.031	State Committee of Psychologists				
4 CSR 235-1.060	State Committee of Psychologists State Committee of Psychologists		24 MoReg 2134	25 MoReg 53	
4 CSR 235-1.063 4 CSR 235-2.020	State Committee of Psychologists		24 MoReg 2135	25 MoReg 53	
4 CSR 235-2.040	State Committee of Psychologists		24 MoReg 2135	25 MoReg 53	
4 CSR 235-2.050	State Committee of Psychologists		24 MoReg 2137	25 MoReg 54	
4 CSR 235-2.060	State Committee of Psychologists		24 MoReg 2138	25 MoReg 54	
4 CSR 235-2.065	State Committee of Psychologists		24 MoReg 2139	25 MoReg 54	
4 CSR 235-2.070 4 CSR 235-3.020	State Committee of Psychologists State Committee of Psychologists		24 MoReg 2140	25 MoReg 54	
4 CSR 235-4.030	State Committee of Psychologists		24 MoReg 2140	25 MoReg 55	
4 CSR 240-2.010	Public Service Commission		24 MoReg 2318R	20 1.10146 00	
			24 MoReg 2318		
4 CSR 240-2.015	Public Service Commission		24 MoReg 2319		
4 CSR 240-2.040	Public Service Commission				
4 CSR 240-2.050	Public Service Commission		24 MoReg 2320R		
1 CSR 2 10 2.030			24 MoReg 2321		
4 CSR 240-2.060	Public Service Commission		24 MoReg 2321R		
4 GGD 240 2 065			24 MoReg 2321		
4 CSR 240-2.065	Public Service Commission				
4 CSR 240-2.070	Public Service Commission		24 MoReg 2325R		
1 CSR 2 10 2.070			24 MoReg 2325		
4 CSR 240-2.075	Public Service Commission		24 MoReg 2326R		
4 GGD 240 2 000					
4 CSR 240-2.080	Public Service Commission		24 MoReg 2327R		
4 CSR 240-2.085	Public Service Commission				
4 CSR 240-2.090	Public Service Commission		24 MoReg 2329R		
4 CCD 240 2 400					
4 CSR 240-2.100	Public Service Commission				
4 CSR 240-2.110	Public Service Commission		24 MoReg 2330R		
. 0511 2 10 2 110					
4 CSR 240-2.115	Public Service Commission		24 MoReg 2331R		
4 CCD 240 2 116	D. I.I. G. a. i. a. G. a. a. i. a.				
4 CSR 240-2.116	Public Service Commission		24 MoReg 2332K		
4 CSR 240-2.120	Public Service Commission		24 MoReg 2333R		
			24 MoReg 2333		
4 CSR 240-2.125	Public Service Commission				
4 CSR 240-2.130	Public Service Commission				
4 CSK 240-2.130	Fubic Service Commission				
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